

BOX ELDER COUNTY RECORDER/CLERK  
Box Elder County Courthouse  
01 South Main Street  
Brigham City, Utah 84302

**NOTICE and AGENDA**

*Public Notice* is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at **3:00 p.m.** and a regular Commission Meeting commencing at **4:00 p.m. TUESDAY, MARCH 20, 2007** in the Commission Chambers, Room 33, Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.

Administrative/Operational Session

\*3:00 p.m.

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports
4. Correspondence
5. Assignment Review

\*3:20 p.m.

4. Re-Write Update – Keith Keller
5. Resolution for Building Permits and Fees – Donnie Tarver
6. Military Leave Policy – Peggy Madsen
7. Personnel Staffing – Peggy Madsen
8. Jones & Associates Contract – Kevin Hamilton

- \*4:00 – 4:05      Call to Order: Chairman Hardy  
Invocation: Commissioner VanDyke  
Approval of Minutes of March 13, 2007
- \*4:05 – 4:10      Follow-up Business
- \*4:10 – 4:15      Resolution for Building Permits & Fees – Donnie Tarver
- \*4:15 – 4:25      Bids for Road Oil & Chipping Oil – John Collom
- \*4:25 – 4:35      SEED Utah Program – Paul Larsen
- \*4:35 – 4:50      Alternate Septic Systems – Dave Neeley

- \*4:50 – 4:55      Warrant Register & Personnel Actions – Commissioners
- \*4:55 – 5:00      Assignment Review – Commissioners
- \*5:00              Public Input Session

**Other Business**

**Adjournment**

These assigned times may vary depending on length of discussion, cancellation of scheduled agenda items or agenda alteration. Therefore, the times are estimates of the agenda items to be discussed. If you have any interest in any topic, you need to be in attendance at 4:00 p.m.

Prepared and posted this 15<sup>th</sup> day of March 2007.

Mailed to the Box Elder News Journal, the Leader, and the Standard Examiner this 15th day of March 2007.

---

LuAnn Adams  
Recorder/Clerk

**NOTE: Please turn off or silence cell phones and pagers during public meetings.**

**This facility is wheel chair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at 734-3347 or FAX 734-2038 for information or assistance.**