



Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Zeke Swander

Council Members:

TUESDAY, December 15th, 2015

Building Inspector-Jeff Monroe

Don Pearson

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Greg Johnson, Don Pearson, Jerry Smith, Marilyn Pearson, William Pope, Mike Marz, Casey Bybee, Michelle Roberts, Marne Rice, James Osgood, Lee Wohlgemuth, Lt. Talbot and Darinda Wardell.

Excused: Mike Ulrich

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order.

PLEDGE OF ALLEGIANCE: Led by Lee Wohlgemuth

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:00)

- Lee Wohlgemuth; Director and President of the Friends and Family of the Uintah Fire Department (UFFUF). Lee reported some changes to his Board of Directors; on the board are Marne Rice, Camille Chapman and Kassie Spens. Lee stated that they appreciate all the hard work and efforts Chief Pope does for our Uintah Fire Department and wanted to thank the Council for their collaborative efforts with all the departments on this remodel project, it is very gratifying.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD DECEMBER 1ST, 2015:** (00:02:30)

Presenter: Mayor Flitton

- Mayor Flitton asked if there were any questions on the minutes.
- Don Pearson motioned to approve the City Council meeting minutes from December 1st, 2015.
- Seconded by Jerry Smith
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:03:22)

Presenter: Mike Ulrich (excused)

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for November was reviewed.

Gordon Cutler motioned to approve the invoice register for November 1st - November 30th, 2015.

Seconded by Jerry Smith

All in favor; Gordon Cutler – yes; Greg Johnson – yes; Mayor Flitton – yes; Don Pearson – yes; Jerry Smith – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of November 13th, 2015 - December 10th, 2015 was blank; no action was required.

- c. Transaction Reversal Report:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for November was blank; no action required.

- d. Budget: No questions.

Don Pearson motioned to close the regular City Council meeting and open the Public Hearing to discuss the potential projects for which funding may be applied under the CDBG small cities program for the program year 2016.

Greg Johnson seconded the motion.

All in favor the motion passed; the Public Hearing was opened.

*******OPEN PUBLIC HEARING*******

5. **7:15 P.M. OR AS SOON AS POSSIBLE THEREAFTER: OPEN PUBLIC HEARING TO CONSIDER POTENTIAL PROJECTS FOR WHICH FUNDING MAY BE APPLIED UNDER THE CDBG SMALL CITIES PROGRAM FOR THE PROGRAM YEAR 2016:** (00:05:55)

Presenter: Mayor Flitton

- Mayor Flitton opened the public hearing for the CDBG program and stated that this hearing is being called to consider potential projects for which funding may be applied under the 2016 Community Development Block Grant Program. It was explained that the grant money must be spent on projects benefiting primarily low and moderate-income persons. The Wasatch Front Regional Council, in which Uintah City is a member, is expecting to receive approximately one million dollars in this new 2016 program year. All eligible activities that can be accomplished under this program are identified in the CDBG Application Policies and Procedures Manual and interested persons can review it at any time. Mayor Flitton read several of the eligible activities listed including examples, such as Construction of public works and facilities, ie: water and sewer lines, fire stations, acquisition of real property, provision of public services such as food banks or homeless shelters. Also eligible are loan programs for private businesses which would then hire low income persons and the program can also pay for housing rehabilitation or down payment assistance for low income homeowners. Mayor Flitton indicated that in the past Uintah City has received CDBG Funds for the architecture design to remodel the Fire Station. The city has handed out its capital investment plan as part of the regional **"Consolidated Plan"**. **This list shows which projects the city has identified as being needed in the community.** It was asked that anyone with questions, comments or suggestions during the hearing please identify themselves by name, before they speak. The clerk will include your names in the minutes and we would like to specifically respond to your questions and suggestions during the hearing. Mr. James Osgood commented that he has served as a firefighter for over thirty four years and wanted to stress the importance of the SCAB's; they are the firefighter's lifeline; this literally is our breath. The PPE's or turnouts keep us free from harm; they protect us inside burning structures. The extrication equipment that we currently have is old and outdated the new equipment is faster and more efficient. He wanted to express his gratitude to the Mayor and Council for recognizing the importance of this equipment and for putting a high priority on obtaining them. Mayor Flitton then asked if there were any other suggestions or comments. There was none. The hearing was adjourned at 7:17 pm.

*******CLOSE PUBLIC HEARING*******

Don Pearson motioned to close the public hearing and reopen the regular City Council meeting.

- Seconded by Jerry Smith
- All in favor; the motion passed. The regular City Council meeting was opened.

6. **DISCUSSION/APPROVAL ON THE CAPITAL FACILITIES PLAN AND CDBG LIST FOR THE PROGRAM YEAR 2016:** (00:17:54)

Presenter: Mayor Flitton

- Mayor Flitton reviewed the current list and the Council discussed and revised the Plan as follows:

ENTITY PRIORITY	ENTITY	PROJECT DESCRIPTION	TOTAL COST	FUNDING SOURCES	PROJECT DATE
1	Fire Department	Air Bottles SCBA's	\$50,000.00	CDBG	2016
2	Fire Department	Personal Protection Equipment (PPE) Turnouts	\$13,000.00	CDBG	2016
3	City Hall	Install ADH automatic doors	\$10,000.00	CDBG	2016
4	Fire Department	Extraction tools and Apparatus equipment	\$68,000.00	CDBG	2017
5	Fire Department	Egress and approach	\$27,000.00	CDBG	2017
6	Water Enterprise Fund	Replace the water line along 2000 East	\$40,000.00	CDBG	2017
7	Planning Commission	Update the Uintah City Plan	\$30,000.00	CDBG	2018
8	Public Works	Restoration of the Uintah City Shop	\$51,000.00	CDBG	2018

9	Cemetery	Land acquisition to expand the Uintah City Cemetery	\$150,000.00	CDBG	2019
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- Don Pearson motioned to approve the Capital Facilities Plan and CDBG list for the Program Year 2016 as outlined.
- Seconded by Gordon Cutler
- All in favor; the motion passed.

7. DISCUSSION/APPROVAL ON THE PLANS FOR THE REMODEL OF THE FIRE STATION: (00:33:48)

Presenter: Chief Pope

- Chief Pope stated that we had discussed this in the work session and if the plans are okay we just need approval from the Council to move forward because the City owns the building.
- Don Pearson commented that we need to be sure that the Weber Morgan Health Department is involved with the septic plans.
- Mayor Flitton reviewed what was discussed in the work session on the plans. They include two new bays facing north and more people space on the east side.
- Mayor Flitton reported that he will have a conversation with the Bell's regarding the building on City property.
- We will continue to have discussions regarding the funds on the public works side of the building.
- The third party contract that our attorney Dave Wilson is working on sounds like it will work for this project.
- Don Pearson motioned to approve the plans and to move forward with the outlined plans for the renovation of the Fire Station and living space with the additional scope of work.
- Seconded by Gordon Cutler
- All in favor; the motion passed.

8. FIRE DEPARTMENT REPORT & SWEARING IN OF NEW FIREFIGHTER: (00:40:08)

Presenter: Chief Bill Pope

- Chief Pope stated that he didn't have any additional items and didn't have anything that he wanted to bring to the Council's attention on the report and asked the Council for their questions.
- Gordon Cutler asked if we could get the fire hydrants dug out of the snow.
- Jerry Smith stated that he had an Eagle Scout candidate that might be interested in painting the hydrants; would this be helpful. Chief Pope responded that it would be more helpful if addresses were more visible on the houses. Chief Pope commented that he plans to include this topic in the next newsletter.
- Mayor Flitton commented on the seven medical calls they responded to.
- Chief Pope swore in and gave the oath of office to the newest Firefighter: Emanuel Knowlton.

9. SHERIFF'S REPORT: (00:50:00)

Presenter: Lt. Talbot

- Greg Johnson welcomed back the Lt.
- Don Pearson thanked the Lt. for his assistance with the complaints and issues on Combe Road.
- Lt. Talbot reported on the road closure on Hwy 89 due to the snowy roads and accidents. They needed to close the road to get the plows in.
- Lt Talbot read the following letter to Don Pearson:
 - On behalf of the entire Sheriff's Office, we would like to thank you for the tremendous job you have done for the town of Uintah and for the great partnership with the Sheriff's Office. It has been an honor to be able to work with you over the years, and to see not only the pride and love you have for Uintah, but also the love you have for the citizens of Uintah. I know as a council member you touched a lot of people lives by always doing the right thing, and by doing all you could to help those who stood in front of you. I will never forget the night I introduced the deputies that work in the East Precinct to the Uintah Council and how many of my deputies already knew you. Every one of those deputies talked about how you had already made a difference in their life as a teacher, and every one of them still has a love for you for making a difference in their lives. Thank you again for the great partnership, for always taking care of us, and for all you have done for each and every one of us. You are a great man, and on behalf of everyone at the Sheriff's Office we will miss you. Sincerely, Lt. Jason Talbot
- Don Pearson thanked the Lt. For his letter and service to Uintah City.

10. DON PEARSON MOTIONED TO CLOSE CITY COUNCIL MEETING TO ADJOURN TO A CLOSED MEETING FOR DISCUSSION REGARDING SECURITY; UCA 52-4-205 1(f): (00:57:11)

SECONDED BY JERRY SMITH

ROLL CALL VOTE: Jerry Smith – yes; Don Pearson – yes; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.

11. GREG JOHNSON MOTIONED TO RE-OPEN CITY COUNCIL MEETING: (01:30:00)

SECONDED BY DON PEARSON

ALL IN FAVOR; THE MOTION PASSED.

12. OTHER BUSINESS: (01:30:28)

- Gordon Cutler asked if we really wanted to have this section on the agenda. He was instructed in his open and public meetings training with the mosquito board that this section was discouraged.
- The Council discussed and decided to have this section renamed "Council Comments" in the future.

13. MEETING ADJOURNMENT: (01:37:20)

Don Pearson motioned to adjourn the meeting.

Seconded by Greg Johnson

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 5th, day of January, 2016.



DARINDA K. WARDELL, City Recorder