

**TROPIC TOWN  
PO BOX 130  
TROPIC UT 84776**

Minutes of the Tropic Town Board Meeting  
Held January 12, 2012 at 4:00 p.m. in the Tropic Town Heritage Center

**PRESENT:** Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Jim England, Doug Ahlstrom, Shilo Richards, Michael Burbidge was excused. Marie Niemann - Tropic Town Clerk & Sydney Syrett – Tropic Town Treasurer.

**OTHERS:** Brett Chynoweth, Raymond Brinkerhoff, John Holland, Eric Syrett, Kent Johnson, Bree Shakespeare, Lowell Mecham, and Val Kelly.

**CALL TO ORDER:** Mayor WaLon Brinkerhoff

**PLEDGE:** Eric Syrett

**APPROVAL OF MINTUES:** A motion was made by Doug Ahlstrom to approve the minutes of the Tropic Town Board Meeting held November 17, 2011. Second by Jim England – Motion carried.

**APPROVAL OF THE AGENDA:** A motion was made by Doug Ahlstrom to approve the agenda. Second by Jim England. Motion carried.

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## **THE COMMUNITY**

Scenic Byway 12: The 2011 Annual report for Scenic Byway 12 was presented by Scenic Byway 12 Committee, John Holland. It was reported that grant funding and local matching funds totaling \$58,000 (received in 2010) was use to design and produce a new Scenic Byway 12 Route guide, website and brochure. The guides and brochures are available at visitor centers, businesses, town offices, etc., as well as on the website – [www.scenicbyway12.com](http://www.scenicbyway12.com)

Other projects: UDOT roadwork at mile post 77 – between Calf Creek and Hog’s Backbone – removed rock and stabilized barriers that were collapsing. Revisions to Wayside Interpretive panels assisting visitors in locating entrance to BCNP and other information was made. Along with these panels, a number of interpretive panels installed in 2009 were fading and peeling; contact was made with the manufacturer and with the warranty currently in place, full replacement of all 60 sign panels was done.

Grants, funding, etc.: A number of grants were received in 2011, the Federal Highway Administration awarded Scenic Byway 12 \$326,360 for improvements to the Red Canyon Visitor Center, with funds will be used for new restroom facility an ADA accessible interpretive tail, picnic area, and landscaping on the existing Red Canyon facility grounds. Matching funds were committed from the Dixie National Forest to the project. Funds are now available to UDOT for a number of improvements to waysides on Scenic Byway 12, Utah SR12.

For the sixth consecutive year, the Bryce Canyon Half-Marathon dedicated the net proceeds to the Scenic Byway 12 foundation. The amount of \$2,500 was used for the improvements to the Cannonville Town Park; where the Bear Festival and other associated events are held. A copy of the report in its entirety is available at the town office.

Lowell Mecham is Tropic Town’s representative for this committee; reporting he has been working on identifying the Old Dump Road, would like to make it into a hiking trail. Town supports this idea.

Business Licenses: Two applications were received for review, one application was received from Joey Shakespeare for a mobile burger shack; being housed at the Stepping Stone motel on Main Street. The “mobile” aspect would allow the trailer to be taken to ball games and other activities. The concession trailer would be attached to a vehicle at all times and not obstruction any access points along town’s right-of-ways or state road ways. The outlined stated all employees are required to hold a current food handler’s permit and all operations would be in accordance with the Southwest Health Department. A motion was made by Doug Ahlstrom to approve a business license to Joey Shakespeare, with the following recommendations: vehicle, trailer and employees properly licensed, health inspection certificate; which are to be placed on file, garbage and other waste properly taken care of. Second by Jim England – Motion carried.

The second business application for review and approval was for a septic tank cleaning service – Red Rock Sanitation. It was noted that Tropic does not allow waste from septic tanks to be deposited in the lagoon. Brett stated that the Town could invest in a holding tank, which would allow the waste to trickling into the lagoon; a service/usage fee would be charged. A motion was made by Doug Ahlstrom to approve a business license for Kent Johnson – second by Shilo Richards. Motion carried. Being that this would be a traveling business throughout the County, Marie suggested he inquire if the County requires him to have a license; Aaron Bybee was required to have a county business license as well as a town.

## **PLANNING COMMISSION**

Joe Hughes: Representing Mr. Hughes, Brett Chynoweth discussed the construction of a roof covering a hay stack; setbacks are 100 feet + on each side. The project was reviewed with the planning commission and it was verified that no building permit is need, as the cost of the project is less \$1,000 only Council approval. A motion was made by Shilo Richards to approve this project for Mr. Hughes — Second by Doug Ahlstrom. Motion carried.

Alfred Foster – Commercial Zone Approval: A zone change application was reviewed in August 2011 to re-zone a section of property from residential to commercial. Requirements for re-zoning was completed; with the planning commission giving their recommendation to the Town Board to approve. During Town Board meeting held August 11, 2011 the Town Council approved the zone change, with Mayor Brinkerhoff abstaining, reason being that an outline or a proposal should be in place before rezoning. Being that the vote was not unanimous, Mayor Brinkerhoff asked that this issue be re-visited; a motion was made by Doug Ahlstrom to approve the zone change application for Alfred Foster – Second by Jim England. Motion was unanimous with Mayor Brinkerhoff and Council Member Shilo Richards voting in the affirmative.

New Planning Commission Appointment: Two names were presented to the council to appoint Dan Cloud and Daniel Fagergren to the planning commission. A motion was made by Shilo Richards to approve these two men – Second by Jim England. Motion carried.

## **CULINARY/SEWER**

Skyler Syrett: As part of the development on 550 North, a culinary water line with connections were installed; and as outlined, the impact fee should be given to the developer. A motion was made by Doug Ahlstrom to reimburse Skyler the \$1,000 impact fee – Second by Jim England. Motion carried.

SBSU Utility Billing: Many residents have requested to pay their water bill on line. Currently the Town does not have this option. Working with State Bank of Southern Utah the Town can implement in on their website. Cost for set up is \$75 with a \$10 monthly fee and a transaction fee of .30 cents for each transaction made. To recoup the cost an additional \$1.00 fee will be charged for those choosing to pay on line. A motion was made by Doug Ahlstrom to move forward with this option for payment – Second by Shilo Richards. Motion carried.

Sewer System Extension: A grant application to extend sewer services to Francisco Lane and North of town was reviewed by the CIB Board. The following funds were received for this project: \$300,000.00 grant and a \$900,000.00 loan; the loan is to be paid over a period of 30 years at \$30,000 annually. This option provided the means not to raise rates. Fulfilling a promise, Mayor Brinkerhoff asked that a public hearing be held to discuss and received feedback on the project. The public hearing will be held Monday, January 23<sup>rd</sup> at 6 pm. Postings will be made at the following locations: Town Office, Post Office, Clarkes, State Website, Newspaper, and the Town's website.

## **ROADS/STREETS**

Electronic Speed Signs: An electronic speed sign was placed north of town temporarily during the summer; results found it was slowing traffic. Doug was asked to research costs and types of sign for a permanent placement; Cost for electric sign \* \$5,640.65 for solar \* \$6,900.00. One would be place on both ends of town. One matter of concern is it in the budget? Sydney will look into using B&C road funds; if it is not allowed. Talking with Shiloh Syrett, Mayor Brinkerhoff explained solar does not work as well because of cloud cover and other weather related issues. A motion was made by Shilo Richards to move forward having Doug verify cost and maintenance for two electric signs - Second by Jim England. Motion carried.

Town Entrance Signs: In November 2011, a letter addressed to Bryce Valley High School Principal Brinkerhoff was sent extending an invitation to the high school students to participate in a contest to design an entrance sign. Follow ups have been made to Principal Brinkerhoff replying they were interested and would notify the teachers. Doug was asked to once again contact Principal Brinkerhoff; the Council would like to have a design chosen in March.

## **PARKS**

Scout House: The changing culinary water to irrigation water at the town park is almost completed; this change will save millions of gallons in culinary water. Also Park Superintendent Bradybaugh is working on how to restore the scout house; it is the only heritage structure left and is worth preserving.

## **FIRE DEPARTMENT**

Fire Chief Ron Harris purchased the needed storage container; \$3,800. Doug followed up with BV Builders regarding the credit on the cement that was used for the sidewalk. BV Builders charged for the cement but didn't charge for the gravel that was used for repairs by Elaine Haas home. Brett and Raymond stated they hauled the gravel; Doug will verify that Tropic was double billed. The billing for Larry Rose Construction for the 550 North sewer line project was clarified – the additional costs was for extra pipe and connections that were needed. Sydney was directed to pay the remaining balance owed.

Mayor reported the fire department is in need of a new ladder truck; a CIB grant application for funding is filed to purchase a new truck. Bryce Canyon City has received funds for a fire station, which is currently under construction, and will purchase the old truck; these funds will be put towards the new truck.

Ryan Alvey and Alex Syrett attended fire training in St. George; a per diem of \$33 was given for gas.

## **DVELOPMENT/COMMUNITY PROGRESS**

Heritage Center Parking Lot: Ray Alton will be doing a walk through for the Heritage Center's parking lot; Mayor, Doug, and Brett will meet him on Tuesday, January 17<sup>th</sup> at 9:00 a.m. Doug was asked to contact Bryce Canyon City to coordinate with them in the delivery of asphalt. Along with the parking lot, the storm drainage plan will also be reviewed.

## **FINANCIAL/WARRANTS**

Sydney reviewed the financial; discussing the holiday banners, it was asked the one more banner be ordered.

A motion was made by Doug Ahlstrom to approve the warrants – Second by Shilo Richards. Motion carried.

## **EMPLOYEE REPORT**

Master project list was reviewed, a number of tasks were completed; those left will need to be addressed in the spring.

## **MAYOR'S REPORT**

- a. Dog Problems: Lowell Mecham expressed frustration with the number of dogs running at large, reporting a number of his sheep has been killed by he believes are dogs, but has been told there have been sightings of coyotes. There are questions on the legality of shooting dogs that are on one's property.

Mayor Brinkerhoff reported that the Town does require dogs to be licensed, it was reported that about 12 dog licenses were purchased last year. Knowing that Panguitch City has an animal control officer, be contacted and what the possibility is of working with and through them to solve the issue. What dogs are caught, will be taken to Panguitch and notification be made to its owner to pick up; along with a penalty fee. He empathizes with dog owners as well as property owners on this issue. Doug was directed to contact Panguitch City for assistance. A newsletter is being prepared for mailing, which will address this issue; fines will be imposed for unlicensed dogs, as well as other damages accrued.

- b. Board Assignments: Mayor Brinkerhoff appointed the following assignments:

Jim England: Mayor Pro Tempore, Water/Sewer, Planning Commission Liaison  
Doug Ahlstrom: Fire Department, Roads/Streets  
Shilo Richards: Baseball Complex, Maintenance Yard, Scenic Byway 12 Liaison  
Michael Burbidge: Heritage Center/Office, Park/Scout House, Business Association

As a morning routine, Mayor Brinkerhoff has a conference call with the office personnel and Brett; reviewing the day's tasks and other items needing to be addresses/discussed. He would like the rotate this responsibility monthly with each board member; Mayor Brinkerhoff assigned for January. With Mike being out of town, the rotation will be reviewed and assigned upon his return.

Due to the shortness of time, the following items will be addressed in February's meeting: Employee benefits/Policies & Procedures and Meeting Procedure Resolution/Ordinance.

## **ADJOURN**

A motion was made by Doug to adjourn. Second by Shilo Richards – Motion carried.

Approved this 9<sup>th</sup> Day of February 2012  
Marie H. Niemann – Clerk/Recorder