

BOX ELDER COUNTY RECORDER/CLERK  
Box Elder County Courthouse  
01 South Main Street  
Brigham City, Utah 84302

**NOTICE and AGENDA**

*Public Notice* is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 8:00 a.m. and a regular Commission Meeting commencing at 9:00 a.m. **TUESDAY, JANUARY 30, 2007** in the Commission Chambers, Room 33, Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah.

Administrative/Operational Session

1. Utilizing Office Space in County Courthouse
2. Out-of-State Travel Policy
3. Special Service District Meeting
4. Box Elder Zoning
5. Find Corner Section T12N R06W
6. Assignment Review
7. Staff Reports
8. Correspondence
9. Agenda Review/Supporting Documents

- \*9:00 – 9:05      Call to Order: Chairman Hardy  
Invocation: Commissioner VanDyke  
Approval of Minutes of January 23, 2007
- \*9:05 – 9:10      Follow-up Business
- \*9:10 – 9:15      Travel Policy – Peggy Madsen
- \*9:15 – 9:20      Conflict of Interest Policy – Peggy Madsen
- \*9:20 – 9:25      Sign Altius Contract & Agreement for Service – Peggy Madsen

- \*9:25 – 9:30 Family Institute of Northern Utah Service Contract – Sheriff Yeates
- \*9:30 – 9:50 Road Easement Claims/Trust Lands – Gary Bagley, Kim Christy
- \*9:50 – 10:00 Find Corner Section T12N R06W – Chairman Hardy
- \*10:00 – 10:05 Warrant Register & Personnel Actions – Commissioners
- \*10:05 – 10:10 Assignment Review – Commissioners

**Other Business**

**Adjournment**

Administrative/Operational Session

1. Personnel Items

These assigned times may vary depending on length of discussion, cancellation of scheduled agenda items or agenda alteration. Therefore, the times are estimates of the agenda items to be discussed. If you have any interest in any topic, you need to be in attendance at 9:00 a.m.

Prepared and posted this 25<sup>th</sup> day of January 2007

Mailed to the Box Elder News Journal, the Leader, and the Standard Examiner this 25<sup>th</sup> day of January 2007.

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LuAnn Adams  
Recorder/Clerk

**NOTE: Please turn off or silence cell phones and pagers during public meetings.**

**This facility is wheel chair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at 734-3347 or FAX 734-2038 for information or assistance.**