

**MINUTES  
BOX ELDER COUNTY COMMISSION  
JANUARY 09, 2007**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Meeting at the County Courthouse, 01 South Main Street in Brigham City, Utah at 8:00 a.m. on **JANUARY 09, 2007**. The following members were present:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The following items were discussed:

1. Contract on Flood Plain Map – Donnie Tarver
2. Commission Assignments Discussion – Commissioners
3. Surveyor Issues – Commissioner Davis
4. Assignment Review
5. Staff Reports
6. Correspondence
7. Agenda Review/Supporting Documents

The work session adjourned at 8:59 a.m.

The regular session was called to order by Chairman Hardy at 9:00 a.m. with the following members present, constituting a quorum:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The prayer was offered by Commissioner VanDyke.

**APPROVAL OF MINUTES**

**THE MINUTES OF THE REGULAR MEETING JANUARY 02, 2007 WERE APPROVED ON A MOTION BY COMMISSIONER DAVIS, SECONDED BY COMMISSIONER VANDYKE AND UNANIMOUSLY CARRIED WITH THE FOLLOWING CORRECTION: CLARK DAVIS SECONDED THE MOTION MADE UNDER WORKER'S COMPENSATION.**

**AGENDA: ATTACHMENT NO. 1****BRIGHAM CITY LIGHT & POWER INFRASTRUCTURE – COMMISSIONER DAVIS**

Brigham City Administrator Bruce Leonard said Box Elder County granted Brigham City permission to install electrical infrastructure within the County right-of-way to serve the new facility for Nucor Building Systems on Watery Lane back in November 2006 but it has become necessary to have an alternate placement that will, in addition to serving Nucor Building Systems, also encourage further development west of the North Forty Subdivision. Mr. Leonard said Brigham City is requesting permission to allow placement of an electrical distribution pole line in the 1500 North Street right-of-way from the northwest corner of North Forty Subdivision westward to the northwest corner of Five Acre Plat, Block 08, Lot 09, thence south along the west side of Block 08 to SR13.

Brigham City Light & Power Director Alan Wright said the City is looking for an alternate route to Nucor for redundancy. In the future they would like to extend the power to the airport.

**MOTION:** A motion was made by Commissioner Davis to authorize Brigham City Corporation to extend their power line using the public access through the unincorporated area of Box Elder County that is already designated as a public right-of-way. The motion was seconded by Commissioner VanDyke and unanimously carried.

**CORINNE CEMETERY – WHITNEY YOUNG/RUFUSS BARKER**

Rufuss Barker, Corinne City Council Member, and Whitney Young, Corinne Cemetery District Board Member, came before the County Commission requesting Corinne Cemetery District be turned over to Corinne City.

Commissioner Davis said Box Elder County has acted as the sponsor for setting the Cemetery District up, but the district acts independently. Commissioner Davis said there is a process the district would need to go through to turn its board over to Corinne City.

It was recommended Chairman Hardy visit with County Attorney Stephen Hadfield and research the process and report back to Rufuss Barker and Whitney Young.

**GRIEVANCE & DISCIPLINE POLICIES – PEGGY MADSEN**

**MOTION:** A motion was made by Commissioner Davis to approve and adopt Section 5 on discipline and Section 6 on grievance procedures to be added to the Box Elder County Personnel Policies and Procedures Manual. The motion was seconded by Commissioner VanDyke and unanimously carried.

**APPOINTMENTS TO SAFETY COMMITTEE/ACCIDENT REVIEW BOARD – PEGGY MADSEN**

**MOTION:** A motion was made by Commissioner Davis to appoint Tom Bennett and J. Lynn Yeates to fill the vacancies on the Safety Committee. The motion was seconded by Commissioner VanDyke and unanimously carried.

**MOTION:** A motion was made by Commissioner Davis to appoint Tom Bennett, J. Lynn Yeates and Stephen Hadfield to fill the three vacancies on the Accident Review Board. The motion was seconded by Commissioner VanDyke and unanimously carried.

**VACATION REQUEST – PEGGY MADSEN**

Personnel Director Peggy Madsen said Linda Westley from the Auditor's office is retiring, and she has been asked to work an extra week to help make transitions in the Auditor's Office. Ms. Madsen is requesting that Linda Westley be allowed to carry her vacation past last Friday.

**MOTION:** A motion was made by Commissioner VanDyke to allow Linda Westley to carry forward her vacation in excess of 80 hours because of her assistance to the County Auditor's Office. The motion was seconded by Commissioner Davis and unanimously carried.

**MILEAGE RATE FOR 2007 – TOM BENNETT**

County Auditor Tom Bennett explained Box Elder County's travel policy says the mileage rate is established by the IRS. Mr. Bennett informed the Commissioners the current IRS rate is .485/mile.

**CONTRACT ON FLOOD PLAIN MAP – DONNIE TARVER**

**MOTION:** A motion was made by Commissioner Davis to approve Amendment No. 1 of Contract 061722, a contract with the State of Utah regarding Flood Plain Mapping. The motion was seconded by Commissioner VanDyke and unanimously carried.

**AGREEMENT FOR CLEANING SERVICES – DONNIE TARVER**

**MOTION:** A motion was made by Commissioner VanDyke to accept the cleaning services contract with GEM Commercial Cleaners effective January 1, 2007-December 31, 2007 in the amount of \$1,800 per month to be paid on the 15<sup>th</sup> of each month. The motion was seconded by Commissioner Davis and unanimously carried.

**WARRANT REGISTER - COMMISSIONERS**

The Warrant register was signed and the following claims were approved for payment: Claims 48178 thru 48186 in the amount of \$5,143.66, Claims 48149 thru 48177 in the amount of \$83,842.55, and Claims 48130-48148 in the amount of \$275,763.27.

**PERSONNEL ACTIONS – COMMISSIONERS**

ROAD: Richard Rock, separation, effective 12/29/2006  
SHERIFF: Douglas Spencer, compensation change, effective 12/31/2006  
SHERIFF: Kevin Potter, compensation change, effective 01/02/2007  
BLDG & GROUNDS: Eileen Buchanan, change of status to p/t seasonal, effective 01/08/2007

**ASSIGNMENT REVIEW – COMMISSIONERS**

The Commissioners reviewed assignments.

**EXECUTIVE SESSION**

1. **Discussion of character, professional competence or physical or mental health of an individual.**

**MOTION:** At 9:55a.m.a motion was made by Commissioner Davis to move into an executive session to discuss personnel issues. The motion was seconded by Commissioner VanDyke, and the motion was unanimously carried.

**MOTION:** At 10:18 a.m. a motion was made by Commissioner VanDyke to reconvene into regular Commission Meeting. Commissioner Hardy seconded the motion, and regular Commission Meeting was reconvened.

Chairman Hardy explained there was discussion on the character, professional competence or physical or mental health of an individual during the executive session.

**ADJOURNMENT**

A motion was made by Commissioner VanDyke to adjourn. Commissioner Hardy seconded the motion, and the meeting adjourned at 10:19 a.m.

**ADOPTED AND APPROVED** in regular session this 16 day of January 2007.

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Jay E. Hardy, Chairman

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Clark N. Davis, Commissioner

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Rich VanDyke, Commissioner

ATTEST:

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LuAnn Adams, Recorder/Clerk