

**MINUTES
BOX ELDER COUNTY COMMISSION
FEBRUARY 06, 2007**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Session at the County Courthouse, 01 South Main Street in Brigham City, Utah at 8:00 a.m. on **FEBRUARY 06, 2007**. The following members were present:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The following items were discussed:

1. Rewrite Update – Keith Keller
2. Citizens Advisory Committee – Tom Bennett
3. Purchase Order Process – Tom Bennett
4. Assignment Review
5. Staff Reports
6. Correspondence – Lorna Ravenberg
7. Agenda Review/Supporting Documents

The work session adjourned at 8:59 a.m.

The regular session was called to order by Chairman Hardy at 9:00 a.m. with the following members present, constituting a quorum:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The prayer was offered by Commissioner Davis.

APPROVAL OF MINUTES

THE MINUTES OF THE REGULAR MEETING OF JANUARY 30, 2007 WERE APPROVED AS WRITTEN ON A MOTION BY COMMISSIONER DAVIS, SECONDED BY COMMISSIONER VANDYKE AND UNANIMOUSLY CARRIED.

AGENDA: ATTACHMENT NO. 1

FOLLOW-UP BUSINESS**Conflict of Interest Policy – Peggy Madsen**

MOTION: A motion was made by Commissioner VanDyke to accept the revised conflict of interest policy as presented. The motion was seconded by Commissioner Davis and unanimously carried.

(See Attachment No. 2 – Conflict of Interest Policy.)

APPLICATION FOR GRANT MONEY/WEST CORINNE WATER COMPANY – CURTIS MARBLE

Curtis Marble and Russell Mills representing the West Corinne Water Company, came before the Commissioners to inform them they were applying for government grants to make improvements and additions to their water system. Mr. Marble said the improvements would be done in three phases at a cost over \$2M. The West Corinne Water Company is soliciting the office of Senator Bennett, and asked the Commission to give a letter of support to help them apply for a grant.

MOTION: A motion was made by Commissioner Davis that the Commission is in support of the application from West Corinne Water Company for upsizing of lines and as a Commission will sign a letter of support to J.B. Engineering. The motion was seconded by Commissioner VanDyke and unanimously carried.

CORPORATE RESOLUTION FLEET LEASE – CAROL DUNCAN

Fleet Manager Carol Duncan said the Assessor's Office would like to lease vehicles from Toyota. Ms. Duncan feels leasing the vehicles will reduce maintenance costs, and the Assessor's Office will roll the vehicles over to stay under the warranty. She said leasing will enable the department to obtain more vehicles at an amount lower than purchasing one outright.

MOTION: A motion was made by Commissioner VanDyke to accept the certified corporation resolution and incumbency certificate to lease vehicles provided to Box Elder County by Tony Divino Toyota with a credit line not to exceed \$500,000 and to authorize County Auditor Tom Bennett to make disbursements. The motion was seconded by Commissioner Davis and unanimously carried.

FORGIVENESS OF PENALTY ON TAXES – MONTE MUNNS/LORNA RAVENBERG

County Assessor/Treasurer Monte Munns said a gentleman owns 756 parcels in Western Box Elder County and in January Mr. Munns' office received the gentleman's packet of stubs for payment. The original tax was \$4.76 on each of the one-quarter acre parcels. Because payment was late Mr. Munns said the landowner needs to pay a \$10.00 penalty on the parcels which were not included. The landowner only paid on 735 of the 756 parcels. Mr. Munns' office sent him back a notice saying

here is the amount of penalty and here are the parcels you didn't pay. The gentleman received the notice at the same address as the original notices were sent. The gentleman called the Assessor's Office and said this is ridiculous, and he did not get his original notices and wants forgiveness. He sent a check for \$3,500. He actually owes another \$7,688.

MOTION: A motion was made by **Commissioner Davis** to deny the request for forgiveness of the tax penalty and interest, and that the Assessor's Office continue to accrue the interest through to the actual receipt of payment. The reason for denial is non-compliance with the filing requirements and deadlines and because the landowner received correspondence at the same address they have acknowledged. The Commission sees no reason for forgiveness. The motion was seconded by **Commissioner VanDyke** and unanimously carried.

COOPERATIVE AGREEMENT/STATE PARKS AND RECREATION – SHERIFF YEATES

Sheriff Yeates said the cooperative agreement between the Box Elder County Sheriff's Office and the State of Utah Division of State Parks and Recreation to groom snowmobile trails in the vicinity of Willard Peak Road. The contract is for \$2,000 and the reimbursement from the State would be \$1,000.

MOTION: A motion was made by **Commissioner Davis** to approve the Cooperative Agreement between The Box Elder County Sheriff's Office and the State of Utah Division of State Parks and Recreation and authorize the chair to sign the 2007 year agreement with a reimbursement not to exceed \$2,000. The motion was seconded by **Commissioner VanDyke** and unanimously carried.

SPECIAL NEEDS REGISTRY – SHERIFF YEATES

This item was canceled.

WARRANT REGISTER – COMMISSIONERS

The Warrant register was signed and the following claims were approved for payment: Claims 48418 thru 48442 in the amount of \$17,649.37. Claims 48443 thru 48495 in the amount of \$92,697.71. Claims 48496 thru 48507 in the amount of \$132,021.44. Claims 48508 thru 48584 in the amount of \$61,135.19.

PERSONNEL ACTIONS – COMMISSIONERS

SHERIFF: Curtis M. Hansen, budget designation for wages, effective 01/21/2007
SHERIFF: David Murphy, budget designation for wages, effective 01/21/2007

ASSIGNMENT REVIEW – COMMISSIONERS

The Commissioners reviewed assignments.

OTHER BUSINESS

Wasatch Regional Council

MOTION: A motion was made by Commissioner Davis to appoint Chairman Hardy to the Wasatch Regional Council. The motion was seconded by Commissioner VanDyke and unanimously carried.

ADJOURNMENT

A motion was made by Commissioner Davis to adjourn. Commissioner VanDyke seconded the motion, and the meeting adjourned at 10:15 a.m.

ADOPTED AND APPROVED in regular session this 13th day of February 2007.

Jay E. Hardy, Chairman

Clark N. Davis, Commissioner

Rich VanDyke, Commissioner

ATTEST:

LuAnn Adams, Recorder/Clerk

The following items were discussed in Administrative/Operational Session after Commission Meeting had adjourned:

1. Personnel Items

The Administrative/Operational Session adjourned at 11:53 a.m.