

**MINUTES
BOX ELDER COUNTY COMMISSION
NOVEMBER 9, 2010**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Session at the County Courthouse, 01 South Main Street in Brigham City, Utah at 8:00 a.m. on **NOVEMBER 9, 2010**. The following members were present:

Rich VanDyke	Chairman
Jay E. Hardy	Commissioner
Brian K. Shaffer	Commissioner
Diane Fuhriman	Deputy Recorder/Clerk

Also Present: LuAnn Adams Recorder/Clerk

The following items were discussed:

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports
4. Correspondence
5. Assignment Review
6. Present Office Moving Scenarios – Donnie Tarver
7. West Box Elder Fuel Tanks & Pumps – Bill Gilson
8. County Credit Cards – Monte Munns

The Administrative/Operational Session adjourned at 8:59 a.m.

The regular session was called to order by Chairman VanDyke at 9:00 a.m. with the following members present, constituting a quorum:

Rich VanDyke	Chairman
Jay E. Hardy	Commissioner
Brian K. Shaffer	Commissioner
Diane Fuhriman	Deputy Recorder/Clerk

Also Present: LuAnn Adams Recorder/Clerk

The prayer was offered by Commissioner Shaffer.

APPROVAL OF MINUTES

THE MINUTES OF THE REGULAR MEETING OF OCTOBER 26, 2010 WERE APPROVED AS WRITTEN ON A MOTION BY ~~COMMISSIONER SHAFER~~, SECONDED BY ~~COMMISSIONER HARDY~~ AND UNANIMOUSLY CARRIED.

AGENDA: ATTACHMENT NO. 1**FOLLOW-UP BUSINESS – COMMISSIONERS**

Commissioner Hardy welcomed the new County Planner, Scott Lyons.

U.S. Pipeline Lease – Commissioner Hardy

Commissioner Hardy received a letter from U.S. Pipeline stating their intention to extend the lease on the tract of land in Corinne. He said the property is leased for \$2,750.00 a month and U.S. Pipeline expects to continue leasing through May 2011.

MOTION: A motion was made by **Commissioner Hardy** to accept the notice from U. S. Pipeline to extend the lease for the property in Corinne. The motion was seconded by **Commissioner Shaffer** and unanimously carried.

Bear River Canal Company – Chairman VanDyke

Chairman VanDyke said Box Elder County owns 66 water shares and every year notification is sent to the Bear River Canal Company for the water shares to be put back in the lease pool.

MOTION: A motion was made by **Commissioner Shaffer** to authorize the chair to sign a letter authorizing the 66 shares of water that Box Elder County owns of Bear River Canal Company to be placed in the lease pool. The motion was seconded by **Commissioner Hardy** and unanimously carried.

Office Moving Scenarios – Commissioners

Chairman VanDyke said three proposals were presented for office space for the USU Extension Office. The Commissioners have looked at the areas and reviewed the proposals. Chairman VanDyke said we want to make the move as effectively and efficiently as possible and with little expense.

MOTION: A motion was made by **Commissioner Hardy** to put the USU Extension Service Office in the old existing DMV part of the courthouse, which would be the least invasive, with moving other departments around. The motion was seconded by **Commissioner Shaffer** and unanimously carried.

Western Box Elder County Tour – Commissioner Hardy

Commissioner Hardy said he has made arrangements with Proctor & Gamble and Joe Toman to take a tour of Western Box Elder County on November 19, 2010.

INDIGENT TAX ABATEMENT – REBECCA DILG

This item was cancelled.

COUNTY SEAT T.V. PROGRAM – COMMISSIONER HARDY

This item was tabled pending further research.

LETTER OF SUPPORT/FUND RAISING/BEC ECONOMIC DEVELOPMENT STRATEGIC PLAN – KEVIN HAMILTON

Community Development Director Kevin Hamilton said one of the goals of the Economic Development Department is to develop a strategic plan for Box Elder County. He said Paul Larsen from Brigham City has been trying to raise matching funds and is requesting a letter be signed by the Commission Chair in support of the plan.

Commissioner Shaffer said the Business Expansion and Retention Project will rely heavily on our local business owners to participate. He said it will only take a little bit of seed money to keep it functional and provide a huge benefit to any business owner in the county. He encourages the county to go down this road and feels it is a worthy cause.

MOTION: A motion was made by ~~Commissioner Hardy~~ to authorize the chair to sign a letter of support. The motion was seconded by ~~Commissioner Shaffer~~ and unanimously carried.

APPOINTMENT/BRHD BOARD MEMBERS – COMMISSIONERS

MOTION: A motion was made by ~~Commissioner Shaffer~~ to appoint Kathy Perry to serve another term on the Bear River Health Department Board. The motion was seconded by ~~Commissioner Hardy~~ and unanimously carried.

WILLARD PEAK GATE CLOSURE – BILL GILSON

Road Supervisor Bill Gilson wants to do a seasonal closure of the county gate on Willard Peak Road that is located below Docks Flat. He said it still will be open to 4-wheelers and snowmobilers by a side gate that is wide enough to accommodate them.

Mr. Gilson said an annual closure date of November 15 would not disturb any elk or deer hunts and corresponds with other gate closures on Forest Service roads. Mr. Gilson would like to have the gate re-opened next year for the Memorial Day holiday.

MOTION: A motion was made by **Commissioner Hardy** to close the county gate going to Inspiration Point annually on November 15 and open the day before Memorial Day, weather permitting. The motion was seconded by **Commissioner Shaffer** and unanimously carried.

AMENDED MOTION: A motion was made by **Commissioner Hardy** to close the county gate going to Inspiration Point annually on November 15 and open the Friday before Memorial Day, weather permitting. The motion was seconded by **Commissioner Shaffer** and unanimously carried.

DAVIS RANCH SUBDIVISION – KEVIN HAMILTON

MOTION: A motion was made by **Commissioner Shaffer** to authorize the chair to sign the Davis Ranch Subdivision and rural road agreement. The motion was seconded by **Commissioner Hardy** and unanimously carried.

DIVISION OF FORESTRY FIRE

Blain Hamp, Division of Forestry, Fire and State Land, presented the 2011 Wildland Fire Budget for Box Elder County. Mr. Hamp reviewed the budget and asked for Commission approval.

MOTION: A motion was made by **Commissioner Shaffer** to approve the Wildland Fire Budget for Box Elder County’s portion and authorize \$551,746 for the 2011 budget, knowing that we have the warden’s salary taken out of the personnel budget. The motion was seconded by **Commissioner Hardy** and unanimously carried.

1st PUBLIC HEARING/COMMUNITY DEVELOPMENT BLOCK GRANT – COMMISSIONERS

(See Attachment No. 2 – Attendance List.)

Chairman VanDyke opened the public hearing for the CDBG program at 10:00 a.m. and stated that this hearing is being called to consider potential projects for which funding may be applied under the 2011 Community Development Block Grant Program. He explained that the grant money needed to be spent on projects benefitting primarily low and moderate income persons.

Community Development Director Kevin Hamilton said approximately \$700,000 is expected to be available in the Bear River Region, in which Box Elder County is a member, for CDBG projects, \$450,000 of which will be available for projects to be rated and ranked. All of the allocated funds must meet a HUD National Objective and benefit low/moderate (LMI) income individuals. Projects displacing LMI persons are not likely to receive funding. He said the range of activities that may be undertaken with CDBG funds are such as affordable housing and community infrastructure projects.

Mr. Hamilton said the Bear River Health Department is going to request some CDBG funds for their project. Mr. Hamilton said in talking with Mr. Carver from BRAG, he suggested the county add the Bear River Health Department project to the bottom of our Capital Improvement Budget and then submit that as the Capital Improvement Budget for the CDBG.

Chairman VanDyke asked for comments from those in attendance. There were no comments.

MOTION: A motion was made by **Commissioner Shaffer** to close the public hearing. **Commissioner Hardy** seconded the motion and the public hearing closed at 10:08 a.m.

APPROVE SPONSORSHIP OF CDBG PROJECTS – KEVIN HAMILTON

Commissioner Shaffer said the Bear River Health Department is looking for approximately \$100,000 for help in the construction of a building in Tremonton. The building will be shared with Bear River Mental Health and will offer a lot of support for services in the Tremonton area.

MOTION: A motion was made by **Commissioner Shaffer** that the Box Elder County chair approves and signs a letter of support for sponsorship of the CDBG Grant for the Bear River Health Department. The motion was seconded by **Commissioner Hardy** and unanimously carried.

UCIP/APPOINTING REPRESENTATIVE – PEGGY MADSEN

Personnel Director Peggy Madsen said the Utah Counties Insurance Pool has asked the Commissioners to pass a resolution appointing a representative and an alternate to attend the UCIP Annual Membership Meeting, December 2, 2010.

Ms. Madsen then read the request and resolution.

MOTION: A motion was made by **Commissioner Shaffer** to adopt Resolution #2010-13 appointing Peggy Madsen as the Box Elder County representative and Shaun Thornley as the alternate. The motion was seconded by **Commissioner Hardy** and unanimously carried.

INSURANCE/SIGN OPTI-CARE AGREEMENT - COMMISSIONERS

MOTION: A motion was made by **Commissioner Hardy** to sign the agreement with Opti-Care for one more year. The motion was seconded by **Commissioner Shaffer** and unanimously carried.

WARRANT REGISTER – COMMISSIONERS

The Warrant Register was signed and the following claims were approved for payment: Claims 72989 through 73139 in the amount of \$331,411.15.

PERSONNEL ACTIONS – COMMISSIONERS

SHERIFF'S DEPT: Shane Braegger, compensation change, effective 10/19/2010
WEED DEPT: Nicholas Esplin, separation, effective 09/23/2010
ROAD DEPT: Thomas Hansen, compensation change, effective 10/18/2010
ROAD DEPT: Bill Gilson, compensation change, effective 10/30/2010
TREASURER: Sandra McNeely, re-hire, effective 11/01/2010
TREASURER: Stacie Nelson, re-hire, effective 11/01/2010
TOURISM: Joan Hammer, compensation change, effective 10/04/2010
BLDGS & GROUNDS: Sandy Bosgieter, separation, effective 10/29/2010
ASSESSOR: Kory Wilde, compensation change, effective 11/04/2010
ASSESSOR: DiAnna Peterson, compensation change, effective 11/29/2010
LANDFILL: Kimberly Walker, compensation change, effective 10/14/2010

RECESS

The Commissioners took a recess at 10:10 a.m. and reconvened at 10:47 a.m.

EXECUTIVE SESSION**Discussion of character, professional competence or physical or mental health of an individual.**

MOTION: At 10:48 a.m. a motion was made by **Commissioner Shaffer** to move into an executive session to discuss personnel issues. The motion was seconded by **Commissioner Hardy** and unanimously carried.

MOTION: At 11:22 a.m. a motion was made by **Commissioner Hardy** to reconvene into regular commission meeting. **Commissioner Shaffer** seconded the motion, and regular commission meeting was reconvened.

Chairman VanDyke explained that there was a discussion of personnel matters.

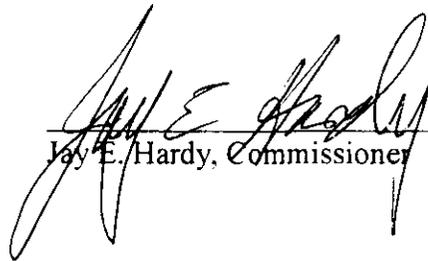
ADJOURNMENT

A motion was made by **Commissioner Shaffer** to adjourn. **Commissioner Hardy** seconded the motion, and the meeting adjourned at 11:23 a.m.

ADOPTED AND APPROVED in regular session this 16th day of November 2010.



Rich VanDyke, Chairman

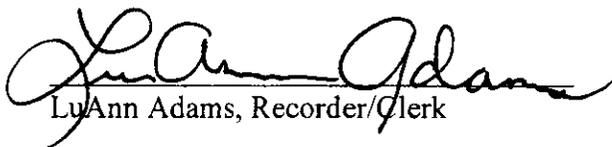


Jay E. Hardy, Commissioner



Brian K. Shaffer, Commissioner

ATTEST:



LuAnn Adams, Recorder/Clerk

BOX ELDER COUNTY RECORDER/CLERK
Box Elder County Courthouse
01 South Main Street
Brigham City, Utah 84302

NOTICE and AGENDA

Public Notice is hereby given that the Box Elder County Board of County Commissioners will hold an **Administrative/Operational Session** commencing at **8:00 a.m.** and a regular **Commission Meeting** commencing at **9:00 a.m. TUESDAY, NOVEMBER 9, 2010** in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.

Administrative/Operational Session

*8:00 a.m.

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports – Agenda Related
4. Correspondence
5. Assignment Review

*8:20 a.m.

6. Present Office Moving Scenarios – Donnie Tarver
7. West Box Elder Fuel Tanks & Pumps – Bill Gilson
8. County Credit Cards – Monte Munns

- *9:00 – 9:05 Call to Order: Chairman VanDyke
Invocation: Commissioner Shaffer
Approval of Minutes of October 26, 2010
- *9:05 – 9:10 Follow-Up Business
- *9:10 – 9:20 Indigent Tax Abatement – Rebecca Dilg
- *9:20 – 9:30 County Seat T.V. Program – Commission Hardy
- *9:30 – 9:35 Letter of Support/Fund Raising/BEC Economic Development Strategic Plan –
Kevin Hamilton
- *9:35 – 9:40 Appointment/BRHD Board Members – Commissioners
- *9:40 – 9:45 Willard Peak Gate Closure – Bill Gilson
- *9:45 – 9:50 Davis Ranch Subdivision – Kevin Hamilton
- *9:50 – 10:00 Division of Forestry, Fire & State Land Budget – Blain Hamp
- *10:00 – 10:10 Public Hearing/Community Development Block Grant – Commissioners
- *10:10 – 10:20 Approve Sponsorship of CDBG Projects – Kevin Hamilton

- *10:20 – 10:25 UCIP/Appointing Representative – Peggy Madsen
- *10:25 – 10:30 Insurance/Sign Opti-Care Agreement – Peggy Madsen
- *10:30 – 10:35 Warrant Register & Personnel Actions – Commissioners
- *10:35 – 10:40 Assignment Review – Commissioners

Recess

Work Session

1. Employee Committee Presentation
2. Update Risk Management
3. Insurance Rates
4. Education Policy

Reconvene

Executive Session

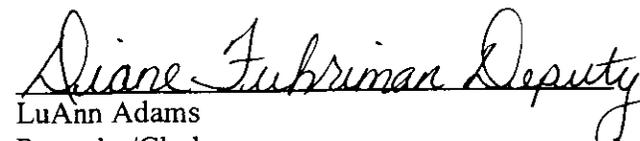
1. Discussion of character, professional competence or physical or mental health of an individual.

Adjournment

These assigned times may vary depending on length of discussion, cancellation of scheduled agenda items or agenda alteration. Therefore, the times are estimates of the agenda items to be discussed. If you have any interest in any topic, you need to be in attendance at 9:00 a.m.

Prepared and posted this 4th day of November 2010.

Mailed to the Box Elder News Journal, the Leader, and the Standard Examiner this 4th day of November 2010.


LuAnn Adams
Recorder/Clerk

NOTE: Please turn off or silence cell phones and pagers during public meetings

This facility is wheel chair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at 734-3347 or FAX 734-2038 for information or assistance.

PUBLIC HEARING
BOX ELDER COUNTY

Date: 11-9-2010

Community Development Block Grant

<u>NAME (Please Print)</u>	<u>ORGANIZATION</u>	<u>ADDRESS/TELEPHONE</u>
Rebecca Dilg	BE County	-3347
Lynn Yeater	" "	-3816
Lee Beverley	BE County	3360
JuAnn Adams	BE County	3351
Scott Lyons	BE County	3316
Ellen Cook	Leader	
Amy Macavinta	Standard Ex.	
Chris Riggs	Bear River Health Dept.	435-994-0215

CONSOLIDATED CAPITAL IMPROVEMENTS LIST

SHORT TERM (2011)

PROJECT DESCRIPTION	TOTAL PROJECT COST	LOCAL CASH MATCH	LOCAL INKIND MATCH	CIB LOAN	CIB GRANT	CDBG	OTHER	PROJECT COMPL. DATE	CIB SUBMISS. DATE
BRWD Transition Facility	1,260,000	1,052,000				100,000	108,000	11-1-2011	

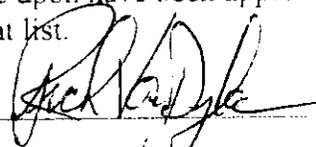
MEDIUM TERM (2012 TO 2015)

PROJECT DESCRIPTION	TOTAL PROJECT COST	LOCAL CASH MATCH	LOCAL INKIND MATCH	CIB LOAN	CIB GRANT	CDBG	OTHER	PROJECT COMPL. DATE	CIB SUBMISS. DATE

LONG TERM (AFTER 2015)

PROJECT DESCRIPTION	TOTAL PROJECT COST	LOCAL CASH MATCH	LOCAL INKIND MATCH	CIB LOAN	CIB GRANT	CDBG	OTHER	PROJECT COMPL. DATE	CIB SUBMISS. DATE

This worksheet has been completed by Te Shikewharsen & Todd Barson and
 * projects here upon have been approved for addition to the county's capital
 improvement list.

Signature: 

Date: 11-9-10

* See attached page.

Box Elder County 2011 CIP Requests

Department	Item/Description	Dept. Priority	Fund Source	2011	2012	2013	2014	2015	Addn/Rep/Notes
1	Assessor								
2	Building and Grounds								
3	Community Development								
4	Fairgrounds								
5	Fire								
6	ITS								
7	Landfill								
8	Roads								
9	Roads								
10	USU Extension								
11	Weeds								
12	Other								
	Total			1,380,300	1,018,390	1,186,528	916,240	707,866	