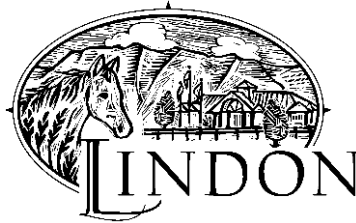


Lindon City
100 North State Street
Lindon, UT 84042-1808



TEL 801-785-7687
FAX 801-785-7645
www.lindoncity.org

INTERNSHIP ANNOUNCEMENT

Salary: Unpaid

Application Deadline – Open until filled

Lindon City has an immediate opening for an Intern to work with the Community Development Department and City Recorder. This position is unpaid.

The intern will primarily work on a project focused on updating city codes and ordinances, including creation of a master file or data base of ordinances and resolutions that can be efficiently managed and posted to the city web site for public reference. The position will require a self-starter who will coordinate with various city staff, but may work independently for much of the project. The position requires significant attention to detail. Experience with Microsoft Excel, Word, and Adobe publishing software is required. Other potential duties as assigned may also occur. Estimated time to complete this specific project exceeds 40+ hours. Work hours will be flexible to meet applicant's schedule and needs.

Applicants must pass a criminal background check and drug screening test prior to official employment.

Applicants must submit a current resume and a completed Lindon City Job Application available at the Lindon City Center, 100 North State Street, Lindon, UT 84042. Job applications are also available online at <http://www.lindoncity.org/employment.htm> .

If you have any questions regarding the internship please contact Adam Cowie at 801-785-7687 or by email at acowie@lindoncity.org .