



# Uintah City Fire Department

Volunteer Firefighter Recruit Orientation Guide

*IF YOU...*

*Want to help others and serve your community*

*Enjoy working as a team*

*Enjoy continuous learning*

*You may be an ideal candidate for a challenging career as a Volunteer Firefighter*

This document can be made available in other accessible formats where practicable and upon request.

## FOREWARD

This handbook has been developed as a resource for those men and women who have indicated an interest in becoming volunteer members of the Uintah City Fire Department. Participation as a volunteer member in the fire service will bring personal rewards, satisfaction; raise self-esteem and give you a tremendous sense of accomplishment for a job well done. Your involvement will also provide your community with a valuable service that has the potential to touch everyone in our community.

However, service as a member in our department is a serious commitment. Your decision to join should not be made quickly. This handbook has been designed to provide you with the information needed to help you make that decision.

Making a commitment to serve as a volunteer with our department is a serious decision. We ask that you take the time to read this booklet and get the understanding of the facts of what is involved in being a member of the Uintah City Fire Department.

This booklet contains information regarding the organization of the Fire Department, training, participation requirements, the nature of our business, and answers to typical questions about membership. It will provide you with information about the most important areas.

Once you have a good understanding of what is involved in being a member of the Fire Department, we hope you will find you are able to make the commitment that our small community requires. The service provided by our volunteers is truly valuable to the citizens of our city and we hope that you are able to contribute to our public safety.

## MISSION AND VISION OF THE UINTAH CITY FIRE DEPARTMENT

**MISSION:** To mitigate the threat of life and property from fire and other emergencies through education, prevention, community preparedness and emergency response programs.

**VISION:** To be recognized for consistently providing quality services in an efficient manner, being respectful to each other and all citizens and provide leadership, regardless of rank or position.

## THE NATURE OF OUR BUSINESS

Firefighting is one of the most diverse and challenging professions known today. It is this diversity that inspires most men and women to enter the service, both as volunteers and career employees. Imagine having to train to prepare yourself to cope with situations, which include fires ranging from dumpsters to homes and commercial structures, hazardous chemical spills, remote area rescues, medical emergencies... almost any imaginable emergency situation in-between. This diversity couple with the fact that your skills may be needed at any time of day, seven days a week, in any kind of weather, and very often under potentially stressful and emotional circumstances makes our contribution to our profession very personally rewarding.

Two basic purposes of public fire service are first to prevent fire or emergencies from occurring. Our department handles this through fire prevention inspections, fire safety education, and fire code enforcement programs. Secondly, we are here to prepare ourselves to control fire or emergencies should prevention not work. Our department handles this through education, training, pre-incident planning, state of the art equipment and more training.

This type of work or job is not for everyone. You need more than just a desire to help people. You also need courage, dedication, assertiveness and a willingness to learn new skills and face new challenges.

Membership in the Uintah City Fire Department is not for the meek, timid or for those who lose control of their emotions during times of crisis. Our service is one which calls on its members to perform strenuous work in uncertain and hazardous environments as a highly efficient team.

Your family **must** support your decision. They must understand and accept your commitment to training and responding to emergencies which will often interrupt family functions. Your employer should also be accepting of your commitment as a volunteer with our department. Factors which you should discuss with your employer may include, but not limited to:

- Fatigue from emergency responses outside of work hours
- Training that will occur from time to time during your regular work hours

The personal rewards and satisfaction received from being involved with our department are often beyond description. There is a sense of accomplishment after controlling a building fire, compassion for victims and patients, and fulfillment in teaching safety. This list could go on and on.

The bottom line, in our business, is measured by the prevention and reduction of loss of life, pain and suffering and property damage that we have in our response area. We strive to maintain a professional image while providing a safe, reliable and cost effective service to the residents of our community.

If you feel you have what it takes to meet the challenges of our business, we welcome you to apply to join us.

## **OVERVIEW OF THE CITY OF UINTAH**

The City of Uintah was established in 1850. The area encompasses approximately 1 square miles of varying terrain and borders on the Weber River, the Uintah Highlands, and Weber Canyon. Our bedroom community is home to approximately 1,200 full time residents.

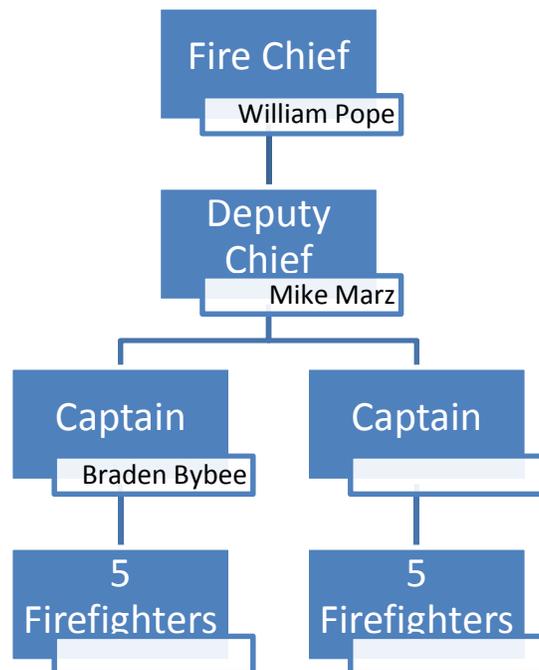
## UINTAH CITY FIRE DEPARTMENT

The Uintah City Fire Department consists of one fire station. Station 91 is located on the east end of town and houses all of the department's apparatus. The volunteer compliment is made up of 16 volunteer firefighters which include 1 Chief, 1 Deputy Chiefs, 2 Captains and 12 fire fighters. Additionally the department welcomes non-firefighter support personnel to volunteer with the department.

Our Department responds to approximately 100 calls per year from Station 91, which includes fires, motor vehicle accidents, hazardous materials incidents, and medical emergencies.

The Uintah City Fire Department utilizes 3 pieces of apparatus for its emergency response. Engine 91 is a 1,000 gallon Engine/Pumper, Brush 91 is a Light Duty 250 gallon Brush Truck, and Brush 92 is a 1,000 gallon Heavy Brush Truck.

### ORGANIZATION



A typical fire department is composed of a variety of divisions and functions. Since our department is small, Firefighters and Non-Fire Fighter Support Volunteers are often required to fulfill responsibilities from a number of the divisions and functions. Some of these functions are, but not limited to:

## *Administration*

- Prepares, delivers and implements budgets, reports, planning and policy development

## *Apparatus, Equipment, and Communications*

- Purchase and maintenance of apparatus, equipment and communication services.

## *Fire Suppression / Operations*

- Prevent, control and extinguishment of fires
- Investigate Fires
- Perform rescue and salvage operations
- Respond and assist at such emergencies as may be required

## *Fire Prevention*

- Conduct inspections
- Enforce City, State, and Federal Fire Code
- Public Education Functions

## *Training*

- Administer training programs i.e. Utah State Fire curriculum (Firefighter I/II), and specialty training subjects
- Prepare and conduct examinations of its members

## **TRAINING AND PARTICIPATION**

Over the years, the fire service has evolved into a public safety agency providing highly technical and diverse services. The general public has come to rely on the Fire Department as the “first responder” not only when life and property are threatened by manmade and natural disasters, but for seemingly smaller problems as well.

To ensure that all members of the Fire Department are prepared to deliver the best level of services required, training standards have been developed to provide each member with the needed skills, knowledge, and abilities necessary to deliver fire and emergency services to the citizens of Uintah.

To meet the requirements of the Utah Fire Service Standards, the Uintah Fire Department trains to the Utah Fire Service Curriculum as directed by the Utah State Fire Marshal's Office. This format of training involves a great deal of reading and self-directed learning on the part of the firefighter. Firefighters must complete knowledge and performance based testing to complete the requirements of a Firefighter I and Hazardous Materials First Responder – Awareness Level, at minimum.

Training occurs on the Second (2<sup>ND</sup>) and Fourth (4<sup>th</sup>) Thursday of each month (with the exception of holidays), from 7:00 p.m. until 9:00 p.m. A minimum of 75% attendance rate is required at regular training nights by all volunteer firefighters. Additional on-site training is also offered throughout the year which includes but is not limited to: first aid, pump operations, and specialized rescue operations. Firefighters are also encouraged to participate in off-site courses such as those offered by the Davis Applied Technology Center, or Utah Valley University / Utah Fire Rescue Academy.

On average, a person could expect to commit ten hours per week to the fire department. This would not include the first 1-2 years where a great deal more time in self-directed learning will be expected.

Firefighters and probationary firefighters must attend a minimum of 50% of emergency responses. Firefighters are also required to participate in on-call events and special events, which may include holidays. This schedule is generally produced with several weeks to months' notice so that volunteers can plan accordingly.

## **RENUMERATION**

Even though you are a volunteer, you are provided a small stipend as follows:

- \$10.00 per training session attended
- \$7.00 to \$10.00 (depending on training) per hour during emergency response

## **VOLUNTEER FIREFIGHTER RECRUIT OVERVIEW**

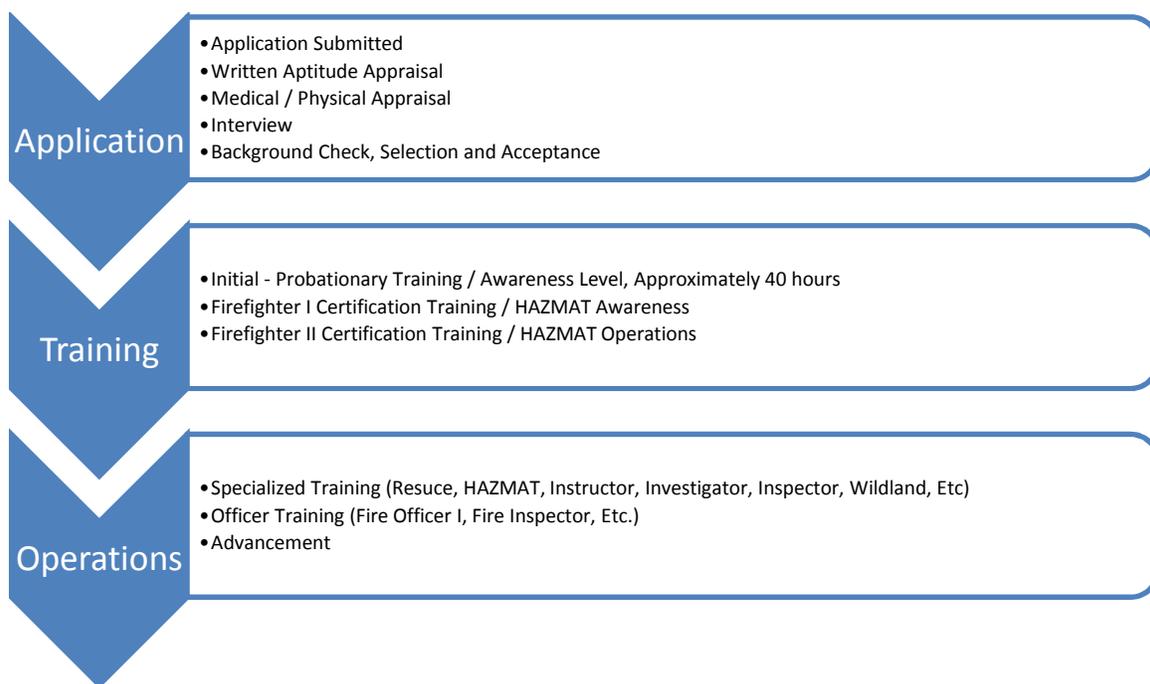
### **Minimum Requirements for Application:**

- Live within a 6 minute response area to Station 91 (Uintah City)
- Valid Driver's license, and clean driving record (record must be submitted with application)
- Medical Certificate – Completed by applicants Doctor (All costs associated with this requirement are the sole responsibility of the applicant.)
- Proficient in English (reading, writing and speaking)
- No criminal record
- A reliable means of transportation to respond to alarms

## Other Desirable Skills:

- ✓ First-Aid Training
- ✓ C.P.R. / A.E.D. training
- ✓ Previous Firefighter experience
- ✓ Demonstrated commitment (i.e. other volunteer service)
- ✓ Bi-lingual (Spanish/other)
- ✓ Related Experience (i.e. Nursing, Carpenter, Electrician, Mechanic, etc.)
- ✓ Previous Pertinent Training (i.e. Hazardous Materials, workplace safety, etc.)

## FIRE FIGHTER RECRUITMENT PROCESS OVERVIEW



## TRAINING REQUIREMENTS

### *General*

Recruit / Probationary Firefighter Training is divided into two general sections:

1. **Probationary Awareness** – this level training, members do not attend emergency responses
2. **On the Job Training** – this level training, members attend emergency responses with supervision and appropriate sign-offs.

All training utilizes the Utah State Fire Marshal's Office Certification Requirements for Firefighter I and Firefighter II.

### *Probation / Awareness*

All volunteers entering the department complete a self-directed sign-off training program taught by department instructors, mentors, and officers and are required of all members regardless of whether the individual may have had previous training or experience. The training generally occurs during normal training nights, however if convenient available officers or instructors may make time outside of training meetings to sign off individuals skills. A large portion of this training will include self-directed learning and will involve extensive reading outside of normal training hours. The recruit must attend 100% of the training sessions and successfully demonstrate for sign off each individual training component.

### *On The Job Training*

Volunteers successfully completing all components of the Probationary Firefighter advancement criteria will then move into on-the-job training. This training will occur during normal training sessions, however additional training sessions may be coordinated with officers, and training during actual emergency response will be undertaken. In this phase, the individual will begin responding to fire calls to assist fully qualified firefighters. During this phase of training, the individual may not enter burning buildings or participate in activities that require advanced training, or be subjected to hazardous environments.

### *Probation*

All new members to the department are subject to a six (6) month probationary period. The length of probation may be extended for an individual firefighter who has not been able to complete the awareness and on-the-job training requirements and performance based skills.

### *Firefighter I*

This is an ongoing state recognized training program. A large portion of this training is self-directed learning and requires passing grades for knowledge based tests and performance based skills test to demonstrate that the firefighter can perform the job safely and effectively. This training is supplemented by additional training provided by the Uintah Fire Department, and may further be supplemented by training provided by other departments or educational facilities. Firefighter I certification is expected to be achieved within approximately 1 year.

### *Ongoing Training*

All fire fighters are required to remain current in their level of training through annual recertification, knowledge based and performance based testing. Specialized training both in house and off site will be offered to all department personnel.



---

**POSITION TITLE:** Volunteer Fire Fighter  
**DEPARTMENT:** Fire Department  
**REPORTS TO:** Deputy Fire Chief

---

### **POSITION SUMMARY**

Working as part of a team, under the direction of the Fire Chief, providing first response, fire suppression, rescue and specialized operations as required.

### **KEY DUTIES AND RESPONSIBILITIES**

- Participate in regularly scheduled training sessions and maintain a minimum of 75% attendance rate
- Maintain a minimum attendance rate of 50% to emergency incidents.
- Performs fire ground operations within Weber County, specifically City of Uintah, so that lives are protected and property loss and damage to the environment is minimized. Some specific operations are, but not limited to:
  - Recognizes hazards to prevent injuries to patients or rescuers
  - Secures water supplies
  - Advances hose lines
  - Operated portable pumps
  - Performs search and rescue operations
  - Carries, positions, raises, climbs, and works from ground ladders
  - Ventilates structures
  - Extinguishes vehicle, structural, and ground fires
  - Conducts salvage operations
  - Overhauls fire areas
  - Performs other duties as assigned
- Performs rescue operations within Weber County, specifically City of Uintah, so that the patient is removed from an area of danger to an area of safety while preventing injury to the rescuer or patient. Some specific operations are, but not limited to:
  - Performs vehicle extrication
  - Secures area of structural collapse
  - Performs confined space rescue
  - Performs industrial rescue
  - Performs land based water rescue
- Performs emergency patient care

- Responds to incidents as a first responder
- Performs firefighter safety practices so that safety of firefighters is maintained according to applicable standards and fire department operating guidelines
- Operates fire apparatus as required by Utah State Law, and Uintah Fire Department Operating Guidelines, and within the vehicles design limitations
- Operates and maintains equipment and tools within Standard Operating Guidelines
- Assists with fire prevention and public education programs as directed

## **JOB DETAILS**

**Hours of Work:** Available to respond as a volunteer firefighter to emergencies 24 hours a day, 7 days a week.  
Training sessions 2<sup>ND</sup>/4<sup>TH</sup> Thursday 7:00-9:00pm every month.  
On-Call and special event/training exercises

**Direct Reports:** None.

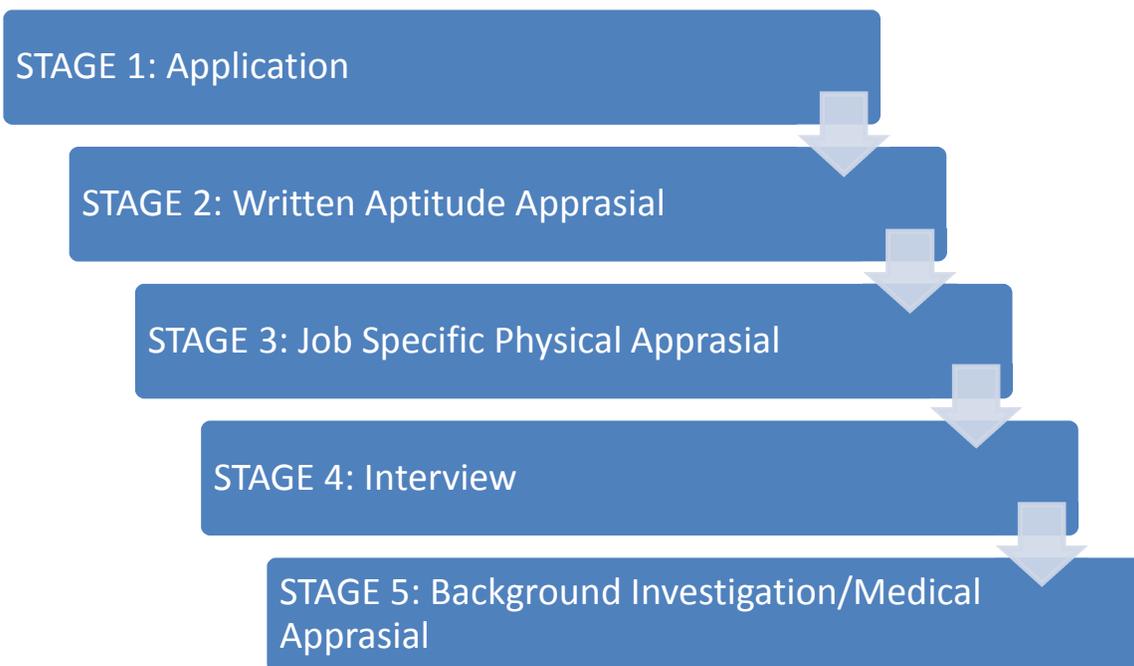
**Driver's License:** Required.

## **EDUCATION AND EXPERIENCE**

- Good physical condition
- Holder of a valid Utah State Driver's License
- Possess good mechanical aptitude
- Possess good reading, writing and record keeping skills
- Possess qualities necessary to perform team tasks
- Ability to perform tasks in confined spaces
- High School Diploma, G.E.D. or equivalent
- Ensures personal compliance with OSHA and other legislative guidelines

## **RECRUIT SELECTION PROCESS**

The selection process for becoming a volunteer firefighter will consist of the following components:



### *Stage 1: Application Submissions*

All applicants are required to submit a completed **Application for Volunteer Firefighter** form to the Fire Chief or Deputy Chief at Station 91. Applications will be accepted through the year. An application form is included in this package.

Applications will be reviewed with priority being given to those applicants who demonstrate the following:

- Residence within the City of Uintah and/or reasonable response time to the fire station
- Current First Aid and CPR/AED Certification
- No Criminal Record and clean driving record
- Employer support of volunteer firefighter status
- Although not a pre-requisite to volunteer, preference will be given to applicants who have already received Utah Certification as Firefighter I, Firefighter II, and/or EMT.

A review of applications will be completed on an as needed basis, and selected applicants will be notified by telephone and in writing at which time they will have the opportunity to advance to Stage 2 of the selection process.

## *Stage 2: Written Aptitude Appraisal*

The aptitude appraisal will be a simple examination designed to measure your:

- Ability to understand written and/or verbal information
- Technical and mechanical skills
- Reading, reasoning and mathematical skills

A review of results of the aptitude appraisal will be conducted and applicants who qualify will have the opportunity to advance to Stage 3 of the selection process.

## *Stage 3: Job Specific Physical Appraisal*

Selected applicants will have the opportunity to complete the job specific physical appraisal component. The tasks are designed to reflect job related tasks required in the performance of firefighting duties. The purpose of this analysis is two-fold; primarily to provide you with a realistic idea of incident tasks you will be expected to perform and to provide the fire department with a base of skills pertinent to each candidate to plan future training evolutions as required.

Applicants will be required to submit a completed Consent Waiver and Release form for participation in the job specific physical appraisal.

Sample tasks include:

- Climbing an extension ladder
- Uncouple & couple a hose connection
- Search an area to retrieve an object with an SCBA and darkened face mask
- Lift and carry a hose roll
- Hoist and lower equipment
- Advance a hose line

A review of results of the job specific physical appraisal will be conducted and selected applicants will have the opportunity to advance to Stage 4 of the selection process.

## *Stage 4: Interview*

Interviews for the position of volunteer firefighter shall be conducted by a selection committee which will include the Fire Chief, the Deputy Fire Chiefs, and any other the Fire Chief requires to attend in order to perform a fair evaluation.

## *Stage 5: Medical Examination / Background Investigation*

Selected applications after the interview process will be required to provide a Medical examination reports completed by a physician. All costs associated with this requirement are the sole responsibility of the applicant. The examination is to determine, in the opinion of the physician, the applicant is medically fit to be an active firefighter. A **Volunteer Firefighter Essential Job Tasks** form is included in this package; please ensure that it is forwarded to the physician at the time of your medical examination. A **Medical Examination Report** form is included in this package as well.

Additionally selected applicants will undergo a background investigation which will review the individual's character, general reputation, and personal characteristics. Applicants will be required to submit a Utah Bureau of Criminal Identification Criminal History Report. All costs associated with this requirement are the sole responsibility of the applicant. In addition to this criminal history check, items including, but not limited to, the following may be checked:

- Employment History
- Personal and Professional References
- Community Involvement
- Education
- Residency
- Certifications, Licenses, Accreditation, Etc.

All applicants in this stage will also be required to submit to and successfully complete a pre-employment drug screening examination. The cost for this screening will be paid for by the Department.

## *Selection and Acceptance*

The selection of applicants is based on qualifications, and the ability to do the job as determined by the results of the previous 5 stages of the recruitment process. The successful applicants will be contacted with an offer to join the department in a probationary capacity in preparation for commencing actions as a volunteer firefighter with the City. Upon verbal acceptance, written confirmation will be forwarded in which the applicant will be required to sign and return prior to beginning to attend training.

---

**We want to acknowledge the effort every applicant puts into the pursuit of being a firefighter and the desire each possesses to assist in the protection of the community.**

**Thank you for considering joining the Uintah City Volunteer Fire Department.**

**CONTACT INFORMATION**

**Fire Chief**

William Pope  
2191 E 6550 South  
Uintah, UT 84405  
(801) 479-4130  
[wpope2953@gmail.com](mailto:wpope2953@gmail.com)

**Deputy Fire Chief**

Mike Marz  
2191 E 6550 South  
Uintah, UT 84405  
(801) 479-4130  
[mikemarz44@gmail.com](mailto:mikemarz44@gmail.com)

The City of Uintah Website: <http://www.uintahcity.com/fire-department.htm>



**CITY OF UINTH FIRE DEPARTMENT**

2191 East 6550 South

Uintah, Utah 84405

Office: (801) 479-4130

Fax: (801) 452-6571

**MEDICAL EXMINATION REPORT**

*Applicant Information*

NAME: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Initial) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

*Physician Information*

NAME: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Initial) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_

*To Be Completed By Physician*

**NOTE TO PHYSICIAN:** *The applicant has been provided with a Volunteer Firefighter Job Specification for the assistance to you in answering the following questions.*

- ❖ Is the applicant prescribed any medications that may affect his/her performance of duties as a firefighter?

YES       NO

- ❖ Is the applicant medically fit to perform the duties of a firefighter?

YES       NO

I, the undersigned, am a legally qualified medical practitioner, licensed to practice in the State of Utah. This report confirms my evaluation and medical opinion of the applicant.

Signature \_\_\_\_\_ Date \_\_\_\_\_



## **CITY OF UINTAH FIRE DEPARTMENT**

2191 East 6550 South

Uintah, Utah 84405

Office: (801) 479-4130

Fax: (801) 452-6571

### **Volunteer Firefighter**

### **Medical Examination Report**

### **Essential Job Tasks**

In accordance with NFPA 1582 (Medical Program for Fire Departments) the following 13 essential job tasks will be required to meet the level of service provided to the local community by the Uintah City Fire Department. The job tasks are required of the Utah State Fire Services Standards for Firefighter. These job tasks shall be provided to the Physician at the time of the medical examination.

Performing firefighting tasks (e.g. hose line operations, extensive crawling, lifting and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry), rescue operations, and other emergency response actions under stressful conditions while wearing personal protective equipment and self-contained breathing apparatus (SCBA), including working in extremely hot or cold environments for prolonged time periods.

Wearing an SCBA, which include a demand valve-type positive-pressure face piece or HEPA filter mask, which required the ability to tolerate increased respiratory workloads.

Exposure to toxic fumes, irritants, particulates, biological (infectious) and nonbiological hazards, and/or heated gases, despite the use of personal protective equipment and SCBA.

Climbing six or more flights of stairs while wearing fire protective equipment weighing at least 50 pounds or more and carrying equipment/tools weighing an additional 20-40 pounds.

Wearing fire protective equipment that is encapsulating and insulated, which will result in significant fluid loss that frequently progresses to clinical dehydration and can elevate core temperature to levels exceeding 102.2 degrees Fahrenheit.

Searching, finding and rescue-dragging or carrying victims ranging from newborns up to adults weighing in excess of 200 pounds to safety despite hazardous conditions and low visibility.

Advancing water-filled hose lines up to 2 ½ inches in diameter from fire apparatus to occupancy (in excess of 150 feet), which can involve negotiating multiple flights of stairs, ladders, and other obstacles.

Climbing ladders, operating from heights, walking or crawling in the dark along narrow and uneven surfaces and operating in proximity to electrical power lines and/or other hazards.

Unpredictable emergency requirements for prolonged periods of physical exertion without benefit of warm-up/stretching, scheduled rest periods, meals, access to medication(s), or hydration.

Operating fire apparatus or other vehicles in an emergency mode with lights and sirens, in various light and weather conditions.

Critical, time-sensitive, complex problem solving during physical exertion in stressful, hazardous environments, including hot, dark, tightly enclosed spaces, that is further aggravated by fatigue, flashing lights, sirens and other distractions.

Ability to communicate (give and comprehend verbal orders) while wearing personal protective equipment and SCBA under conditions of high background noise, poor visibility, and drenching from hose lines and/or fixed protection systems (sprinklers).

Functioning as an integral component of a team, where sudden incapacitation of a member can result in the mission failure or in risk of injury or death to civilians or other team members.



**CITY OF UINTAH FIRE DEPARTMENT**

2191 East 6550 South

Uintah, Utah 84405

Office: (801) 479-4130

Fax: (801) 452-6571

**CONSENT WAIVER AND RELEASE FORM**

*Physical and Agility Testing*

**TO: The CITY OF UINTAH and the FIRE DEPARTMENT**

**WHEREAS**, the City of Uintah and the Uintah City Fire Department require that applicants for the position of Volunteer Firefighter be examined.

**AND WHEREAS** I, \_\_\_\_\_, have submitted to the City of Uintah and the Fire Department, my signed application for the position of Volunteer Firefighter, and have been informed that I am required to be examined for this position, and required to participate in a series of tests to demonstrate my strength, endurance and physical agility.

**AND WHEREAS**, the procedures to be followed during said examination and said series of tests to demonstrate my strengths, endurance and physical agility have been fully explained to me;

**NOW THEREFORE**, I, for myself, my heirs, executors, administrators or assigns, hereby consent to and agree to be examined for the position of Volunteer Firefighter, and consent to and agree to participate in a series of tests to demonstrate my strength, endurance and physical agility and I for myself, my heirs, executors, administrators or assigns, hereby waive any and all claims against the City of Uintah and the Fire Department that I, my heirs, executors, administrators or assigns, or any of them now or hereafter can, shall, or may have, for on account of, or because of any injury or damage that I may sustain because of, in connection with, or on account of said examination and said series of tests to demonstrate my strength, endurance and physical agility, and I, for myself, my heirs, executors, administrators or assigns, do hereby remise, release and forever discharge the City of Uintah and the Fire Department from any and all liability claims for damages, actions, suits and demands whatsoever, which I, my heirs, executors, administrators or assigns or any of them now or hereafter and without restricting the generality of the foregoing, for or by reasons of any cause, matter or thing arising out of or resulting from my participation in said examination and said series of tests to demonstrate my strength, endurance and physical agility.

**IN WITNESS WHEREOF** I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**SIGNED SEALED AND DELIVERED IN THE PRESENCE OF:**

**Applicant Name:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Witness Name:** \_\_\_\_\_

**Witness Signature:** \_\_\_\_\_



# UINTAH FIRE DEPARTMENT

## MEMBERSHIP APPLICATION

We welcome you as an applicant to be a volunteer firefighter. Your application will be kept on file and considered with others for the position of volunteer firefighter for a period of one year following the date of the application. Uintah City is committed to the policy that all persons have equal access to its programs, services, activities, facilities and employment without regard to race, color, creed, religion, national origin, sex, age, marital status or status with regard to public assistance.

Please furnish us with complete information. An incomplete application may reduce your opportunity with the department. You are encouraged to attach any additional information which you believe qualifies you for the position. Materials submitted in support of an application cannot be returned. Please make copies to attach to this application.

### PERSONAL INFORMATION

NAME \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP

HOME PHONE \_\_\_\_\_ CELL NUMBER \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

Are you 18 years of age or over? Yes \_\_\_\_\_ No \_\_\_\_\_ Date of Birth \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

This position involves driving; License number: \_\_\_\_\_  
State: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

**EMPLOYMENT**

Date available: \_\_\_\_\_ Are you currently employed: Yes\_\_\_\_ No \_\_\_\_\_

Current Working hours: FROM \_\_\_\_\_ am or pm TO: \_\_\_\_\_ am or pm.

When not working, I would be available for calls: 25% 50% 75% 100%

May we contact your present employer? Yes\_\_\_\_ No\_ \_\_\_\_

Supervisor: Name \_\_\_\_\_  
Phone \_\_\_\_\_

Your current position or title: \_\_\_\_\_

Description of duties: \_\_\_\_\_  
\_\_\_\_\_

Would you be available for Thursday evening training? Yes \_\_\_\_\_ No \_\_\_\_\_

Would you be available for some Saturday Daytime training? Yes \_\_\_\_\_ No \_\_\_\_\_

Would you be available for weekend fire calls? Yes \_\_\_\_\_ No \_\_\_\_\_

**Employment History**

Current Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Title: \_\_\_\_\_

Principle Duties: \_\_\_\_\_

Length of Employment: From: \_\_\_\_\_ to: \_\_\_\_\_ Total Years: \_\_\_\_\_

Resignation (Circle One): Voluntary Resignation / Involuntary Resignation / Employed

Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Your Title: \_\_\_\_\_

Principle Duties: \_\_\_\_\_

Length of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_ Total Years: \_\_\_\_\_

(Circle One): Voluntary Resignation / Involuntary Resignation:

I hereby give UFD permission to contact present/past employer: \_\_\_\_\_

Initials

## **EDUCATIONAL INFORMATION**

Circle highest grade completed:    10 11 12  
College: 1 2 3 4 5 6  
Post Graduate:    MA  MS  PHD

Did you graduate High School?    Yes \_\_\_\_\_ No \_\_\_\_\_ GED Date: \_\_\_\_\_  
High School Name: \_\_\_\_\_

List any relevant correspondence courses, special courses, or special training  
you have taken: \_\_\_\_\_

\_\_\_\_\_

List previous Fire Department experience: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any other experience - such as First Aid, EMT or Paramedic: \_\_\_\_\_

Why would you like to become a firefighter for Uintah City? \_\_\_\_\_

\_\_\_\_\_

Do you currently reside within the geographical boundaries of Uintah City?  
Yes \_\_\_\_      No \_\_\_\_

Because of lengthy response times and other safety factors, living beyond the boundaries of Uintah City  
could factor into applicant's success for departmental membership.

\_\_\_\_\_

\_\_\_\_\_

---

---

## **Conviction Information**

Uintah City Policy requires both a drug test and background check on all new applicants. The existence of certain types of criminal convictions may be a factor in determining departmental membership. All applicants must pass the drug test.

Have you ever been convicted of a misdemeanor, a felony or other violation of law that has not been annulled, expunged, set aside, purged, sealed or dismissed?

Yes: \_\_\_\_ No: \_\_\_\_\_

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Do you currently have any charges pending against you? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain the nature of the charges: \_\_\_\_\_  
\_\_\_\_\_

Have you been, or are you now on probation or deferred sentence? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a DUI or DWI? Yes \_\_\_\_\_ No \_\_\_\_\_

**RE  
FE**

**REFERENCES**

Please list two references, other than relatives, that have known you at least two (2) years.

NAME	ADDRESS	PHONE #	E-MAIL ADDRESS

**IMPORTANT FACTS FOR YOU TO KNOW ABOUT YOUR APPLICATION**

Information requested on your application that is defined by State Statute as public may be released on request and includes; job history, education and training, relevant test scores and work availability.

If you are selected as a finalist for a position, your name will become public information. Other information will be considered private and will be used only in conjunction with your possible acceptance. A current driver's license must be shown at the time you submit your application.

This application process is a multi-stepped function that required time to complete. Following the

application submission, the applicant will be asked to appear before a panel consisting of current Fire Officers, to present yourself as a potential member. Following this meeting, your name may be moved forward to become a potential member, or may be rejected, depending on the decision of the Officer Panel and Chief. Applicants will be notified of the department decision. If approved to move forward with membership, your name will be presented to the Uintah City Council, during the monthly fire department report, for discussion and consideration.

**READ AND SIGN**

I authorize the investigation of all statements contained in this application as may be necessary to arrive at a decision. I certify that all answers to the above questions are true and understand that any false information on or omission of information from this application may be cause for rejection of applicant. Moreover, I hereby release the City of Uintah and any agent acting on its behalf from any and all liability of requesting information relating to this application.

---

Applicants Signature

---

Print Name

---

Date

Thank you for your interest in the Uintah City Fire Department. Following completion of the form, if you would call the Fire Department at (801) 784-8701 so that arrangements can be made to have your application collected.

Requirements for acceptance also include:

- Training meetings are held the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Thursday of each month. Consistent attendance, at training meetings, is required.
- Applicant will be required to complete the National Incident Management System courses IS-100.b, IS200.b and IS-700.a prior to acceptance.
- Applicants will work towards Utah State Firefighter Certification.
- Be willing to carry a pager and respond to dispatched calls.
- Learn all aspects of the City's Fire Apparatus.
- Adhere to all rules and regulations set forth for the department.
- Treat fellow department members and citizens with courtesy and respect.
- Per Uintah City policy, submit to a drug screening test.

The department is a great organization, which allows for personal advancement, satisfaction and growth, as you help provide an essential service to our community.

I wish you well with your application.