

1. The meeting was called to order at 6:07 pm.
2. The Pledge of Allegiance was led by Mayor Moser.
3. Roll Call: Harold Merrit, Neil Duncan, Dennis Bass, Kevin Sair, and Mayor Moser were present. Apple Valley Town Clerk Nathan Bronemann took minutes.

4. Declarations of conflict of interests.

None Stated.

5. Introductions

- a. Each board member to give a brief verbal resume to acquaint other members with relevant information about serving on the district

Harold Merrit said that he had been a resident of Apple Valley for about twenty years. He said that he previously was a log home builder for about 30 years before retirement. He is involved in several local businesses. He said that he was interested in devoting time to helping solve the water issues in the Town.

Neil Duncan said that he had only been here about three and a half years. He said that he loved and had lots of trees, and that they need lots of water. He served in the Airforce in Sacramento when the Vietnam War started. He was in forestry, banking, coal mining, and then rain gutters. He later worked in water conservancy. He was impressed to see the organization looking several years into the future and how to ensure water in the future. He previously lived in Capital Reef, but moved here because it is warmer.

Dennis Bass has been in the business of aerospace. Before moving here he was involved in culinary water and looks forward to doing anything necessary to help the community.

Kevin Sair said that since living here he has noticed that there are major water issues here in the Town. He said that that is his main focus in his town council position. He said that he has a good understanding of the water issues at hand. He is excited to be a part of the group.

Mayor Moser said that during the last four years as a town councilman and as the mayor having safe water and fire flows has been a big focus. He said that they were previously in negotiations with the water companies a few years ago and those negotiations fell apart. He has worked with the Washington County Conservancy District and more recently with the Department of Drinking Water to help solve the Town's water issues. He said that he is here to ensure safe drinking water and safe fire flows.

6. Election of Officers (Chairman, Secretary, Treasurer)

Mayor Moser said that he felt that he should not serve as chairman since he is currently serving as mayor.

Dennis Bass nominated Neil Duncan to serve as chairman. Kevin Sair seconded the motion. Vote: Harold Merrit-abstain, Neil Duncan-abstain, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-abstain. The motion failed 2/0 with three abstentions.

Harold Merrit nominated Dennis Bass to serve as chairman. Harold Merrit seconded the motion. Vote: Harold Merrit-yes, Neil Duncan-yes, Dennis Bass-abstain, Kevin Sair-no, and Mayor Moser-yes. The motion passed 3/1 with one abstention.

Harold Merrit nominated Neil Duncan to serve as secretary. Dennis Bass seconded the motion. Vote: Harold Merrit-yes, Neil Duncan-abstain, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 4/0 with one abstention.

Mayor Moser nominated Kevin Sair to serve as treasurer. Dennis Bass seconded the motion. Vote: Harold Merrit-yes, Neil Duncan-yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

7. Discussion of Priorities

a. Acquisition Negotiations

Mayor Moser said they should identify a board member to oversee the acquisition negotiations of all that the SSD will need to provide water services as well as overseeing negotiations for water with new developers.

b. Operational Parameters

Mayor Moser said that they need do identify a board member to oversee this.

c. Public Funding Process

Mayor Moser recommended assigning this task to the board treasurer.

d. Development Interface

Mayor Moser said that they need do identify a board member to oversee future water developments.

e. Technical-Resource Assessment

Mayor Moser said that they need do identify a board member to oversee the technical aspects of the water projects including correspondence with the engineers.

8. Assign priorities to board members

Mayor Moser moved to assign the public funding process to Kevin Sair as that treasurer. Harold Merrit seconded the motion. Vote: Harold Merrit-yes, Neil Duncan-yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

Dennis Bass moved to assign acquisition negotiations to himself. Kevin Sair seconded the motion. Vote: Harold Merrit-yes, Neil Duncan- yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

Mayor Moser moved to assign operational parameters to Neil Duncan. Harold Merrit seconded the motion. Vote: Harold Merrit-yes, Neil Duncan- yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

Mayor Moser moved to assign development interface to Harold Merrit. Kevin Sair seconded the motion. Vote: Harold Merrit-yes, Neil Duncan- yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

Mayor Moser moved to assign technical-resource assessment to himself. Kevin Sair seconded the motion. Vote: Harold Merrit-yes, Neil Duncan- yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

9. Set meeting schedule and annual meeting

Mayor Moser said that he had drawn up a suggested annual meeting schedule for 2012 which would be the first and third Wednesdays of each month at 6:00 pm, with the exception of July 4<sup>th</sup> being moved to Tuesday, July 3<sup>rd</sup>. These meetings would take place at the Town Hall at 1777 N. Meadowlark Dr., Apple Valley, Utah.

Motion made by Dennis Bass to adopt that proposed schedule. Neil Duncan seconded the motion. Vote: Harold Merrit-yes, Neil Duncan-yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

10. Establish a meeting agenda template

Mayor Moser said that the agenda format that is being used tonight is the same as what is used for all other Town bodies.

Motion made by Dennis Bass to accept the current format. Mayor Moser seconded the motion. Vote: Harold Merrit-yes, Neil Duncan-yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

11. Revisit Priorities by assigned board member and set a mission statement

Mayor Moser suggested that the mission statement be to provide safe and clean drinking water to the Town residents as well as fire protection that meet State standards.

Motion made by Dennis Bass to accept that mission statement. Mayor Moser seconded the motion. Vote: Harold Merrit-yes, Neil Duncan-yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

12. Draft an agreement with the Town to provide clerical and billing services for the interim

Mayor Moser said that since the Town is currently using Nathan Bronemann for billing of solid waste services he recommended using him to bill for the future water and sewer services.

Harold Merrit agreed that that would be a good idea.

Neil Duncan said that the Town could bill for both water and trash on the same bill.

Mayor Moser said that if the Town was contracted to provide billing and clerical services they would have to negotiate a fee for that service and then the Town Clerk would be compensated for that additional work.

Mayor Moser suggested paying the Town the Clerk's hourly rate for the time being until further discussion can take place. He also said that that the SSD would need to hire legal counsel that is familiar with water rights. Until that point they could use the Town attorney.

Jack Davis said that the treasurer might have to be bonded.

Mayor Moser said that they would have to consult with legal counsel and that Rod Mills might also have that information.

13. Discussion on setting a date for the training retreat

Mayor Moser said that Ensign Engineering suggested having a day-long training on the service district, the issues at hand, as well as their responsibilities.

Jack Davis suggested using the Hurricane Community Center as a venue for that retreat.

It was decided to set the date for December 7<sup>th</sup>, 2011.

14. Request for an executive session

Motion made by Mayor Moser to discuss the possible purchase of the Two Bears water organization. Dennis Bass seconded the motion. Vote: Harold Merrit-yes, Neil Duncan-yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

15. Adjournment

Motion made by Mayor Moser to adjourn the meeting. Dennis Bass seconded the motion. Vote: Harold Merrit-yes, Neil Duncan-yes, Dennis Bass-yes, Kevin Sair-yes, and Mayor Moser-yes. The motion passed 5/0.

Meeting adjourned at 8:13 PM.

Date approved: \_\_\_\_\_

ATTEST BY: \_\_\_\_\_  
Nathan Bronemann

\_\_\_\_\_  
Richard Moser