

**Town of Saguache
Board of Trustees
Special Session
March 29, 2011**

The Town of Saguache Board of Trustees met for a Special Session on March 29, 2011, with Trustees being present as follow:

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| Mayor Milton Jones | Absent (Excused) |
| Mayor Pro-tem Dario Archuleta | Present |
| Ruth Horn, Trustee | Present |
| Lyn Miles, Trustee | Present |
| Tina Serna, Trustee | Absent (Excused) |
| Carla Quintana, Trustee | Absent (Excused) |
| Kate Vasha, Trustee | Present (arrived after the Pledge) |

Town of Saguache employees present as follow:

| | |
|---------------------------------|---------|
| Therese Garcia, Town Clerk | Present |
| Caroline W. Irwin, Deputy Clerk | Absent |
| Dan Pacheco, Public Works | Absent |

Town of Saguache Attorney present as follow:

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| Eugene Farish, Attorney | Absent |
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Citizens in Attendance, as follows: There were none.

Call to Order: by Mayor Pro-tem Archuleta at 6:15 p.m.

Moment of Silence and Pledge of Allegiance: was led by Mayor Pro-tem Archuleta.

Review Interview Questions: The Trustees assigned as the Hiring Committee reviewed questions that would be asked during the interview process. Clerk Garcia shared information from Town Attorney Farish that all candidates receive the same questions and are scored using the same criteria.

By consensus, the Hiring Committee chose to have one person, Trustee Horn, ask the questions. The Hiring Committee confirmed that they would reconvene to continue the hiring process on Thursday, March 31, 2011 at 6:15 p.m.

Trustee Vasha asked if candidates have been contacted about the status of their applications. Clerk Garcia replied that directive from the Hiring Committee was to state, if asked, that the Hiring Committee was “still in process”. Trustee Vasha spoke to a candidate, Tina Serna, telling her that she was enroute to do interviews. Clerk Garcia confirmed that any inquiries to the Town Hall staff were met with the statement “still in process”. Discussion of process continued. The Hiring Committee discussed tentatively calling a Special Session the week of April 4th to inform Trustees of process in reviewing applications and scheduling interviews and in choosing the new Deputy Clerk candidate.

This Special Session depends on how interviews progress through March 31st Special Session.

Convene into Executive Session, to interview for Deputy Town Clerk:

MOTION by Trustee Miles; Second by Trustee Horn

I Lyn Miles move to go into Executive Session for discussion of a personnel matter under C. R. S. Section 24-6-402(2)(f) and not involving; any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;

Vote as follows: Trustee Vasha – aye; Trustee Miles – aye; Trustee Horn – aye; Mayor Pro-tem Archuleta - aye

VOTE: 4 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

It is Tuesday, March 29, 2011 and the time is 6:30 p.m. For the record, I am presiding officer, Mayor Pro-tem Dario Archuleta. As required by Open Meetings Law, this executive session is being electronically recorded. Also present at this executive session are the following persons: Trustee Lyn Miles, Trustee Ruth Horn, and Trustee Vasha. This is an executive session for the following purposes:

The motion being for discussion of a personnel matter under C. R. S. Section 24-6-402(2) (f) and not involving; any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;

I caution each participant to confine all discussion to the stated purpose of the executive session, and that no formal action may occur in the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.

The Special Session tape was stopped at 6:30 p.m. and replaced with the tape for Executive Session at 6:30 p.m.

RETURN TO SPECIAL SESSION – Open Session: As Presiding Officer and Mayor Pro-tem Archuleta upon returning to the open meeting, the time is now 7:41 p.m. and the executive session has been concluded. The participants in the executive session were: Trustee Lyn Miles, Trustee Ruth Horn, and Trustee Kate Vasha. At this time I would like to include that Town Clerk Rese Garcia was also part of the discussion.

For the record, if any person who participated in the executive session believes that any substantial discussion of any matter was not included in the motion to go into executive session occurred during executive session or that any improper action occurred during executive session in violation of the open meetings law, I would like you to state your concerns for the record.

Seeing none, we have resumed the open session. Are there any motions to be made or action to be taken? There is no action at this time.

MOTION TO Adjourn: by Trustee Vasha; Second by Trustee Horn.

Trustee Vasha moved to adjourn the Special Session.

Vote as follows: Trustee Vasha – aye; Trustee Miles – aye; Trustee Horn – aye; Mayor Pro-tem Archuleta - aye

VOTE: 4 – Aye; 0 – No; 0 – Abstain *Let the minutes reflect the Vote was unanimous.*

There being no further business, the meeting adjourned at 7:43 p.m.

TOWN OF SAGUACHE BOARD OF TRUSTEES
SAGUACHE, COLORADO

Dario Archuleta, Mayor Pro-tem

ATTEST:

Therese Garcia, Town Clerk