

**MINUTES OF THE
MEETING OF THE
TOWN COUNCIL OF
GARDEN CITY, UTAH**

The Garden City Town Council held their regularly scheduled meeting held on March 14, 2013 at the Garden City Office, located at 69 N. Paradise Parkway, Bldg C. Mayor Spuhler opened the meeting at 5:00 p.m.

Council Members present:

John Spuhler, Mayor
Brian House
Pat Argyle
Darin Pugmire
Bess Huefner
Danny White, City Administrator

Others present:

Kathy Hislop
Riley Argyle
Andy Stokes
George Peart
Anita Weston
Kathy Anderson
Bill England
Joey Stocking

ROLL CALL

Mayor Spuhler asked for a roll call of Council Members present: Mayor Spuhler, Council Member Pugmire, Council Member Argyle, Council Member House, Council Member Huefner, and Danny White, City Administrator.

APPROVAL OF MINUTES

Minutes of the Town Council meeting held on February 21, 2013

Council Member Huefner made the motion to approve the minutes of February 21, 2013. Council Member House seconded the motion. All in favor and the motion carried.

Minutes of the Executive Session held on February 21, 2013

Council Member House made the motion to approve the minutes of the Executive Session dated on February 21, 2013. Council Member Pugmire seconded the motion. All in favor and the motion carried.

TOWN ENGINEER REPORT & PUBLIC WORKS DEPARTMENT REPORT, Riley Argyle

Mr. Argyle reported for Mr. Murray. Mr. Argyle explained that they have already purchased 1 of the new 6" meters for the meter project, and will have the other 2 soon. One will go at Lake Meadow Lodge, and the 2 at Harbor Village. They will also be changing the meters at the Lodge and Lighthouse landing. They should be ready to go to bid soon. The project will be under the bid limit for a full bid so Mr. Argyle asked if we want a couple local people to bid the project or go to a full bid. The Council agreed to send the project out for bid, to the local paper and e-mail the bidder list.

Mr. Argyle explained that we have the new GIS unit and it has been working well and getting good points. There is an issue between ESRI and Trimble that won't allow us to bring the information back into our maps. It is under warranty and so they are trying to figure out the problem so they can get it fixed. Our side of things with the unit is working well; we just need the software issues to be resolved.

Mr. Argyle explained that they will be working on the main water line in Lakota. It keeps freezing every year so they will dig up the line and re-install it deeper, below the frost depth so we don't have the freezing problem in the future. When it freezes there are approximately 11 homes that are frozen all winter.

Mr. Argyle said that they are almost ready to make a proposal to the state regarding the gun range.

Mr. Argyle said that they are waiting on the design for the Heritage Park Pond. There is about a foot of water in the pond so they will drain the pond and lay new bentonite to line and seal the pond.

They will start installing the street lights as soon as the ground thaws.

They still have 2 meters on the Idaho line to install, which they will get done as soon as the ground thaws.

There was a few leaks at the treatment plant, which they have had fixed. Mr. Argyle said that he wants to purchase some parts for the treatment plant just in case they break a line. He would like to get the parts now so he is prepared because the warranty is up soon. Mayor Spuhler said that they need to have parts to fix the plant so they should get them and have them on hand. What he feels is necessary will cost about \$11,000, which is a very minimal amount of supplies. The Council agreed that he should get what he feels he needs. Mr. Argyle said that he has parts to fix major lines in the system once, maybe twice.

Mr. Argyle explained that he has had several small leaks in town which is typical for this time of year.

Mr. Argyle said that he would like to purchase some safety supplies. It is important to have safety equipment to protect our guys. The Council agreed that he can purchase what he has funds for in the budget this year and then plan for more in the next budget year.

Mr. Argyle would like to cut a new door inside the treatment plant to be able to access the storage area. It will cost about \$3,500, and will be accessible for a forklift to go through. The Council agreed that he could have the new door installed.

Mr. Stokes is now treatment 1 certified and Mr. Hobbs is Distribution 4 certified. That should lower our sanitary survey points.

Mr. Argyle asked if he could hire a second seasonal employee soon. Mr. Terry would like to come back for the summer. Mayor Spuhler said that he could hire his seasonal, but we need to keep everyone busy so if it is slow they need to be sent home. He said that he would like to make the town look as nice as possible, which will keep them busy.

BUILDING INSPECTOR REPORT, George Peart

Mr. Peart explained that there was a good Planning Commission meeting this last week. They had some good ideas and discussion regarding the sign ordinance.

Mr. Peart asked who is responsible for keeping the ingress and egress open at Lochwood. Mr. Stokes said that he will discuss that with the Lochwood HOA, it must be kept open because it is their secondary access.

Mr. Peart explained that he has talked to Mr. Hamblin, the commercial inspector, and Mr. Hamblin is meeting with the new business that is going in at the Texaco and also the new business going in at Harbor Village. Mr. Hamblin and Council Member Pugmire will be working with them both to make sure they are in compliance with the ordinances and building code. They will need to go to Planning Commission to work out parking for their new businesses.

Mr. Peart explained that the city employees can do work on projects like the kiosk. The state allows the city employees to work on city projects, so we won't need to hire a contractor to do the work.

Mr. Peart said that he is working with the county on some issues with the Mountain Springs project. There were no water right transfers for that project. The property owners do have a good water right.

CODE ENFORCEMENT REPORT, Andrew Stokes

Mr. Stokes explained that the sign ordinance is in the final draft and approval stage. The Council went over a few of the things that have been changed. Some of the aspects of the ordinance were discussed.

Mr. Stokes said that he is going through the city and doing an inventory of streets that don't have street signs. There are 3 city streets that we need street signs for.

CITY ADMINISTRATOR REPORT, Danny White

Mr. White reported that the plans for the informational kiosk are in the final design and waiting for the engineer's final stamp. Mr. White reported that USB is still working on the utility bills, trying to get us a rate reduction.

Mr. White said that he will be sending the concept plan for the gun range to the state parks soon. They will hold a meeting with everyone involved in about a month. Council Member House suggested that they make the parking lot for the gun range a little bigger so it can be used as a trailhead.

Mr. White said that he has also been working with JUB to get the Master Plan and the water model. He is also working on the zoning map, and a parks and trail plan, which will go along with the General Plan. When all the plans are finished they will help in future planning and knowing where we want to spend our money that will best benefit the community.

BUSINESS LICENSE DISCUSSION/APPROVAL

Traveland RV Park, Steve Knap

Council Member Argyle said that she has a conflict with this business license, so she won't be voting on this issue, but she can help answer questions. The Council discussed the existing conditional use permits and what he is allowed. If he wants to do anything other than what is already there he will need to come back to the Planning Commission for their approval.

Council Member House made the motion to approve the new ownership for Traveland RV Park, the new ownership for Steve Knap and approve his business license. Council Member Huefner seconded the motion. Roll call vote: Council Member Pugmire, for; Council Member Huefner, for; Council Member House, for; Council Member Argyle, abstained. The motion carried.

ORDINANCE DISCUSSION/APPROVAL

Ordinance #13-03, an ordinance to update the requirements for a Sign Permit

Mayor Spuhler read the temporary sign section of the ordinance. There was extensive discussion regarding the time limit for temporary signs.

Council Member Huefner made the motion to approve the sign ordinance with the 3 changes in sizes as discussed. Council Member House seconded. Roll call vote: Council Member Huefner, for; Council Member House, for; Council Member Pugmire, abstained; Council Member Argyle, abstained; Mayor Spuhler, for. The motion carried.

Ordinance #13-04, an ordinance to update the Sign Definition

Council Member House made the motion to approve the ordinance with the change of ordinance number. Mr. Stokes will include a diagram to explain the definition, which will not change the intent. Council Member Huefner seconded the motion. All in favor and the motion carried.

MISCELLANEOUS ITEMS

By mail election

The Council discussed the by mail election and felt that it is a good way to hold the election because the voter turnout is higher. It is not cheaper than a regular election.

Council Member House made the motion to continue with the election by mail. Council Member Huefner seconded the motion. All in favor and the motion carried.

Child Abuse Proclamation to declare April as the Child Abuse Prevention Month

Council Member Argyle made the motion to accept the Child Abuse Proclamation for April to be declared as the child abuse prevention month. Council Member House seconded the motion. All in favor and the motion carried.

COUNCIL MEMBER REPORTS

Council Member Argyle said that she is working with Scott Grange, from Browning; he will provide the guns for Heritage Days at a discount. We may need another gun for the shooting contest at the new gun range.

Council Member Argyle said that she would like to increase the Library credit card limit to \$2,000. The Council agreed to increase the credit card limit. Council Member Argyle said that their next year budget will be the same as last year.

Council Member Argyle reported that Mr. Monk is working to get more lifeguards for the summer and also looking for lifeguards that can teach swimming lessons through the city. Mr. Monk will also be having employee swim day for free once a month. Mayor Spuhler said that the people who teach private swim lessons must pay enough to cover our costs.

Council Member Argyle said that right now we pay for the lifeguards to be trained and then they have to pay the city back for the training if they don't stay and work all summer. The Council discussed the option that the employee pays for the training up front and we can reimburse them after they work for the summer. The Council agreed that the employee has to pay up front and then we will reimburse them at the end of the summer.

Council Member Pugmire said that anyone teaching swimming lessons and using our pool must have a business license first. If they have a business license and they are insured it protects us and they take on the liability if anything happens.

Mr. Stokes reported that he had to order a new cover and cover roller for the pool. Also, the front door frame is getting bad and it will need to be replaced soon. We need to make sure the storage room is locked, and we need an eye wash station because we are dealing with chemicals in the back room.

Council Member House explained that there is a balance on a water account that has been shut off many months ago. There was no deal made with them to pay the account off when they decide to proceed forward with their project. They need to pay the account now or it will go to collections.

Mayor Spuhler explained that he is working with Mr. Martineau, our attorney, through the appeal from Mr. Brian Hirschi. It will probably be in April when we write the final letter and answer the appeal. Mayor Spuhler said that he is against having businesses on the beach. Council Member House said that he feels that the transient beach vendor license ordinance needs to be amended. It will be on the agenda to discuss next month.

PAYMENT VOUCHERS

The Council looked over the payment requests and invoice register.

Council Member Argyle made the motion to pay the vouchers as presented. Council Member Huefner seconded the motion. All in favor and the motion carried.

EXECUTIVE SESSION

Council Member House explained that the Council will go into executive session to discuss personnel issues at 7:22 p.m.

Council Member House made the motion to adjourn into executive session. Council Member Argyle seconded the motion. All in favor and the motion carried.

Council Member Huefner made the motion to go out of executive session at 7:48 p.m. and resume the regular session. Council Member Argyle seconded the motion. All in favor and the motion carried

ADJOURNMENT

There being no further business to discuss, Council Member House made the motion to adjourn the meeting at 7:50 p.m. Council Member Argyle seconded the motion. All in favor and the motion carried.

APPROVAL:

John Spuhler, Mayor

Attest:

Kathy Hislop, Town Clerk