

**MINUTES
BOX ELDER COUNTY COMMISSION
JANUARY 27, 2009**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Session at the County Courthouse, 01 South Main Street in Brigham City, Utah at 8:00 a.m. on **JANUARY 27, 2009**. The following members were present:

Rich VanDyke	Chairman
Jay E. Hardy	Commissioner
Brian K. Shaffer	Commissioner
LuAnn Adams	Recorder/Clerk

The following items were discussed:

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports
4. Correspondence
5. Assignment Review
6. Box Elder County NIMS Compliance – Sheriff Yeates/Chief Deputy Potter
7. 2008 Public Safety Statistical Activity – Sheriff Yeates/Chief Deputy Potter
8. Western Box Elder Soil Conservation District Follow-Up – Commissioner Shaffer

The work session adjourned at 8:59 a.m.

The regular session was called to order by Chairman VanDyke at 9:00 a.m. with the following members present, constituting a quorum:

Rich VanDyke	Chairman
Jay E. Hardy	Commissioner
Brian K. Shaffer	Commissioner
LuAnn Adams	Recorder/Clerk

The prayer was offered by Chairman VanDyke.

APPROVAL OF MINUTES

THE MINUTES OF THE REGULAR MEETING OF JANUARY 20, 2009 WERE APPROVED AS WRITTEN ON A MOTION BY COMMISSIONER HARDY, SECONDED BY COMMISSIONER SHAFFER AND UNANIMOUSLY CARRIED.

AGENDA: ATTACHMENT NO. 1

FOLLOW-UP BUSINESS

County Bookmobile

Commissioner Shaffer said he is working with Brad Rhodes on getting quotes for a trailer and truck instead of a van tractor to carry the bookmobile books in the county. There will be a Library Board Meeting on February 4 to continue the discussion with some pretty exact pricing on what it might cost to put the bookmobiles together.

Congratulations

Chairman VanDyke said the commissioners had the opportunity to attend a dinner last Saturday in which County Recorder/Clerk LuAnn Adams received the Total Citizen of the Year Award by the Chamber of Commerce. They each congratulated Ms. Adams.

USU EXTENSION & BEC COOPERATIVE AGREEMENT – MIKE PACE

Extension Agent Mike Pace came before the commissioners to renew the annual USU Extension Cooperative Agreement with the County.

Commissioner Shaffer said he met with the Extension Office and everything seems to be in order. He said they have a great staff and work well together. He is impressed by what they are trying to accomplish as an extension for our county.

MOTION: A motion was made by Commissioner Shaffer to approve the renewal of the cooperative agreement with the USU Extension for the year 2009 to be signed by Chairman VanDyke. The motion was seconded by Commissioner Hardy and unanimously carried.

Mr. Pace informed the commissioners of a couple of USU Extension Workshops.

BUSINESS EXPO & COMMUNITY HEALTH & WELLNESS – LANNEA SILVA/NIKKI ANDERSON

Lannea Silva and Nikki Anderson came before the commissioners with a request to use the Box Elder County Fairgrounds on May 15 from noon to noon on May 17 for the Business Expo and Community Health & Wellness Fair for the North Box Elder Health Care Foundation and the Bear River Chamber of Commerce.

Ms. Silva explained businesses will come in and set up their booths to show what they offer. The Brigham City Community Hospital will be there as well as Huntsman Cancer Institute and different health care companies. She said people can walk around and pick up free handouts and get health care information and tests done. There will also be some fun things for the kids to do. There is no fee or booth rental for the vendors.

Nikki Anderson said the Chamber will be promoting businesses within all of Box Elder County.

Commissioner Shaffer recommended the ladies talk to Fairgrounds Manager Gerald Smith and work out a schedule that the event could be held. He also requested they be very specific which buildings they need Mr. Smith to have ready.

MOTION: A motion was made by Commissioner Shaffer to allow the Business Expo and the Community Health & Wellness Fair to use two commercial exhibit buildings and the parking lot as coordinated with Gerald Smith, and the county will waive the fees. The motion was seconded by Commissioner Hardy and unanimously carried.

Chairman VanDyke feels this event is a great idea, and asked the ladies to police the area and clean up after the event is over.

Commissioner Hardy said the Bear River Hospital will have a ribbon cutting on February 3 at 1:00 p.m. and the building will be open for touring by various groups the rest of the week. The public open house is February 6 & 7 from 10:00 a.m. – 7:00 p.m. On February 11 the new hospital will be up and running. Commissioner Hardy encouraged everyone to take advantage of seeing the new facility.

ECONOMIC STIMULUS REQUEST LIST

Sandy Kester, Northern Utah Office Director for Senator Hatch's Office, said she is concerned that she did not see Box Elder County on the Economic Stimulus Request List. She said it is a list the counties and cities have been asked to put together for their shovel-ready projects to submit to President Obama and his economic advisors on funding. She has been told that this is a high priority with President Obama and his staff to try and stimulate the economy. She said the shovel-ready projects are pretty easy to get funded if you are on the list. Ms. Kester said if the list is located, they will submit it.

Ms. Kester also gave the commissioners the appropriation request forms for 2010 for the earmarks. The deadline is March 2nd.

WARRANT REGISTER – COMMISSIONERS

The Warrant Register was signed and the following claims were approved for payment: Claims 61648 thru 61805, 990216 thru 990224 in the amount of \$587,382.62. Claims 58992, 59376, 59613, 58977, 57548, 60078, 59004, 60686, 61542 were voided.

PERSONNEL ACTIONS – COMMISSIONERS

SHERIFF: John Kevin Ward, compensation change, effective 01/07/2009
SHERIFF: Dave Nicholls, compensation change, effective 01/18/2009

RECESS

The Commissioners took a recess at 9:57 a.m. and reconvened at 10:00 a.m.

PUBLIC HEARING/ORDINANCE CHANGES – COMMISSIONERS

(See Attachment No. 2 – Attendance List.)

Chairman VanDyke declared the public hearing open at 10:00 a.m.

County Planner Tamara Wright said they went before the Planning Commission to make some minor changes in the administrative section of the Box Elder Land Use Manual and also in the General Provisions for Definitions to Subdivisions and also in the Subdivision Article Chapter 6. She said definitions are being amended there also. Ms. Wright said the subdivision definition is not consistent with the state as of right now. The state definition will be put in the General Provision Article 1 Section of the Land Use Manual under Subdivision and also in Article 6 which is the subdivision ordinance. The definition will be changed to match the state's definition of a subdivision. In Article 2 which is administrative enforcement, changes are being made to the conditional use permit and to the site plan review. She said as it stands now both a site plan review and conditional use permit review are required. This is being changed so that when a conditional use permit review is done, the site plan review can be waived because those requirements are embedded in the conditional use permit review.

Chairman VanDyke said the Planning Department is just streamlining the process and adding clarification.

Chairman VanDyke opened the public hearing up for comments from those in attendance.

Jay Aguilar, Willard City Planner, said he is in support of the changes to the county's subdivision ordinance.

MOTION: A motion was made by Commissioner Hardy to close the public hearing. The motion was seconded by Commissioner Shaffer, and the public hearing was closed at 10:06 a.m.

MOTION: A motion was made by Commissioner Shaffer to direct Tamara Wright to prepare an ordinance to change the definition of the subdivision and address the conditional use and site plan review. The motion was seconded by Commissioner Hardy and unanimously carried.

ADJOURNMENT

A motion was made by Commissioner Hardy to adjourn. Commissioner Shaffer seconded the motion, and the meeting adjourned at 10:07 a.m.

ADOPTED AND APPROVED in regular session this 3rd day of February 2009.

Rich VanDyke, Chairman

Jay E. Hardy, Commissioner

Brian K. Shaffer, Commissioner

ATTEST:

LuAnn Adams, Recorder/Clerk

The following items were discussed in Administrative /Operational Session after Commission Meeting had adjourned:

1. Doug West

The Administrative/Operational Session adjourned at 11:35 a.m.