

**Town of Saguache  
Board of Trustees  
Special Session  
March 31, 2011**

The Town of Saguache Board of Trustees met for a Special Session on March 31, 2011, with Trustees being present as follows:

Mayor Milton Jones	Absent (Excused)
Mayor Pro-tem Dario Archuleta	Present
Ruth Horn, Trustee	Present
Lyn Miles, Trustee	Present (arrived 6:26 p.m.)
Tina Serna, Trustee	Absent (Excused)
Carla Quintana, Trustee	Absent (Excused)
Kate Vasha, Trustee	Present

Town of Saguache employees present as follow:

Therese Garcia, Town Clerk	Present
Caroline W. Irwin, Deputy Clerk	Absent
Dan Pacheco, Public Works	Absent

Town of Saguache Attorney present as follow:

Eugene Farish, Attorney	Absent
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Citizens in Attendance: There were none.

**Call to Order:** by Mayor Pro-tem Archuleta at 6:20 p.m.

**Moment of Silence and Pledge of Allegiance:** was led by Mayor Pro-tem Archuleta.

**Review Interview Questions:**

Review Interview Questions: The Hiring Committee had no discussion on questions chosen for interview process.

**Convene into Executive Session, to interview for Deputy Town Clerk:**

**MOTION** by Trustee Vasha; Second by Trustee Horn

**I Kate Vasha move to go into Executive Session** for discussion of a personnel matter under C. R. S. Section 24-6-402(2) (f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;

Vote as follows: Trustee Vasha – aye; Trustee Miles – aye; Trustee Horn – aye; Mayor Pro-tem Archuleta - aye

VOTE: 4 – Aye; 0 – No; 0 - Abstain      *Let the minutes reflect the Vote was unanimous.*

It is Thursday, March 31, 2011 and the time is 6:21 p.m. For the record, I am presiding officer, Dario Archuleta Mayor Pro-tem of Saguache. As required by Open Meetings Law, this executive session is being electronically recorded. Also present at this executive session are the following persons: Trustee Ruth Horn, Trustee Kate Vasha, and Town Clerk Rese Garcia. *Trustee Lyn Miles is expected to join us shortly.*

This is an executive session for the following purposes:

The motion being for discussion of a personnel matter under C. R. S. Section 24-6-402(2) (f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;

I caution each participant to confine all discussion to the stated purpose of the executive session, and that no formal action may occur in the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.

The tape was stopped at 6:22 p.m. and Special Session tape exchanged for Executive Session tape.

**RETURN TO SPECIAL SESSION – Open Session:** As Presiding Officer and Mayor Pro-tem Archuleta upon returning to the open meeting, the time is now 7:39 p.m., and the executive session has been concluded. The participants in the executive session were: Trustee Lyn Miles, Trustee Ruth Horn, Trustee Kate Vasha and Town Clerk Rese Garcia. *Note: At this time I would like to include that Town Clerk Rese Garcia was also part of the executive session discussion.*

For the record, if any person who participated in the executive session believes that any substantial discussion of any matter was not included in the motion to go into executive session occurred during executive session or that any improper action occurred during executive session in violation of the open meetings law, I would ask you to state your concerns for the record.

Seeing none, we have resumed the open session. Are there any motions to be made or action to be taken?

**1<sup>st</sup> MOTION** by Trustee Horn; Second by Trustee Vasha

Trustee Horn moved, based on discussion in executive session regarding selection of Deputy Clerk, to offer the position to Applicant # D.

Vote as follows: Trustee Vasha – aye; Trustee Miles – aye; Trustee Horn – aye; Mayor Pro-tem Archuleta - aye

VOTE: 4 – Aye; 0 – No; 0 - Abstain      *Let the minutes reflect the Vote was unanimous.*

**2<sup>nd</sup> MOTION** by Trustee Horn; Second by Trustee Miles

Trustee Horn moved to present the process that the Hiring Committee completed by reviewing the applications received and scheduling and conducting interviews and offering Applicant # D the Deputy Town Clerk position to fellow Trustees at a Special Session on Monday, April 4, 2011.

Vote as follows: Trustee Vasha – aye; Trustee Miles – aye; Trustee Horn – aye; Mayor Pro-tem Archuleta - aye

VOTE: 4 – Aye; 0 – No; 0 - Abstain      *Let the minutes reflect the Vote was unanimous*

**AMENDED 1<sup>st</sup> MOTION** by Trustee Horn; Second by Trustee Vasha

Trustee Horn amended her first motion that our selection was Applicant D pending outcome of reference and background checks being satisfactory. She apologized for not including this in her initial motion.

Vote as follows: Trustee Vasha – aye; Trustee Miles – aye; Trustee Horn – aye; Mayor Pro-tem Archuleta - aye

VOTE: 4 – Aye; 0 – No; 0 - Abstain      *Let the minutes reflect the Vote was unanimous*

**Adjourn:** by Mayor Pro-tem Archuleta; Second by Trustee Vasha.

Vote as follows: Trustee Vasha – aye; Trustee Miles – aye; Trustee Horn – aye; Mayor Pro-tem Archuleta - aye

VOTE: 4 – Aye; 0 – No; 0 - Abstain      *Let the minutes reflect the Vote was unanimous*

There being no further business, the meeting adjourned at 7:42 p.m.

TOWN OF SAGUACHE BOARD OF TRUSTEES  
SAGUACHE, COLORADO

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Dario Archuleta, Mayor Pro-tem

ATTEST:

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Therese Garcia, Town Clerk