

**MINUTES
BOX ELDER COUNTY COMMISSION
JULY 08, 2008**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Session at the County Courthouse, 01 South Main Street in Brigham City, Utah at 8:00 a.m. on **JULY 08, 2008**. The following members were present:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The following items were discussed:

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports
4. Correspondence
5. Assignment Review
6. Addition to Warehouse for Boiler/3 bids – Sandy Huthman
7. Discussion of Wireless Lease at Landfill – Commissioner VanDyke/Keith Keller/Stephen Hadfield

The work session adjourned at 8:59 a.m.

The regular session was called to order by Chairman Hardy at 9:00 a.m. with the following members present, constituting a quorum:

Jay E. Hardy	Chairman
Clark N. Davis	Commissioner
Rich VanDyke	Commissioner
LuAnn Adams	Recorder/Clerk

The prayer was offered by Chairman Hardy.

APPROVAL OF MINUTES

THE MINUTES OF THE REGULAR MEETING OF JULY 01, 2008 WERE APPROVED AS WRITTEN ON A MOTION BY COMMISSIONER DAVIS, SECONDED BY COMMISSIONER VANDYKE AND UNANIMOUSLY CARRIED.

AGENDA: ATTACHMENT NO. 1

FOLLOW-UP BUSINESS**Cancellation of Commission Meeting – LuAnn Adams**

MOTION: A motion was made by Commissioner Davis to cancel Commission Meeting on July 15. The motion was seconded by Commissioner VanDyke and unanimously carried.

RE-SET PUBLIC HEARING DATE/UTILITY LINE INSTALLATION – COMMISSION

MOTION: A motion was made by Commissioner Davis to re-set the public hearing date for the utility line installation to July 22 at 10:00 a.m. The motion was seconded by Commissioner VanDyke and unanimously carried.

SURPLUS OF REAL PROPERTY ALONG IDAHO BORDER – KEVIN HAMILTON

County Planner Kevin Hamilton stated that a request was made to surplus property along the Idaho border. The Planning Commission found it to be in conformance with the general plan. The Commissioners wanted more research done on the property, and it will be re-scheduled on the July 22 agenda.

GAGE SUBDIVISION – TAMARA WRIGHT

County Planner Tamara Wright asked the Commissioners for approval of a two-lot subdivision located at 15950 North Beaver Dam Road. She said the County Attorney asked that the oil and gas lease be resolved before approval.

MOTION: A motion was made by Commissioner Davis to approve the Gage Subdivision based upon the contingency of the oil and gas lease being resolved. The motion was seconded by Commissioner VanDyke and unanimously carried.

APPROVE SECTION 16 – EMPLOYEE HANDBOOK/FLEET MANAGEMENT – JENICA CHILD

Jenica Child, Fleet Manager, said the purpose for the proposed change is to make a clarification on departments buying and selling vehicles. She said you cannot trade in vehicles and use those funds for the purchase of another vehicle.

MOTION: A motion was made by Commissioner Davis to approve Section 16 of the Employee Handbook Fleet Management Policy. The motion was seconded by Commissioner VanDyke and unanimously carried.

(See Attachment No. 2 – Policy.)

WARRANT REGISTER – COMMISSIONERS

The Warrant Register was signed and the following claims were approved for payment: Claims 57914 thru 58064, 990142 thru 990152 in the amount of \$213,490.60.

PERSONNEL ACTIONS – COMMISSIONERS

SHERIFF: John Kevin Ward, compensation change, effective 07/07/2008
SHERIFF: Pauline Duran, separation, effective 06/30/2008
SHERIFF: Amy K. Nielsen, separation, effective 06/27/2008
ROAD DEPT: Shawn Nicholas, compensation change, effective 06/23/2008

ADJOURNMENT

A motion was made by Commissioner VanDyke to adjourn. Commissioner Davis seconded the motion, and the meeting adjourned at 9:43a.m.

ADOPTED AND APPROVED in regular session this 22nd day of July 2008.

Jay E. Hardy, Chairman

Clark N. Davis, Commissioner

Rich VanDyke, Commissioner

ATTEST:

LuAnn Adams, Recorder/Clerk