BASIC COMMANDS

ACTIVITY MENU

LOG IN

Record your voice messaging system number. (You may need to dial an extension only, a complete local phone number, or, for long distance, the area code and phone number.)
Enter extension # (if calling from your extension, enter #)
Enter password #. Get your initial password from your system administrator.

PLAY-BACK CONTROLS

Help
Return to Activity Menu
Delete
Undelete (may not be available with your system)
Wait
Transfer out of system
Look up name/ext. in Directory
Exit system
Hold message in category

Use while addressing:
Alternate addressing (switch between name/ext.)
Use mailing list

Note: AUDIX R1V8 Standard and DEFINITY AUDIX R3.0 offer the **U or *8** command to recover a message you just deleted and the # command to back out of the Reply to Sender option. However, these commands may not be available on all voice messaging systems AT&T offers subsequent to these products.