

**Town of Hot Sulphur Springs**  
**Rules of Conduct for Public Meetings**

- 1) All attendees are required to conduct themselves in a courteous and respectful manner.
- 2) The printed agenda will not be deviated from unless agreed to by a majority of the Board.
- 3) Town of Hot Sulphur Springs Board of Trustees meetings will begin at 6:30 p.m. and end by 9:00 p.m. unless agreed to by a majority of the Board. Any unfinished business may be continued to the next regular meeting.
- 4) The public is to refrain from private conversations which interrupt the proceedings of the Board.
- 5) Persons not on the agenda who wish to speak will be limited to the "Public Comments" portion unless addressed by a Board member.
  - Each speaker will state their name and will be limited to five minutes which cannot be shared with other speakers.
  - All comments are to be directed to the Board as a body and not to individual members, Town staff, or other attendees.
  - The Board is not required to respond to any subject matter addressed during the "Public Comments" portion.

Sufficient warning will be given by the Chair in the event of a violation of the Rules of Conduct. If the violation occurs a second time, the Chair may ask the offender to leave for the remainder of the meeting.

As adopted by the Hot Sulphur Springs Board of Trustees by a motion made on 12/15/2011