



# THE CITY OF COMMERCE

918-675-4373 — FAX 918-675-4039

Mayor – Michael Hart — City Clerk – Shonna Stovall

City Council Members

Katy Tompkins - Ward 1 – Lena Enochs - Ward 2 – Sandra Ross - Ward 3 – Jim Long - Ward 4

City Attorney – Erik Johnson — City Public Works Director – Jeb Jones



**On The Route To The Future — 618 Commerce Avenue, Commerce, OK 74339**

## MINUTES OF MEETING AND AGENDA

### For Commerce City Council

Tuesday, June 12th, 2012

7:00 PM

COUNCIL CHAMBERS AT COMMERCE CITY HALL

618 Commerce Avenue, Commerce, Oklahoma

**1. Roll call.**

Those present: Council members- Lena Enochs, Katy Tompkins, Sandra Ross, Jim Long, Mayor Michael Hart, City Clerk Shonna Stovall, Jeb Jones, and Attorney Erik Johnson. Also present were Ernie Shelby, Dale O'Neal, Melinda Stotts, Becky Long, Gary Downs, Michael Sweeten, Bob Baine, Bo Loftis, Leslie Redden, Sarah Rankhorn, Austin Hart, Janet Trease, and Al Servantez.

**2. Approve/disapprove May minutes.**

Motion made by Katy to approve, Sandra 2<sup>nd</sup> 4-0 vote approval.

**3. Approve/disapprove May Purchase orders.**

Motion made by Lena to approve, Sandra 2<sup>nd</sup> 4-0 vote approval.

**4. Mother Road Marathon update by Patrick Tuttle Joplin CVB.**

Patrick was unable to make this and will table this item until next meeting.

**5. Review and approve FY 2012 CDBG Capital Improvement Plan (CIP) Grant application.**

Sarah Rankhorn advised council that due to us having our LMI survey completed we are now able to submit the grant application. Motion was made by Jim to approve, Sandra 2<sup>nd</sup> 4-0 vote approval to have Sarah submit this information on behalf of the City of Commerce.

**6. Review, approve, and adopt FY 2012 CDBG Capital Improvement Plan (CIP) citizen participation plan.**

This item was tabled at this time for lack of motion and a second.

**7. Review, approve, and adopt FY 2012 Capital Improvement Plan (CIP) Resolution #2011-9.**

Motion made by Jim to approve, Sandra 2<sup>nd</sup> 4-0 vote approval.



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- 8. Review, approve, and adopt FY 2012 CDBG Capital Improvement Plan (CIP) Fair Housing Resolution #2011-10.**  
Motion made by Jim to approve, Katy 2<sup>nd</sup> 4-0 vote approval.
- 9. Review, approve, and adopt FY 2012 CDBG Capital Improvement Plan (CIP) residential anti-displacement and relocation assistance plan,**  
Motion made by Jim to approve, Sandra 2<sup>nd</sup> 4-0 vote approval.
- 10. Review and approve town council as local planning advisory committee (LPAC).**  
Motion made by Jim to approve, Sandra 2<sup>nd</sup> 4-0 vote approval.
- 11. Review and approve contract for professional services.**  
Motion made by Jim to approve, Sandra 2<sup>nd</sup> 4-0 vote approval.
- 12. Present 2013 budget and set date for budget hearing.**  
Budget will be reviewed at special meeting on June 19<sup>th</sup> at 6:30PM.
- 13. Discussion, consideration, and possible vote to approve Parks board appointments.**  
Motion made by Sandra to approve, Lena 2<sup>nd</sup> 4-0 vote approval as follows: Reed Williams-Chairman, Sherri Mills-Co-Chairman, Kristina Price-Secretary, Mary Williams-Treasurer, Trish Price-Member, Troy Gleaves-Member, and Sandra Ross-Member.
- 14. Discussion, consideration, and possible vote to approve waving the CHA PILOT payment to the city.**  
Dale O'Neal has proposed the City Council to waive the CHA PILOT program. Council will review this matter and have further discussion at another meeting. No motion was made at this time.
- 15. Discussion, consideration, and possible vote to approve the Mayor's signature on an "Automatic Mutual Aid Agreement" with the Quapaw Tribe.**  
Mayor Michael Hart and Councilwoman Katy Tompkins will be attending the next scheduled meeting at the Commerce Fire Department to discuss concerns on this matter and will be set on next meeting for council to discuss further.
- 16. Discussion, consideration, and possible vote to approve the establishment of a 14 day work period for the Police Dept. as set forth in the Fair Labor Standards Act section 207(k) (29CFR-533-201).**  
Motion made by Katy to approve, Sandra 2<sup>nd</sup> 4-0 vote approval.
- 17. Discussion, consideration, and possible vote to approve the loan payoff with First State Bank of Commerce, for the New City Hall.**  
Motion made by Katy to approve, Lena 2<sup>nd</sup> 4-0 vote approval.



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## 18. Report from Public Works Director.

Jeb advised that we have received the sewer construction permits for the A-Z sewer project.

## 19. Report from Police Department.

Bob advised council that they are working on yard issues and on dilapidated structures. He said they have made multiple arrests and have been very busy.

## 20. Any matter not known about or which could have not been foreseen prior to the posting of this agenda.

Mayor Michael Hart advised that he had received a letter of retirement from Jeff McDonald effective June 30, 2012. Fireworks will be June 30<sup>th</sup> at High School concession and gates open at 6PM. 1<sup>st</sup> Annual Commerce Days are coming up June 20-23.

## 21. Public input and unscheduled appearances.

Bo Loftis wants more events done on the west end of town. Mayor Michael Hart advised anyone is free to organize any event just get a plan and present it to the council for approval.

## 22. Vote to adjourn.

Motion made by Sandra, Katy 2<sup>nd</sup> 4-0 vote approval.