

**TOWN OF SAGUACHE**  
**Board of Trustees**  
**Regular Session**  
**May 21, 2012**

The Town of Saguache Board of Trustees met for a Regular Session on May 21, 2012, with Trustees being present as follows:

Mayor Milton Jones	Absent (excused)
Mayor Pro-Tem Dario Archuleta	Present
Lyn Miles, Trustee	Present
Carla Quintana, Trustee	Present
Tina Serna, Trustee	Present
Greg Terrell, Trustee	Present
Kate Vasha, Trustee	Present

Town of Saguache employees present as follows:

Therese Garcia, Town Clerk	Present
Johann McKee, Deputy Clerk	Absent
Dan Pacheco, Public Works	Present

Town of Saguache Attorney present as follows:

Eugene Farish, Attorney	Present
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Citizens in Attendance, as follows: Donna Wehe, Colorado Small Business Development Center; Kelsey Hauck, business owner; Lindy McDaniel and Marge Hoglin, Blue Earth Business Opportunities (BEBOP); Faith O'Reilly, Chamber of Commerce; Miranda Stephens; Jackie Stephens, Saguache Recreation Board; Ruth Horn, Saguache Recreation Board; Tony Sandoval, Saguache Recreation Board; Rick Barandes; Leslie Griffith; Jason Anderson; Byron Williams; and Deputy Paul Sutherland.

**Call to Order:** Mayor Pro-Tem Archuleta called the meeting to order at 7:00 p.m.

**Moment of Silence and Pledge of Allegiance:** was led by Mayor Pro-Tem Archuleta.

**Additions/Deletions to agenda:**

After Legal Council Report - Trustee Quintana asked to go into executive session  
Add Under legal Council Report - Trustee Vasha wanted to address Viaero Wireless  
Delete from Agenda - Friends of the Library from citizen participation.  
Under Maintenance Report - Trustee Serna added discussion of lights at Community Building

**Review/Approval of Minutes:** The minutes for the Regular Session held on April 16, 2012 were reviewed by the Trustees. There were no changes to the minutes.

**MOTION** by Trustee Miles; Second by Trustee Serna

Trustee Miles moved to approve the minutes for the Regular Session held on April 16, 2012 as presented.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; Mayor Pro - Tem Archuleta – aye  
VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

The minutes for the Special Session held on April 23, 2012 were reviewed by the Trustees. Trustee Vasha mentioned that she was not at that meeting, but is listed as present in the minutes. Clerk Garcia will correct that.

**MOTION** by Trustee Serna; Second by Trustee Quintana

Trustee Serna moved to approve the Special Session minutes held on April 23, 2012 with the correction.

Vote as follows: Trustee Quintana – aye; Trustee Serna – aye; Trustee Miles – aye; Trustee Terrell – aye; Mayor Pro-Tem Archuleta – aye; Trustee Vasha – abstain

VOTE: 5 – Aye; 0 – No; 1 – Abstain

**Review/Approval of Bills:** Clerk Garcia explained that the CDBG budget has been amended with DOLA to cover the additional sidewalk work being done as Bid Packet C. Budget amendments under \$20,000 do not need to be submitted to CDBG. She has not yet heard from DOLA about the amended budget, but expects to hear from them soon. She has invoices from the engineers totaling \$4,714.50. She asked how to pay the invoices. The board agreed that once she gets approval from DOLA, she can cut the check and then add the invoices to the June bills.

**MOTION** by Trustee Vasha; Second by Trustee Terrell

Trustee Vasha moved to approve the List of Bills for May 2012.

Vote as follows: Trustee Quintana – aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; Mayor Pro-Tem Archuleta – aye; Trustee Serna – abstain

VOTE: 5 – Aye; 0 – No; 1 – Abstain

### **Participation of Citizens:**

**Donna Wehe: Information on what services are provided through Colorado Small Business Development Center [SBDC]:** Ms. Wehe came to inform the Board as to services she provides. She receives support from Saguache County Sales Tax Grants, and is visiting the boards of all municipalities in Saguache County. The Small Business Development Center provides free, confidential services, financed by Federal funds and matching funds from grants. She also runs workshops. She asked for suggestions of someone who could serve as a confidential counselor in Saguache, which is a paid position. Kelsey Hauck spoke for a few moments about the assistance Ms. Wehe gave her after the death of her husband, and of the good reports she has received of Ms. Wehe's workshops. The Board thanked Ms. Wehe for her presentation.

**BEBOP: Partnering with other organizations in regard to a Visitor Center:** Ms. Hoglin and Ms. McDaniel spoke briefly to the board. They have recently purchased 404 and 406 4<sup>th</sup> Street. The first project that BEBOP and Saguache Works, a non-profit started by them, wish to accomplish is to establish a Visitor Center downtown. The Board has copies of the proposal to establish it in 404 4<sup>th</sup> Street. Clerk Garcia asked about costs. There was discussion of how expenses will be met. BEBOP is asking each of five entities to agree to pay \$1000 initially to help clean up and prepare the space, and \$100 a month for rent and utilities for the space when established. They are also planning four events each year that will help to bring tourists to Saguache. The Visitor's Center would

be designed and managed by a committee formed of representatives of the entities. Mayor Pro - Tem Archuleta asked for more structured financial information before the Board makes a decision, for purposes of accountability and for an indication of how stable and long-lasting the association of participating entities will be. Other organizations to be approached will include Saguache Chamber of Commerce, Saguache County Tourism Board, ScSEED, and Forest Service/BLM. Trustee Vasha said that the Cochetopa Scenic Byways Commission is positive about this as a location for information on the Scenic Byways.

Faith O'Reilly—Chamber of Commerce: Use of Community Building on July 21<sup>st</sup>—  
Discuss cost: Ms. O'Reilly mentioned that a group is trying to organize a Hollyhock Festival. They hope to use the Community Building in conjunction with one of the Flea Markets sponsored by the Recreation Board. There would be activities for children. Clerk Garcia affirmed that the Community Building is available on July 21<sup>st</sup>. If it is sponsored by the Recreation Board, they could use the building for free, but a member of Saguache Recreation Board must be present at the activities. She also advised Ms. O'Reilly that they will need to protect the floor during activities involving water or dirt. Ms. Stephens will do the paperwork for the rental.

Jason Anderson introduction: He came to observe the Board. He is running for County Commissioner out of the Baca, and wants to learn about municipalities.

#### **Saguache Recreation Board Update:**

Quarterly/Financial Reports: Ruth Horn brought a check from a Saguache Tourism Grant awarded for the Pow Wow. The Recreation Board will submit any necessary reports for the grant. Jackie Stephens handed out a revised Schedule of Events. Current members are Jackie Stephens, Ruth Horn, Tony Sandoval, and Desirae Strain, who just graduated from high school. They need additional members. The Recreation Board is sponsoring the 5K run. Trustee Quintana reported that the diabetic group has decided to no longer be sponsored by the Saguache Recreation Board in order to avoid accounting complications. The diabetic group will take over the Third Friday Movies. Saguache Recreation will continue to have the monthly summer flea markets, which are being renamed Saguache Summer Market Days. Trustee Terrell suggested adding the Hollyhock Festival, which they were happy with. The Saguache Celebration will not be held this year, but might be developed for next year. Pow Wow preparations are progressing. Saguache Fall Festival is being done in conjunction with Saguache Chamber of Commerce. Community Thanksgiving Dinner—they will be meeting with the churches to attempt to get them involved again. Recreation Board sponsors the quilting club, with Rita Bennett as the Saguache Recreation Board quilting liaison, and sponsors PeeWee sports. There was discussion about getting volunteers, and background checks for volunteers, for the PeeWee sports events. Financial report—the only expense so far this year was a bill from an educational program associated with last year's Pow Wow. Current balance is \$7300. Mayor Pro-Tem Archuleta thanked the members for their service to the community.

MOU between Saguache Recreation Board and Saguache Chamber: - Fall Festival:

**MOTION** by Trustee Vasha; Second by Trustee Miles

Trustee Vasha moved that the Board of Trustees accept the MOU between the Recreation Board and Saguache Chamber of Commerce.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; Mayor Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

**Downtown Revitalization Project:**

**Pocket Park—Property of Town:** Trustee Vasha reported that the pocket park lot is now the property of the Town of Saguache. Trustee Vasha and Clerk Garcia created an RFP for a landscape architect, and Burt Wadman was the only applicant.

**Review/Discuss/Approve Independent Contract Agreement—Burt Wadman; Landscape Architect—Pocket Park:** The contract has been reviewed by Attorney Farish. Trustee Terrell mentioned the possibility of vacating the alley between the park and the Ute Theatre, but maintaining it as grass or a surface that would allow access and digging if necessary. He has been approached by several citizens about doing this. Clerk Garcia suggested the Town check that trash services or other services are not using it. Mayor Pro - Tem Archuleta asked Attorney Farish about vacating the alley. He said it is possible to vacate the alley, and if it is done then any adjacent property owners receive possession of the land to the center of the alley. Trustee Vasha suggested there are ways to block the alley from regular traffic while allowing emergency access. Maintenance Director Dan Pacheco said that it is important to allow access for utility maintenance, and also the Town needs to create easements, because two water lines (for the two houses south of the park) run under the park.

**MOTION** by Trustee Terrell; Second by Trustee Serna

Trustee Terrell moved to approve the Independent Contract Agreement for the landscape architect for the pocket park.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; May Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

The Board agreed to table the discussion of the water line easements until a future meeting.

**Vista Grande Update:**

**Town parks—survey:** Trustee Vasha reported that they are doing a survey under their Saguache County Sales Tax Grant. The surveys are currently available, and will be distributed at the Memorial Day event. There will be a meeting on June 16<sup>th</sup> at the Community Building.

**Historic Commission Update:**

**Review/Discuss Recommendation for Saguache Hotel from Historic Preservation Commission Historic Landmark:** Trustee Vasha presented the Findings of Facts, the recommendation from the Historic Preservation Commission, and the ordinance designating the Saguache Hotel as an historic landmark. There was discussion of the contacts with the owners of the property and the efforts made to communicate with them. Mr. Barandes reported on his brief contact with the owners when they visited the property recently. He suggested that designating it will help the owners sell it, since designation will help the new owner get grants to preserve it. Clerk Garcia reported that the son and daughter-in-law were mailed a copy of the certified letter that was not received by the owner initially. Attorney Farish addressed the topic of property rights

versus a Town's right to institute zoning and historic preservation. He said that the Board needs to decide if it will be beneficial to the rest of the Town.

**MOTION** by Trustee Terrell; Second by Trustee Miles

Trustee Terrell moved to approve the Findings of Fact and Recommendation of the Historic Preservation Commission to designate the Saguache Hotel a historic landmark.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; May Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

Review/Discuss/Approve Ordinance 2012-2—Designating the Saguache Hotel as a Historic Landmark:

**MOTION** by Trustee Miles; Second by Trustee Quintana

Trustee Miles moved to approve Ordinance 2012-2: Designation of Saguache Hotel as a Historic Landmark.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; May Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

Trustee Terrell offered to speak with the owners when he is in the area where they live toward the end of June. Clerk Garcia reported that the process of designation requires a letter be sent to them, and that will go out shortly.

**Sheriff's Report:** Sheriff Mike Norris was unable to attend. Officer Paul Sutherland, who is currently the Town Officer, came in his place. Deputy Sutherland reported that the Town vehicle appears to need maintenance or repair work on the engine. He was instructed to take the car to a repair place, but if the cost will be more than \$500 he will need to get approval from the Town Board.

He detailed the activities on the report. There was discussion of incidents in the vicinity of the park and community building, and Deputy Sutherland reported he has been patrolling that area quite a bit. He asked if the Board wishes him to enforce the youth curfew, and they said they would like him to. Mr. Pacheco also mentioned that the park is not open overnight. Deputy Sutherland reported that it is very difficult to find drivers violating motor vehicle laws in town.

**Legal Counsel Report:**

MOU—Saguache County Public Health: Clerk Garcia reported that the County Commissioners approved the MOU at their meeting on May 15<sup>th</sup>.

**MOTION** by Trustee Serna; Second by Trustee Vasha

Trustee Serna moved to approve the MOU between Saguache County Public Health and the Town of Saguache.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; May Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

Trustee Vasha brought up the proposal by Viaero Wireless to use the Town's road for access to a proposed cell tower. She asked the Board to instruct the Clerk to inform the company that they must submit anything they are bringing to the Board at least two

weeks before the meeting so that the Town can solicit public comments. She feels the tower will bring up strong feelings among residents, and they should have a chance to address the Board about it before a decision is made. The board agreed to wait until the company comes back to the Board rather than initiating contact, but the Board will be sure there is public input on the decision.

*Note: During Additions/Deletions to the Agenda Trustee Quintana asked to go into executive session.*

**MOTION** by Trustee Quintana; Second by Trustee Miles

Trustee Quintana moved to go into executive session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; May Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

*(Presiding Officer- Mayor Pro-Tem Dario Archuleta)* It's May 21<sup>st</sup>, and the time is 8:50 p.m. For the record, I am presiding officer, Mayor Pro-Tem Dario Archuleta. As required by the Open Meetings law, this Executive Session is being electronically recorded. Also present at this executive session are the following persons: Trustee Tina Serna; Trustee Carla Quintana; Trustee Lyn Miles; Trustee Greg Terrell; Trustee Kate Vasha; Town Attorney Gene Farish; Town Maintenance #1 Dan Pacheco; Town Clerk Therese Garcia. This is an executive session is for the following purpose: For conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402 (4) (b). I caution each participant to confine all discussion to the stated purpose of the executive session, and that no formal action may occur in the executive session. If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.

As Town Attorney, it is my opinion that the discussion of the matter announced in the motion to go into executive session constitutes a privileged attorney-client communication. I am, therefore, recommending that no further record be kept of this executive session. *(Presiding Officer- Mayor Pro-Tem Archuleta)* The Town Attorney has recommended that no further record be kept of this executive session. The time is now 8:53 p.m.

Note: Clerk turned Tape off at 8:53 p.m.

*(Presiding Officer- Mayor Pro-Tem Dario Archuleta)* The time is now 9:15 p.m., and the executive session has been concluded. The participants in the executive session were: Therese Garcia; Gene Farish; Carla Quintana; Tina Serna; Lyn Miles; Greg Terrell; Kate Vasha, and Dan Pacheco.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask you to state your concerns for the record.

Seeing none, the next agenda item is the Clerk's Report.

**Clerk's Report:** Clerk Garcia pointed out that the Town had received an invoice from the SLV COG. There was discussion that SLV COG could come and speak with the Board in the Fall.

**MOTION** by Trustee Miles; Second by Trustee Quintana

Trustee Miles moved to not join SLV COG for 2012.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; May Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

Workshop for Bid/Purchasing Policy: The board agreed to wait until July to set up this workshop.

A Workshop for background checks has been set up for June 4, 2012 at 7:00 pm.

Town Credit Cards: Clerk Garcia reported that the credit card company will not require two signatures to make changes to the account. It would be possible to add one or more Trustees to the account as authorized users, who could make changes. Clerk Garcia recommended that she remain the authorized user, but changes be approved in advance by the Board of Trustees. The Board agreed to that.

Annual CIRSA Audit: The annual audit with CIRSA was completed. The Town received a score of 100 in each of the two categories.

USA Communications: USA Communications has withdrawn the offer of free internet in exchange for electricity because they found out that the electricity to the building is already theirs.

General Information: Clerk Garcia presented calendars for the quarterly reports from the other Boards. The Trustees agreed to the schedule.

Information was presented about CDOT road work on Highway 285.

Water/sewer information was presented. One account was shut off on May 17<sup>th</sup> for non-payment, and reinstated the following day. The two accounts that were shut off in March still have not paid and so have not been reinstated.

Clerk Garcia asked if the Board wished her to file a claim with the truck driver's insurance company for the damage to the street light that was bent by a delivery truck. The Trustees said she should file.

The "News from Town Hall" was approved. Blue Water Gallery is having a Grand Opening on June 9<sup>th</sup>.

The former Dessert First will be opening as a gun shop/repair shop/fishing shop. ATF came by to be sure that the owner was complying with Town requirements, which he is.

There was discussion of the Welcome to Saguache signs to be installed at the ends of Fourth Street.

**MOTION** by Trustee Miles; Second by Trustee Quintana

Trustee Miles moved that the welcome signs that will be on the south side of Fourth Street be printed on both sides with the word "Saguache".

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; May Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

### **Maintenance Report:**

**CIRSA Inspection:** Mr. Pacheco reported on the CIRSA inspection. Items that need to be addressed are: there is a need to add about ¼ inch of fill dirt by the handicap ramp into the community building, which maintenance will handle; and Mr. Williamson recommended that the Town purchase additional fabricated woodchips for the playground. Mr. Pacheco suggested the Town budget money to buy 5-10 yards in 2013. Mr. Pacheco reported that the slide that was outdated and unsafe has been removed. The Board asked him to research prices for a replacement slide for the 2013 Budget.

**Water Restrictions:** Mr. Pacheco brought up watering restrictions. Last year they ran from June 1<sup>st</sup> through August 31<sup>st</sup>. Watering was allowed between the hours of 5:00 am to 11:00 am and 5:00 pm to 11:00 pm only. Mr. Pacheco reported that he has had citizens request that watering be allowed from 7:00 am to 10:00 pm, with no watering allowed overnight. After discussion, the Board agreed to reinstate watering restrictions starting June 1<sup>st</sup>, with watering to be allowed only between the hours of 5:00 am to 11:00 am and 5:00 pm to 11:00 pm. They also asked that the announcement include the information that each area should be watered for no more than 20 minutes. Mayor Pro-Tem Archuleta emphasized that we are currently in a serious drought, and if the monsoon rains don't come this summer fire danger will be extremely high.

**CDPHE Inspection:** Mr. Pacheco reported that the inspection by CDPHE went very well. The inspector made some recommendations that can help the Town keep its waiver for chlorination. Mr. Pacheco is currently working to update the operation maintenance manual. There are some other items that he will probably bring to the Board in June. The Board agreed that they will do whatever they can to help the Town keep the waiver. Trustee Terrell reported that he attended the CML Outreach Luncheon, and at it Christie Culp from DOLA said that virtually the only grants that will be available from DOLA this year will be for water treatment, wastewater, and related subjects. She recommended that municipalities with water needs apply this year, since that is their emphasis. Mr. Pacheco said that he would look into applying for a grant to replace outdated fire hydrants, and also to purchase more shutoff valves so that if there is a waterline break fewer houses would have their water shut off. Trustee Terrell suggested that the Town could also apply for a grant to install a chlorination system in case the waiver is lost at some point. Mr. Pacheco said that there is a need to do a Preliminary Engineering Report on the water system. There has never been one. Mr. Pacheco will get bids for a PER, and perhaps the engineer who does the PER could help with finding grants for installing a chlorination system. Clerk Garcia pointed out that the system is chlorinated once or twice a year now, and the chlorination system could be used for that if installed. There were recommended changes to the tank, and those have already been completed.

**Water Meeting:** Mr. Pacheco reported that he attended the meeting for Sub district #1. The proposal was to augment 1,000 acre feet, and that has been approved by the State Engineer. Mr. Pacheco spoke with Rob Phillips of the Rio Grande Conservation District, who mentioned that the sub district is looking for a place to store water for augmentation. Mr. Pacheco suggested that the reservoir could be used for that. If the sub district wants to use it, they would help to repair it. Mayor Pro –Tem Archuleta mentioned that if it can be used for fish, the Department of Wildlife will help with repairs as well. Mayor Pro - Tem Archuleta suggested that the reservoir could also be used as a secondary water source for the Town.

Banners: Mr. Pacheco reported that they will put up the Historic Downtown banners the next day, and leave them up until after the Fourth of July, at which point they will put up the Fall Festival banners.

**MOTION** by Trustee Serna; Second by Trustee Terrell

Trustee Serna moved to have the Historic Downtown banners hung on every pole for Memorial Day weekend.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; May Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

Mr. Pacheco also reported that the banners will be raised another foot for safety considerations.

Community Building: Trustee Serna asked about installing motion-activated lights around the Community Building. Trustee Vasha suggested installing solar lighting. Clerk Garcia said that the funds could come out of the maintenance budget. Trustee Serna also suggested installing a surveillance camera that would record the scene when the light is triggered. There was discussion of the legality of such surveillance. Trustee Quintana mentioned that it would help to have additional light around the Community Building for when folks are leaving after dark. Mayor Pro - Tem Archuleta also mentioned the possibility of establishing and enforcing more restrictive curfews in the park.

General Discussion: There was discussion of a sign that was pulled out, and of the Rust family digging for remains on Town property without finding anything.

### **Tree Board Update:**

Mr. Pacheco gave an update on Saguache Tree Board. There was a financial report and a report of Tree Board actions this year. One item omitted from the financial report was that Maintenance asked the Tree Board to help with fuel for when they trim trees, and the Tree Board agreed to pay \$300 toward the expenses. Clerk Garcia reported that part of that amount was included in the expenses. They will assist with the planting of the trees on Fourth Street, and a resident has donated \$250 worth of trees to the Town. Clerk Garcia reported that the Tree Gators were ordered, shipped and paid for but never received, so she spoke with the company, which shipped them again a few days ago. Trustee Miles asked that a Tree Board member advise her on maintenance of an aspen grove near her home.

**Old/Unfinished Business:** There was none.

### **New Business:**

Review/Discuss/Approve Independent Contract Agreement for Conlin Associates Resource Planners—Service provided: Planning for all Town Parks. Trustee Vasha reported that Mr. Conlin is a recreation planner from Leadville. He helped develop the park survey and will help tabulate the survey and run the public meeting. Clerk Garcia reported that Attorney Farish said the contract was sufficient for the duties included. There was discussion of whether he would need Worker’s Compensation.

**MOTION** by Trustee Vasha; Second by Trustee Terrell

Trustee Vasha moved to approve the Independent Contract for Conlin Associates Resource Planners with the proviso that Clerk Garcia will clarify the Worker's Compensation issue with Mr. Conlin and get the approval of Attorney Farish.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; May Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

**Executive Session, if needed:** None was needed at this time.

**Adjourn:**

**MOTION** by Trustee Miles; Second by Trustee Vasha

Trustee Miles moved to adjourn.

Vote as follows: Trustee Quintana – aye; Trustee Serna –aye; Trustee Miles – aye; Trustee Terrell – aye; Trustee Vasha – aye; May Pro - Tem Archuleta – aye

VOTE: 6 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect that the Vote was unanimous.*

There being no further business, the meeting adjourned at 9:57 p.m.

TOWN OF SAGUCHE BOARD OF TRUSTEES  
SAGUCHE, COLORADO

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Dario Archuleta, Mayor Pro-Tem

ATTEST:

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Therese Garcia, Town Clerk