

**MINUTES
BOX ELDER COUNTY COMMISSION
NOVEMBER 30, 2010**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Session at the County Courthouse, 01 South Main Street in Brigham City, Utah at 8:00 a.m. on **NOVEMBER 30, 2010**. The following members were present:

Rich VanDyke	Chairman
Jay E. Hardy	Commissioner
Brian K. Shaffer	Commissioner
LuAnn Adams	Recorder/Clerk

The following items were discussed:

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports
4. Correspondence
5. Assignment Review

The Administrative/Operational Session adjourned at 8:59 a.m.

The regular session was called to order by Chairman VanDyke at 9:00 a.m. with the following members present, constituting a quorum:

Rich VanDyke	Chairman
Jay E. Hardy	Commissioner
Brian K. Shaffer	Commissioner
LuAnn Adams	Recorder/Clerk

The prayer was offered by Commissioner Shaffer.

APPROVAL OF MINUTES

THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 23, 2010 WERE APPROVED AS WRITTEN ON A MOTION BY COMMISSIONER SHAFFER, SECONDED BY COMMISSIONER HARDY AND UNANIMOUSLY CARRIED.

AGENDA: ATTACHMENT NO. 1

BRMH ANNUAL FINANCIAL AUDIT – ROB JOHNSON

Reed Ernstrom, Director of Bear River Mental Health Services, and Rob Johnson, Chief Financial Officer of Bear River Mental Health Services, said each year the local mental health authorities need to be in receipt of and certify the audit. Mr. Johnson then reviewed the audit. Davis and Bott, the independent auditors', said the Mental Health Board was in conformity with accounting principles generally accepted in the United States of America.

Chairman VanDyke said he has enjoyed participating on the board. He commended Mr. Ernstrom and Mr. Johnson on the way the board is managed and operated. He said the dedication is commendable for providing services to the mentally ill in need.

Mr. Ernstrom expressed gratitude for the outgoing Commissioners. He has appreciated their services. He said it is what makes our county, state and country great. The county funds are the most important funds the Mental Health Board receives because it leverages all of the rest of the funds they receive.

MOTION: A motion was made by **Commissioner Hardy** to accept the certificate of audit review and allow the Commissioners to sign the certificate. The motion was seconded by **Commissioner Shaffer** and unanimously carried.

COORDINATION POLICY – COMMISSIONER HARDY

This item was cancelled.

DEVELOPMENT PROPERTY – COMMISSIONERS

This item was cancelled.

PROJECT MANAGEMENT REPSONSIBILITIES EWP/NRCS PROJECT – KEVIN HAMILTON

Director of Community Development Kevin Hamilton said last week EWP/NRCS Project Manager Lee Beverley was looking for a signature on the project. He is concerned that he is not on the property and does not know if the project is completed. The project requires one signature from Box Elder County.

MOTION: A motion was made by **Commissioner Shaffer** to authorize Kevin Hamilton or Bill Gilson to sign off on the project and completion of the papers for the EWP Project upon review of all the proper signatures and that the work is completed, and to give Lee Beverley the authority to process the request for payment. The motion was seconded by **Commissioner Hardy** and unanimously carried.

WARRANT REGISTER – COMMISSIONERS

The Warrant Register was signed and the following claims were approved for payment: Claims 73392 through 73451 in the amount of \$140,968.47.

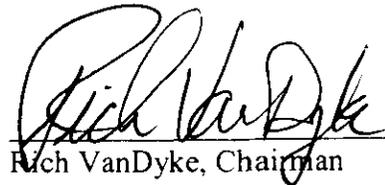
PERSONNEL ACTIONS – COMMISSIONERS

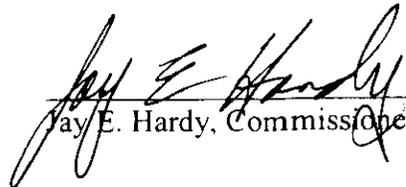
SHERIFF'S DEPT: Brent Powell, compensation change, effective 11/15/2010
ROAD DEPT: Neil Marble, re-hire, effective 11/22/2010
ASSESSOR/TREAS: Danny Cassidy, separation, effective 10/30/2010

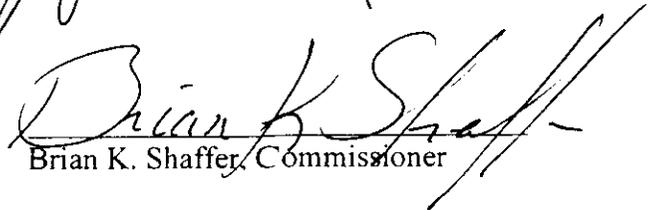
ADJOURNMENT

A motion was made by **Commissioner Shaffer** to adjourn. **Commissioner Hardy** seconded the motion, and the meeting adjourned at 9:38 a.m.

ADOPTED AND APPROVED in regular session this 7th day of December 2010.

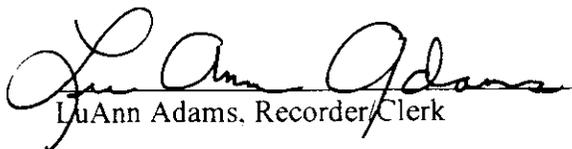

Rich VanDyke, Chairman


Jay E. Hardy, Commissioner


Brian K. Shaffer, Commissioner



ATTEST:


LuAnn Adams, Recorder/Clerk

BOX ELDER COUNTY RECORDER/CLERK
Box Elder County Courthouse
01 South Main Street
Brigham City, Utah 84302

NOTICE and AGENDA

Public Notice is hereby given that the Box Elder County Board of County Commissioners will hold an **Administrative/Operational Session** commencing at **8:00 a.m.** and a regular **Commission Meeting** commencing at **9:00 a.m. TUESDAY, NOVEMBER 30, 2010** in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.

Administrative/Operational Session

*8:00 a.m.

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports – Agenda Related
4. Correspondence
5. Assignment Review

*8:20 a.m.

- *9:00 – 9:05 Call to Order: Chairman VanDyke
Invocation: Commissioner Shaffer
Approval of Minutes of November 23, 2010
- *9:05 – 9:10 Follow-Up Business
- *9:10 – 9:25 BRMH Annual Financial Audit – Rob Johnson
- *9:25 – 9:35 Coordination Policy – Commission Hardy
- *9:35 – 9:45 Development Property – Commissioners
- *9:45 – 9:50 Project Management Responsibilities-EWP/NRCS Project – Kevin Hamilton

*10:10 – 10:15 Warrant Register & Personnel Actions – Commissioners

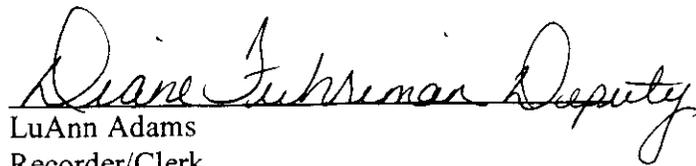
*10:15 – 10:20 Assignment Review – Commissioners

Adjournment

These assigned times may vary depending on length of discussion, cancellation of scheduled agenda items or agenda alteration. Therefore, the times are estimates of the agenda items to be discussed. If you have any interest in any topic, you need to be in attendance at 9:00 a.m.

Prepared and posted this 24th day of November 2010.

Mailed to the Box Elder News Journal, the Leader, and the Standard Examiner this 24th day of November 2010.


LuAnn Adams
Recorder/Clerk

NOTE: Please turn off or silence cell phones and pagers during public meetings

This facility is wheel chair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at 734-3347 or FAX 734-2038 for information or assistance.