

Mayor Lawrence Flitton

Council Members:

Don Pearson
Jerry Smith

Gordon Cutler
Greg Johnson

UINTAH CITY COUNCIL MEETING

TUESDAY, October 6th, 2015

**7:00 PM
MINUTES**

Planning – Zeke Swander

Building Inspector-Jeff Monroe

Treasurer – Mike Ulrich

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Greg Johnson, Don Pearson, Marilyn Pearson, Jerry Smith, Zeke Swander, Chief Pope, James Osgood, Kris Stuart, Robert Gleave, Zach Gleave, Michelle Roberts, Mike Marz, Kenadee Smith, Lee Wohlgenuth, Deputy Matt Jensen, Camille Chapman, Marnie Rice and Darinda Wardell.

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order.

PLEDGE OF ALLEGIANCE: Led by Greg Johnson

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; Gordon Cutler stated that on agenda item #6 Scott Dixon is the CEO for Stacey Enterprises and also sits on the Planning Commission; he stated this is not a conflict it should just be noted. Don Pearson noted for the same agenda item that he serves on the Fire Department. Mayor Flitton stated that shouldn't stop him from voting.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:26)

- Michelle Roberts commented on the work session discussion. She feels that we should go get an architect for a set of plans and then go get bids; she feels this would be a smarter way to do this. Going forward without a set of plans makes her nervous.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD SEPTEMBER 15TH, 2015:** (00:03:45)

Presenter: Mayor Flitton

- Mayor Flitton asked if there were any questions about the minutes.
- Jerry Smith motioned to approve the City Council meeting minutes for Tuesday; September 15th, 2015.
- Seconded by Gordon Cutler
- All in favor; the motion passed.

4. **PLANNING COMMISSION REPORT TO COUNCIL:** (00:04:32)

Presenter: Zeke Swander

- Zeke Swander reviewed the Planning Commission report to Council from their September 22nd meeting.
- Cottonwood Estates was tabled due to missing items needed on their plans. Mayor Flitton asked if there was any discussion on the building costs. Zeke replied that there hasn't been any discussion on that.
- Uintah Springs presented their development agreement. We have some concerns and have asked our attorney to visit with their attorney and we would review again at a later date. Mayor Flitton stated that we need to be sure that this agreement doesn't conflict with our ordinances.
- Robert Gleave has met all our regulations and we recommend to Council to approve final for their subdivision.
- We reviewed an application for a conditional use permit for Erica Rodriguez for landscaping; it was tabled for required additional information.
- The remainder of the meeting we did our conditional use permit reviews and renewals.
- Zeke reported that the U of U students are working on their project to help us with our vision from the citizens for use in updating our General Plan. They are working on a website to survey our citizens; they are very involved and doing a great job.
- Greg Johnson stated that the Planning Commission has earned their money they make; they have been very busy and have done a lot of work with difficult issues all the while conducting themselves in a very professional manner. Great job and thank you!

5. **DISCUSSION/APPROVAL ON FINAL SUBDIVISION PLAT FOR ROBERT GLEAVE; GLEAVE SUBDIVISION LOCATED AT 6494 S. 1725 E. IN UINTAH:** (00:12:38)

Presenter: Robert Gleave

- Jerry Smith stated that he has a major concern with the width of 1725 E; it has no soft shoulder and there are a lot of little kids in the area.
- Zeke Swander responded that this was the first thing addressed by the Planning Commission and addressed by our engineer; they recommended that they increase the easement and that was done.
- Greg Johnson motioned to approve the final subdivision plat for Robert Gleave; Gleave Subdivision located at 6494 S 1725 E in Uintah.
- Gordon Cutler seconded the motion.

- All in favor; the motion passed.

6. DISCUSSION/APPROVAL AND ACCEPTANCE ON PROPOSALS FOR THE FIRE STATION REMODEL: (00:17:53)

Presenter: Chief Pope

- Chief Pope stated that looking through the station files; a lot of people have vested a lot of time on this project. Mayors, Council and others have spent many hours helping our Fire Department; there are no words good enough for thanks.
- To summarize from our work session discussion; the State Legislature awarded the Friends and Volunteers of the Uintah Fire Department \$250,000 to rebuild and repair our Fire Station.
- We had two companies respond to the proposal; Stacey Enterprises, Inc. and Saunders Construction Inc.
- The downside is that we have a general idea of what we want and a hard line budget; we just don't have any plans. The plans we have are for a \$500,000 building and we have a \$250,000 budget.
- Stacey Enterprises and their architect Sanders Associates are the ones who drew up the set of plans we have said they would sit down with us and discuss what we want and what they could do for us with our budget.
- Saunders Construction, Inc. said that they could draw up plans for \$23,000 and charge 8% of actual construction costs.
- Mayor Flitton commented that Michelle Roberts had a valid concern; would it behoove us to go have plans made first; it is a double edge sword; we have been there and done that and we can do it again; we just don't have the time. We have a deadline of June 2016 or lose the funding.
- A lot of the legwork has been done with the existing plans; even though we can't afford them; they can be modified to fit our needs; we have the design and time is money.
- Don Pearson commented that we could satisfy the CDBG requirements with modifying the existing plans and finishing the project by June 2016.
- Mayor Flitton stated that we understand the value of Stacey Enterprises with this building and the Scout House and staying with their architect would save us money.
- Gordon Cutler motioned to award Stacey Enterprises the contract with a firm price of \$250,000.
- Jerry Smith seconded the motion.
- All in favor; the motion passed.

7. DISCUSSION/APPROVAL ON AMENDING UINTAH CITY POLICY AND PROCEDURE'S MANUAL; CHAPTER 18 VEHICLE USE; ADDING DRIVER QUALIFICATION POLICY: (00:40:11)

Presenter: Chief Pope

- Chief Pope advised that we didn't have a policy in place to address the Motor Vehicle Report (MVR) generated by the Trust each month. We asked for a template from them to use to develop this policy.
- This will be 18-14 in our Employee Policy and Procedures Manual.
- This policy makes sure that our drivers know that we are watching their driving record and the policy for violations.
- The Council discussed the gap in borderline and unacceptable and concluded that this is for discretion and could be used as coaching tools.
- Greg Johnson motioned to approve the Uintah City Policy and Procedure's Manual; Chapter 18 vehicle use; adding the Driver Qualification Policy.
- Jerry Smith seconded the motion.
- All in favor; the motion passed.

8. OTHER BUSINESS: (00:58:00)

- There was none.

9. CITY COUNCIL DEPARTMENT REPORTS: (00:58:34)

PARKS & RECREATION; BUILDINGS; ANIMAL CONTROL – GORDON CUTLER

- Gordon reported on the County wide Recreation Plan that has been driven by Ogden City. We are a small City and we will always participate with other programs; we are not in favor of giving up control of our parks.

WATER; GARBAGE; EMERGENCY PREPAREDNESS; PLANNING COMMISSION – GREG JOHNSON

- Greg stated that he had nothing new to report.

ROADS; CTC; FIRE DEPARTMENT AND RAILROAD RELATIONS – DON PEARSON

- Don reported the road projects should start this week and there will be no road closures. They have moved the 25 mph speed limit sign to align with the 40 mph sign on the opposite side of the road.
- We are receiving complaints about Combe Road; vehicles going the wrong way between the hours of 5 to 7 am. Another complaint is that there is no speed bump and lots of speeders and the stop sign is being ignored. An email was sent to Lt. Talbot requesting extra patrol in the area to address these concerns.
- There will be a meeting with the railroad folks to address emergency preparedness at the Fire Station October 18th at 6:30 pm on the firefighter's level; anyone interested can attend.
- Don reported that he is still working with the railroad about 6600 S.

CEMETERY; EAGLE PROJECTS; SPECIAL EVENTS – JERRY SMITH

- Jerry reported that he attended the CTC Prevention meeting and that they are working on putting together a modified program.
- Patti Sawyer had her first U-Day committee meeting and they suggested that we streamline the salmon bake dinner. Jerry met with Gordon and Nate about changing some things at the park to accommodate this idea.
- Tate Harmston is the Eagle Scout candidate that will be working on the second welcome to Uintah sign landscaping; Nate and Scott will be working with him to move the rocks.
- Sam Hendrickson's Eagle Scout project is scheduled to be completed this next month; he has twenty three headstones for the unmarked graves in our cemetery.

STORM WATER & FLOODPLAIN; GRANTS; NUISANCES – MAYOR FLITTON

- Mayor Flitton reported that he has had conversations with Jason Allen who has participated in the Hwy 89 construction and will provide us with some information next week regarding the project engineering and storm water plan.
- Doug Larsen is looking into the cost to Weber County on our 6600 S project and the property deeded to the City.
- Mayor Flitton reported that the Anderson's are progressing on their clean up.

10. MEETING ADJOURNMENT: (01:16:41)

Mayor Flitton asked for a motion to adjourn the meeting.
 Gordon Cutler motioned to adjourn.
 Seconded by Don Pearson
 All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council, this 20th day of October 2015.



DARINDA K. WARDELL, City Recorder