

**MINUTES
BOX ELDER COUNTY COMMISSION
DECEMBER 11, 2007**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Session at the County Courthouse, 01 South Main Street in Brigham City, Utah at 8:00 a.m. on **DECEMBER 11, 2007**. The following members were present:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The following items were discussed:

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports
4. Correspondence
5. Assignment Review

The work session adjourned at 8:59 a.m.

The regular session was called to order by Chairman Hardy at 9:00 a.m. with the following members present, constituting a quorum:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The prayer was offered by Commissioner Davis.

APPROVAL OF MINUTES

THE MINUTES OF THE REGULAR MEETING OF DECEMBER 4, 2007 WERE APPROVED AS WRITTEN ON A MOTION BY COMMISSIONER DAVIS, SECONDED BY COMMISSIONER VANDYKE AND UNANIMOUSLY CARRIED.

AGENDA: ATTACHMENT NO. 1

FOLLOW-UP BUSINESS**Wildland Fire – Blain Hamp**

Blain Hamp, Area Manager of State of Utah Department of Natural Resources, presented the Commissioners with a copy of the state's budget for wildland fire suppression. The amount for the County's participation for 2008 is \$110,433.00. The County's portion doubled from 2006. The \$110,433 is for 2008 and the County's remaining portion in 2007. Mr. Hamp said there is a cooperative agreement in place.

MOTION: A motion was made by Commissioner Davis to approve the 2008 Wildland Fire Budget between Box Elder County and the Utah Division of Forestry, Fire and State Lands in the amount of \$526,319 with the County's portion at \$110,433.00 and authorize Chairman Hardy to sign the 2008 Wildland Fire Budget document. The motion was seconded by Commissioner VanDyke and unanimously carried.

Commissioner Davis said the payment amount for 2008 is \$110,433 but approximately \$37,000 is charges for 2007 coverage year and the County anticipates that future annual assessments will be in alignment with the \$110,000 less the \$37,000.

(See Attachment No. 2 – Budget.)

MOTOR POOL STATISTICS – JENICA CHILD

Jenica Child presented the Commissioners with a motor pool statistical report.

(See Attachment No. 3 – Statistics.)

Ms. Child said the total miles expended through November 30, 2007 for three vehicles in the motor pool are 14,240 miles.

The Commissioners asked Commissioner VanDyke to evaluate the proper sizing of the vehicles in the motor pool and make the determination for a crew cab.

CANCELLATION OF COMMISSION MEETINGS – LUANN ADAMS

MOTION: A motion was made by Commissioner Davis to cancel Commission Meetings on December 25, 2007 and January 1, 2008 because of the holidays. The motion was seconded by Commissioner VanDyke and unanimously carried.

TOURISM COUNCIL YEARLY REPORT – JOAN HAMMER

Tourism Director Joan Hammer said the Tourism Council bylaws state the Tourism Council needs to come to the County Commission once a year and give a report. Ms. Hammer said the Tourism Council's mission is to promote Box Elder County to people so they will remember us and to support our area attractions or our (GEMS). She said in the past our audience has been people traveling to Jackson Hole or to the parks in Southern Utah. She said people are now coming to Box Elder County as a destination. The Tourism Council is constantly working on identifying who people are and increasing advertising. She presented the Commissioners with advertisements.

(See Attachment No. 4 – Advertisements.)

Ms. Hammer gave a summary on where these ads were placed. She said they are also on the Internet. On behalf of the County they do a specialty ad for birding. She said most of the County's partners are federal facilities, and they are not allowed to advertise on their own. She said they do target ads and are looking at increasing those ads and fine tuning them. They do specific ads for the Golden Spike, Bird Refuge and Willard Bay. Joan Hammer has brochures on promoting Box Elder County and said it is a big challenge to get them distributed. She then presented the Commissioners with a rough draft of the new brochure which will be printed before the end of the year. She also commented they have worked hard at getting free press.

Joan said partnerships are very important for a small travel bureau. Box Elder County has partnered up with Cache and Rich Counties through the Top of Utah. It helps with advertising costs. Box Elder is also part of the Bear River Heritage Area. With the state Box Elder is part of the Golden Spike Empire and Joan works with Ogden and Davis Counties. Box Elder works closely with the Utah Office of Travel Council and the Utah Tourism Industry Coalition Trade Association. Box Elder also partners with Brigham City, Tremonton, and our area chambers.

Joan said in January she will start working with the Tourism Tax Advisory Board and give some more opportunities for grants. Over the past four years, they have seen the impact this program has given. The Board has given \$71,000 in grants and assisted many different entities. They have gotten over \$55,000 in assistance from the Utah Office of Tourism. Joan said she is also proud of the awards they have received at the state fair, marketing awards and Beth Gurrister being inducted into the Utah Tourism Hall of Fame.

Ms. Hammer said the quarter has been a fun celebration and gave thanks to Beth Gurrister who spent many hours campaigning for the trains on the quarter.

Joan said the County's requests for information are up 700%, restaurant revenue is up 11%, most attractions are up except Willard Bay who had no water this past year, and the hotel tax is up 55.4%.

Monica Holdaway, Tourism Council Chair, said Joan Hammer works really hard and the increases are a direct result of the advertising Joan has done. She thanked Joan Hammer for all of her hard work.

BOARD OF EQUALIZATION REPORT – TOM BENNETT

County Auditor Tom Bennett presented the Commissioners with a summary of 109 appeals. He said the majority were handled through the informal hearing process. He said approximately six went to a more formal appeal and one is appealing to the State.

MOTION: A motion was made by Commissioner Davis to accept and approve the 2007 Box Elder Board of Equalization Board report that shows the pre-board taxable in the amount of \$6,148,550, equalized taxable in the amount of \$8,003,070 with an increase of \$1,854,520 and to accept the review of values by the appraisers. The motion was seconded by Commissioner VanDyke and unanimously carried.

(See Attachment No. 5 – Board of Equalization Report.)

MOTION: A motion was made by Commissioner Davis to accept and approve the 2007 Board of Equalization Report on the net adjusted revenue based on .001929 and authorize the auditor to make corrections to the assessment role to reflect these changes. The motion was seconded by Commissioner VanDyke and unanimously carried.

(See Attachment No. 6 – Report on net adjusted revenue.)

ADOPTION OF 2008 BUDGETS – TOM BENNETT

MOTION: A motion was made by Commissioner Davis to adopt and approve Resolution No. 07-21, a resolution adopting the 2008 budgets for Box Elder County, Box Elder County Library, Box Elder County/Perry City Flood Control Drainage District and the Marble Hills Special Improvement District. The motion was seconded by Commissioner VanDyke and unanimously carried.

(See Attachment No. 7 – 2008 Budgets.)

APPROVAL OF HOLMGREN KINSELLA SUBDIVISION – KEVIN HAMILTON

County Planner Kevin Hamilton presented the Holmgren Kinsella Subdivision which is a two-lot subdivision located on Hwy 102 in the Penrose area. The one lot has an existing home and the other lot will have a new home. Mr. Hamilton recommended approval subject to the conditions of the Planning Commission and the County Attorney's approval.

MOTION: A motion was made by Commissioner Davis to approve the Holmgren Kinsella Subdivision, subject to the Planning Commission conditions and the County Attorney's signature. The motion was seconded by Commissioner VanDyke and unanimously carried.

RE-APPOINTMENTS TO BRWC BOARD – VONEENE JORGENSEN

Voneene Jorgensen, Bear River Water Conservancy District Board Director, said board appointments will be expiring December 31 for representatives in the Bear River/ Corinne area, Deweyville/Honeyville area and the Elwood/Tremonton and Garland area. Ms. Jorgensen said public notice has been given, and notice was also given to the County Commission 90 days in advance. Ms. Jorgensen presented the names of Brent Baugh, Dave Forsgren and Stan Stokes.

MOTION: A motion was made by Commissioner VanDyke to re-appoint Brent Baugh and Dave Forsgren to the Bear River Water Conservancy District Board and to appoint Stan Stokes to the Bear River Water Conservancy Board. The motion was seconded by Commissioner Davis and unanimously carried.

WARRANT REGISTER – COMMISSIONERS

The Warrant Register was signed and the following claims were approved for payment: Claim 990071 thru 990079, 54110 thru 54236 in the amount of \$605,642.54.

PERSONNEL ACTIONS – COMMISSIONERS

SHERIFF: Lawrence C. Maughan, compensation change, effective 12/11/2007
ASSESSOR: Marilyn Mason, compensation change, effective 12/18/2007
ASSESSOR: Bonnie Shires, compensation change, effective 12/13/2007

ASSIGNMENT REVIEW – COMMISSIONERS

The Commissioners reviewed their assignments.

OTHER BUSINESS**Homeland Security Agreement – Sheriff Lynn Yeates**

Sheriff Lynn Yeates presented the Commissioners with a Homeland Security Articles of Agreement. He said this report must be returned to the State in order to receive funding for the next round of federal dollars. Sheriff Yeates said the amount has gone down, but the County will be receiving approximately \$70,000 for equipment only

MOTION: A motion was made by Commissioner Davis to approve the FY 2007 Homeland Security Grant Program Articles of Agreement. The motion was seconded by Commissioner VanDyke and unanimously carried.

ADJOURNMENT

A motion was made by Commissioner VanDyke to adjourn. Commissioner Davis seconded the motion, and the meeting adjourned at 10:45 a.m.

ADOPTED AND APPROVED in regular session this 18th day of December 2007.

Jay E. Hardy, Chairman

Clark N. Davis, Commissioner

Rich VanDyke, Commissioner

ATTEST:

LuAnn Adams, Recorder/Clerk