

# UINTAH CITY



2191 East 6550 South – Uintah, Utah 84405

(801) 479-4130 Fax: (801) 476-7269

Office Hours M-Th 9:00-5:00 Fri 9:00-1:00

Mayor Sue Bybee

UINTAH CITY COUNCIL MEETING

Planning – Greg Johnson

Council Members:

TUESDAY, November 19<sup>th</sup>, 2013

Building Inspector-Jeff Monroe

Don Pearson

Heidi Flitton

7:00 PM

Treasurer – Mike Ulrich

David Boothe

Gordon Cutler

MINUTES

Sheriff – Lt. Burns

Fire Chief – Mike Marz

Attendees: Mayor Bybee, Don Pearson, Gordon Cutler, Marilyn Pearson, Lawrence Flitton, Greg Johnson, Dave Hutchinson, Mike Marz, Bill Pope, Bob Minster, Russell Slade and Darinda Wardell.

## MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Bybee called the meeting to order and excused Heidi Flitton.

**PLEDGE OF ALLEGIANCE:** Lead by Lawrence Flitton

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Bybee asked the Council if they had any conflicts of interest with tonight's agenda; Gordon Cutler stated that he felt uncomfortable voting on the Canvass when it directly affected him. No other conflicts.

2. **PUBLIC COMMENT (2 minutes per person):** (00:02:13)

- No comments.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD October 1<sup>st</sup>, 2013:** (00:02:30)

Presenter: Mayor Bybee

- Mayor Bybee asked if there were any questions on the minutes.
- Gordon Cutler motioned to approve the City Council meeting minutes for October 15<sup>th</sup>, 2013.
- Seconded by Don Pearson
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:03:45)

Presenter: Mike Ulrich

- Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for October was reviewed.

Gordon Cutler motioned to approve the invoice register for 10-1-2013 through 10-31-13.

Seconded by Don Pearson

Mayor Bybee asked if there was any discussion on the motion; there was none.

All in favor; Gordon Cutler – yes; Don Pearson – yes; Mayor Bybee – yes motion passes.

- Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed.

These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register was reviewed for the period of 10/14/2013 – 11/13/2013.

Don Pearson motioned to approve the transaction register for the period of 10/14/2013 – 11/13/2013.

Seconded by Gordon Cutler

Mayor Bybee asked if there was any discussion on the motion; there was none.

All in favor; Don Pearson – yes; Gordon Cutler – yes; Mayor Bybee - yes motion passes.

- Budget:

Mike Ulrich explained that so far this year the revenue is ahead of the expenses.

There were no other questions.

- Transaction Reversal Report for October:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

Mayor Bybee noted that there was nothing on the report for October; no action was required.

Mike Ulrich explained to the council that he was having an assistant help him with paying the bills and payroll, so if the council had any questions on the reports to please email him prior to the meeting so that he could research them.

5. **YOUTH CITY COUNCIL REPORT:** (00:09:55)

Presenter: Carolyn Laird

- Carolyn Laird explained that Heidi Flitton was with her daughter tonight for her presentation of her jersey.
- Carolyn reported that Carolyn Olmstead had joined and now they have six official members.

- They have had some youth participating with the events and they encourage participation even if they don't officially join.
- They sponsored the trunk & treat and open house at the Scout building which was a success. The youth participated with putting the flags out at the cemetery for Veterans Day. They also attended the open and public meeting's training that was presented by Dave Wilson. This was very informative for them.
- Saturday November 23<sup>rd</sup> they will have their second annual turkey trot and fundraiser. They are also having a food drive to donate to the food bank. Carolyn invited the City Council to attend and assist with the turkey trot.
- In December they plan to go caroling and have a hay ride.
- The City is having an open house December 6<sup>th</sup> at the Scout house in appreciation of the outgoing Council; the youth were invited to attend.

**6. DISCUSSION ON THE WEBER COUNTY ANIMAL CONTROL SHELTER COUNTY WIDE ORDINANCE: (00:40:20)**

Presenter: Lt. Chad Ferrin

- Mayor Bybee welcomed Sheriff Thompson and thanked him for attending the meeting.
- Ft. Ferrin explained to the council that they had created an ordinance that was more uniform across all the city lines within the County. This made enforcement easier for the officers.
- The attorneys sat down with the shelter and their committee to write the ordinance. The Weber County Commissioners have approved the ordinance and many of the cities have already adopted it.
- We are asking that Uintah City adopt the uniform Animal Control ordinance.
- Mayor Bybee stated that we have adopted the County ordinance and asked if there are any significant changes.
- Lt. Ferrin stated that they did change the abandonment and fees.
- Don Pearson stated that it has been a year since we adopted the County ordinance and that we need to see the ordinance. There were a lot of inconsistencies with quarantine and rabies in the old ordinance.
- Lt. Ferrin advised that he would email us the ordinance for our review. He stated that we could adopt as written and amend and add a supplement specific to Uintah.
- Mayor Bybee confirmed that the Weber County attorneys have approved it and that Dave Wilson has seen the ordinance.
- Gordon Cutler commented that he had attended the Board meeting and that he really appreciated all the efforts and good work the department does. He stated that he thought Christopher was doing a great job.
- The Council thanked Lt. Ferrin for his time and presentation.

**7. FIRE DEPARTMENT REPORT: (00:17:36)**

Presenter: Bill Pope

- Bill Pope stated that the Council had a copy of the reports and would entertain any questions.
- Mayor Bybee stated that it was a very good report and asked if they respond to the medical calls. Bill replied only if they are called out to assist.
- There were no other questions; the Council thanked Bill Pope for reporting.

**8. SHERIFF'S REPORT: (00:19:28)**

Presenter: Lt. Burns

- Lt. Burns reviewed the calls for service and citations for the month of October.
- Don Pearson commented that on the pass along report anything with a 5 in front of the south is not ours. Lt. Burns explained that the patrol sergeants submit the information and then the patrol secretary puts it all together. It is a big task and the coding for unincorporated and Uintah are similar which makes the task even harder.
- The five year comparisons were reviewed. The citations did not include any of Huntsville.
- Lt. Burns explained how the construction along 6600 south had taken care of the speeders.
- He reported to Council that Patrol does business checks at night within the City.
- The Council thanked Lt. Burns for his report and for all that they do for the City.

**9. OFFICIAL CANVASS OF THE NOVEMBER 5<sup>TH</sup>, 2013 UINTAH CITY MUNICIPAL ELECTION: (00:32:35)**

Presenter: Darinda Wardell

- An election canvass is an audit of the election procedures. It is not a vote recount.
- The Official Register Book contains all the persons who are registered in the UIN 001 precinct. Each time a person votes, the ballot number and the voter's signature are listed below the printed name or listed name in the official register book. This book controls multiple voting and is also used to create the Official Register for next year. The number of registered voters is certified by the Weber County Clerk; there are 738 registered voters in Uintah City.
- The Poll Book contains the name of each person voting, along with the ballot number; we had 33 Absentee voters and 296 voters on Election Day. (44.58% turn out rate)
- The "Statement of Disposition of Ballots" has been verified for accuracy and confirmed that all the ballots are accounted for.
- The County attached a "Provisional Ballot Disposition Form" for the Provisional Ballots which were voted. The County judged 2 of the Provisional Ballots as valid and **none** of the Provisional Ballots were invalid.
- The totals for each candidate have been added into a final total for the Municipality on the "Election Summary Report" form.
- A member of the Uintah City Council should make a motion indicating that the official canvass shows that the election procedures have been reviewed and verified; and certifying the vote totals for each candidate in Uintah City Precinct UIN 001; and
- **Declare "duly elected"** those persons who had the highest number of votes and who sought election to an office completely within the board's jurisdiction. (Please state elected person's names individually and include individual vote totals.)

• <b>Council vote is required</b> on above motion.			
• *Lawrence Flitton	Mayor Four Year Term	<u>276</u>	92.00%
Write-in Votes		24	8.00%
• Dane Larsen	City Council Two Year Term	108	33.54%
*Don E. Pearson	City Council Two Year Term	<u>211</u>	65.53%
Write-in Votes		3	0.93%
• *Gordon S. Cutler	City Council Four Year Term	<u>211</u>	33.54%
Dean Larsen	City Council Four Year Term	131	22.82%
*Gregory Johnson	City Council Four Year Term	<u>230</u>	40.07%
Write-in Votes		2	0.35%
*Duly Elected		Total Voters	329

- Don Pearson motioned to approve and declare duly elected Lawrence Flitton as Mayor with 276 votes; Don Pearson City Councilmember for two years with 211 votes; Gordon S. Cutler City Councilmember for four years with 211 votes and Gregory Johnson City Councilmember for four years with 230 votes.
- Mayor Bybee asked if there was any discussion on the motion; there was none.
- Gordon Cutler seconded the motion.
- All in favor the motion passes.

**10. DISCUSSION/ACTION ON CITY COUNCIL VACANCY RESIGNATION OF COUNCILMEMBER DAVE BOOTHE AND NOTICE TO BE POSTED: (00:48:00)**

Presenter: Mayor Bybee

- Mayor Bybee stated that she had received a resignation letter from Dave Boothe and that Dave has resigned for health reasons.
- Mayor Bybee officially accepted his resignation effective immediately.
- The notice of vacancy will be posted and we will move forward with an appointment on December 17<sup>th</sup>.
- The appointed Councilmember will serve until January 2016.

**11. OTHER BUSINESS: (00:48:54)**

- There was no other business.

**12. MEETING ADJOURNMENT: (00:48:54)**

Mayor Bybee asked for a motion to adjourn the meeting.  
 Don Pearson motioned to adjourn. Seconded by Gordon Cutler  
 All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 17<sup>th</sup> day of December, 2013.



DARINDA K. WARDELL, City Recorder