

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Chairman Dennis Bass.
3. Roll Call: Neil Duncan, Harold Merritt, Kevin Sair, Mayor Moser, and Dennis Bass were present. Nathan Bronemann took minutes. Rod Mills and Bob Davis from Ensign Engineering were present.

4. Declarations of conflict of interests.

None Stated.

5. Discussion and possible action the certified operator job description – Rod Mills

Rod Mills said that the job description that had been drafted was one level above the bare minimum requirements.

Mayor Moser read the proposed job description.

Rod Mills said that he recommended hiring someone that did not live more than one hour away so that they would be able to respond to any issue in a timely manner.

Mayor Moser commented that they would much rather hire from the community if there was someone that was qualified. He said that the board needed to discuss when they would be posting the position.

Rod Mills said that this would be a part-time position, but that the operator would always be on-call.

Dale Beddo said that if they required a class-2 certification, the wages required may be too much for the SSD to afford.

Motion made by Dennis Bass to table the decision on the certified operator until they have a signed purchase agreement. Mayor Moser seconded the motion. Vote: Neil Duncan-yes, Harold Merritt-yes, Mayor Moser-yes, Kevin Sair-yes, and Dennis Bass-yes. The motion passed 5/0.

6. Report on purchase agreement status – Rod Mills

Rod Mills reported that the purchase agreement was very close to being signed. He said that he expected to have an agreement ready to be signed by the next board meeting in two weeks. He said that it was possible that the SSD would take over the Cedar Point Water Company area prior to the other areas.

7. Acquisitions – Dennis Bass  
Nothing to report.

8. Funding – Kevin Sair

Rod Mills announced that the interim funding package just needed to be signed and submitted and that the funding should be available soon. He said that with Rural Water, the funding

should be approved soon, but that they would not release the funds until there are work bids in place.

Kevin Sair asked about supply.

Rod Mills said that they estimate that there is plenty of water to serve the needs of the Town.

9. Operations – Neil Duncan  
Nothing to report.

a. Discuss Tentative Budget

Rod Mills said the SSD was on a calendar fiscal year, (January-December.) He said that they needed to look at the support staff costs and early operational costs.

Mayor Moser suggested that Nathan Bronemann present the information showing what the SSD has currently spent so that the board could review it during the next meeting.

Bob Davis said that he could provide some examples from other water companies.

Rod Mills added that they did have some data from the Cedar Point Water Company that could be used to assist in the budget.

10. Resource Management – Mayor Moser

Rod Mills said that he would have more information on the Jepson Canyon project and the placement of the water tanks ready for next meeting.

11. Development – Harold Merritt  
Nothing to report.

Dennis Bass suggested that they vote on appointing a Co-Chair during the next meeting.

12. Consider approval of minutes:

a. April 18, 2012 Regular Meeting Minutes

Motion made by Mayor Moser to approve the April 18, 2012 regular meeting minutes.

Neil Duncan seconded the motion. Vote: Neil Duncan-yes, Harold Merritt-yes, Mayor Moser-yes, Kevin Sair-yes, and Dennis Bass-yes. The motion passed 5/0.

13. Request for a closed session

None requested.

14. Adjournment

Motion made by Mayor Moser to adjourn the meeting. Harold Merritt seconded the motion. Vote: Neil Duncan-yes, Harold Merritt-yes, Mayor Moser-yes, Kevin Sair-yes, and Dennis Bass-yes. The motion passed 5/0.

Meeting adjourned at approximately 6:27 PM.

Date approved: \_\_\_\_\_

ATTEST BY: \_\_\_\_\_  
Nathan Bronemann

\_\_\_\_\_  
Chairman Dennis Bass