

**MINUTES
BOX ELDER COUNTY COMMISSION
JANUARY 16, 2007**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Session at the County Courthouse, 01 South Main Street in Brigham City, Utah at 8:00 a.m. on **JANUARY 16, 2007**. The following members were present:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The following items were discussed:

1. Taxing Entity/RDA – Paul Larsen
2. Tremonton Nursing Home – Commissioner Hardy
3. Outside Rental – Donnie Tarver
4. 2007 Conventions for Commissioners – Lorna Ravenberg
5. Assignment Review
6. Staff Reports
7. Correspondence
8. Agenda Review/Supporting Documents

The Administrative/Operational Session adjourned at 8:59 a.m.

Regular Commission Meeting was called to order by Chairman Hardy at 9:00 a.m. with the following members present, constituting a quorum:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The prayer was offered by Commissioner Davis.

APPROVAL OF MINUTES

THE MINUTES OF THE REGULAR MEETING OF JANUARY 09, 2007 WERE APPROVED ON A MOTION BY COMMISSIONER DAVIS, SECONDED BY COMMISSIONER VANDYKE AND UNANIMOUSLY CARRIED WITH THE FOLLOWING ADDITION: THE NAME OF THE GEM COMMERCIAL CLEANERS TO BE INSERTED INTO THE MOTION OF APPROVAL.

AGENDA: ATTACHMENT NO. 1

FOLLOW-UP BUSINESS**Community Development Block Grant**

Commissioner Davis reported three projects from Box Elder County received funding from the Community Development Block Grant. The three projects from Box Elder County are as follows: a remodel at the Bear River Mental Health. The award was \$58,190 on a request of \$67,391; an elevator installation for the senior center in Brigham City. The award was \$75,000 on a request of \$100,000; Howell Town water storage tank. The award was \$75,000 on a request of \$100,000. The total awards allocated for all three counties were \$585,500. Box Elder County was well represented. Commissioner Davis said the County had some good presentations. There were only two on the list that received no funding at all. He said future applicants would be encouraged to apply in this process. Most of the applicants received 75%-100% of the funding they requested.

COMMUNITY FIRE PLANNING – ERIN DARBOVEN, KELLY ALLEN, GREG MARTZ

Kelly Allen, Sovereign Lands Coordinator, said the state of Utah in conjunction with the Forest Service and BLM in the northern part of the state are doing a regional wild fire protection plan. It will be a reference and information for counties, communities and other agencies to use as they start doing their own community fire plans or county fire plan. The Counties include Box Elder, Tooele, Cache, Rich, Weber, Morgan, Summit, Wasatch, Utah, Salt Lake and Davis Counties.

Mr. Allen said the plan will require collaboration with all the agencies. The benefit of the plan is that it is an identification of issues to enable useful planning and prioritization. They do not mandate any activity on private property. They only plan and recommend and the plan is only an informational reference source for people to use. Projects and plans will receive funding priority. Any time a community wants to apply for funding to do work around their community, they must have an improved plan. In some cases the county-wide or region-wide plan may be sufficient to use as their planning document. Other times it might be something they have to do in particular to their own community. The regional fire plans are broad based, but can be used to create a county CWPP. Once that is identified, work can begin with the specific communities. Mr. Allen said once we get down to the communities, we want it to be a community-driven plan. Once this document is done, it can be used as a source of reference for HB 146.

Mr. Allen said his definition of wildland urban interface for these plans is an area ½ mile from the boundary of an at-risk community. A community at-risk is any community that has been determined by wildfire officials to be at-risk for wildfires. Mr. Allen then handed the Commissioners a list of at-risk communities in Box Elder County (*See Attachment No. 2 – At Risk Communities.*) The core team will meet to establish a community-based map and community-risk assessment to develop an action plan and assessment strategy and finalize the plan itself.

Mr. Allen asked the Commissioners to look the draft over once the state gets it and give their comments and suggestions.

Kelly Allen will get scheduled on Box Elder County's Planning Commission agenda.

DRUG COURT SUPPORT – BEAR RIVER HEALTH DEPARTMENT/LLOYD BERENTZEN

Brock Alder, Director of the Substance Abuse Program with the Health Department, handed out information on a residential program the Governor would like to see put in Southern Utah and Northern Utah. Box Elder County would be a great choice for that. Mr. Alder said the proposal should come with funding. Mr. Alder wanted to make the Commissioners aware of that in case they have an opportunity to get funding. It is something the Bear River Health Department feels is very important.

Mr. Alder also talked about Drug Court. He said Judge Wilmore is the judge in Cache County for drug court. He also presides over Drug Court in Brigham City. The Bear River Health Department did not get any funding from state or federal grants for the Drug Court in Box Elder. The Health Department has done some adjusting within Cache's program and they have 15 people here in Box Elder. He asked the Commissioners and County Attorney for their support for Drug Court. He said they will continue to look for grants as they come.

DEPARTMENT OF AGRICULTURE LEASE AGREEMENT – LORNA RAVENBERG

Administrative Assistant Lorna Ravenberg said the lease agreement with the Department of Agriculture was approved October 10, 2006. She presented the lease agreement for the Commissioners' signatures. The Commissioners then signed the agreement which is effective October 1, 2006-September 30, 2007.

INTER-DEPARTMENTAL TRANSFER OF ASSET – CAROL DUNCAN

Fleet Manager Carol Duncan asked the Commissioners to approve a request for transferring a dump truck from the Road Department to Solid Waste.

MOTION: A motion was made by Commissioner VanDyke to sign the transfer of asset form from the Road Department to Solid Waste. The motion was seconded by Commissioner Davis and unanimously carried.

INTERLOCAL AGREEMENT FOR REGIONAL LANDFILL – GINA ALLEN

Director of Solid Waste Gina Allen said all parties have signed the Interlocal Agreement for a regional landfill. She also presented a notice of creation. Ms. Allen said the regional landfill group met last week and would like the Commission to appoint two representatives to the Board. The agreement was approved by County Attorney Hadfield.

MOTION: A motion was made by Commissioner Davis to adopt and sign the Interlocal Agreement and the notice of creation for a regional landfill. The motion was seconded by Commissioner VanDyke and unanimously carried.

PERSONNEL ACTIONS – COMMISSIONERS

ROAD DEPT: Sterling Robbins, separation, effective 01/12/2007
JUSTICE COURT: Sue Falletta, compensation change, effective 01/12/2007
AUDITOR: Linda Westley, retirement, effective 01/12/2007
ITS: Joseph Keller, new hire, effective 01/09/2007

ASSIGNMENT REVIEW – COMMISSIONERS

The Commissioner reviewed their assignments.

ADJOURNMENT

A motion was made by Commissioner VanDyke to adjourn. Commissioner Davis seconded the motion, and the meeting adjourned at 10:08 a.m.

ADOPTED AND APPROVED in Commission Meeting this 23rd day of 2007.

Jay E. Hardy, Chairman

Clark N. Davis, Commissioner

Rich VanDyke, Commissioner

ATTEST:

LuAnn Adams, Recorder/Clerk

The following items were discussed in Administrative/Operational Session after Commission Meeting had adjourned:

1. Conflict of Interest
2. Job Openings
3. Screening Committee
4. Wellness Program
5. Personnel Items
6. Access Management
7. Property on West Forest Street

The Administrative/Operational Session adjourned at 5:30 p.m.