



Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Zeke Swander

Council Members:

TUESDAY, September 15th, 2015

Building Inspector-Jeff Monroe

Don Pearson

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Greg Johnson, Don Pearson, Jerry Smith, Bill Pope, Mike Ulrich, Michelle Roberts, Deputy Logerquist, Chad Cook, David Howell, Dustin Cutler and Darinda Wardell.

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order.

PLEDGE OF ALLEGIANCE: Led by Gordon Cutler

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:45)

- There was no public comment.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD September 1st, 2015:**

Presenter: Mayor Flitton (00:00:54)

- Mayor Flitton asked if there were any questions on the minutes.
- Don Pearson motioned to approve the City Council meeting minutes from September 1st, 2015.
- Seconded by Gordon Cutler
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:01:33)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for August was reviewed.

Gordon Cutler commented that it was a good thing that Nate got the spout extenders on the rain gutters at City Hall with all the rain we are getting.

Don Pearson motioned to approve the invoice register for August 1st through August 31st, 2015.

Seconded by Greg Johnson

All in favor; Mayor Flitton – yes; Gordon Cutler – yes; Greg Johnson – yes; Don Pearson – yes; Jerry Smith – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register was reviewed for the period of August 13th through September 9th, 2015.

There were two non-sufficient funds and one payment that had been posted to a wrong account number and were refunded as an overpayment.

Don Pearson motioned to approve the transaction register for the dates of August 13th through September 9th, 2015.

Seconded by Jerry Smith

All in favor; Mayor Flitton – yes; Gordon Cutler – yes; Greg Johnson – yes; Don Pearson – yes; Jerry Smith – yes.

The motion passed.

- c. Transaction Reversal Report:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed

by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for August was reviewed. There was one reversal for a wrong amount. Don Pearson motioned to approve the transaction reversal report for August 3rd, 2015 through August 31st, 2015.

Jerry Smith seconded the motion.

All in favor; Mayor Flitton – yes; Gordon Cutler – yes; Greg Johnson – yes; Don Pearson – yes; Jerry Smith – yes.

The motion passed.

d. Budget: The following accounts were reviewed and discussed:

10-34-460- Administrative fees are correct; building and development is busy.

10-42-420-Huntsville Court Fines are at 27% because of their busy summer this number will decrease over the winter and pick up again next summer.

10-43-330- Education and training is finished because there is only one training conference this year.

10-42-610 – Liquor fund is a portion of the liquor tax that can be used for DUI enforcement and education; we use ours for CTC and Prosecutor fees.

51-40-740- is expended on the purchase of the new truck.

10-51-250- was used for the fence.

10-47-310 – the description need to be changed from Ivy Code to Washington Terrace.

Mayor Flitton asked Mike to look into why the benefits seem to be out of line.

53-40-310- are the engineer fees for working on the storm water issues.

5. FIRE DEPARTMENT REPORT: (00:20:36)

Presenter: Chief Bill Pope

- Chief Pope stated that he didn't have anything specific that he wanted to review on the reports; he wanted the Council to be aware that it is Open Burn time again from September 15th through October 31st.
- He updated the Council on the station remodel. They had three contractors at the pre-proposal meeting the final proposal meeting is September 25th.
- Chief Pope stated that he had met with our building official, Jeff Monroe to go over some ideas to be sure that they would meet code requirements.
- Mayor Flitton asked if Stacey Enterprises was represented at the pre-proposal meeting and have we heard anything on the FEMA grant.
- Chief Pope reported that yes Stacey Enterprises was represented and that they are watching every day for the FEMA grant. He advised that funds are being released just nothing to Utah yet.
- Don Pearson asked the Chief to review the foreseeable needs for engine 91 from the report page 11.
- Chief Pope reviewed the air dryer filter needs replaced; primer leveler needs repair and replaced; AED holder installation; install appliance holders and install shelves in compartment 3.

6. SHERIFF'S REPORT: (00:39:00)

Presenter: Lt. Talbot

- Asked to be excused; he is still at home recovering from his surgery; he asked if the Council had any questions with the report to email him and he would get them answered.
- Deputy Logerquist was in attendance and addressed the Council. The Council thanked him for being present.

7. DISCUSSION/APPROVAL ON RESOLUTION NO. 15-0915-EMERGENCY PLANNING; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UINTAH, UTAH; ADOPTING THE 2015 WEBER COUNTY PRE-DISASTER MITIGATION PLAN: (00:25:59)

Presenter: Chief Pope

- Chief Pope explained that basically Weber County worked with the Cities to develop this plan to help us address strategies for disasters; pre and post. Also to help us with attaining Federal grants when these disasters occur.
- The County did receive some comments during the public comment period that are not particular to us.
- Don Pearson stated that he had some suggested changes and had visited with Chief Pope about them.
- Jerry Smith stated that he had read through the Plan and it looks good to him.
- Mayor Flitton stated that FEMA has signed off on this Plan; this is what they were looking for.
- Don Pearson inquired if we needed to have a Fire Wise Community Program. Chief Pope replied that we don't need to be involved with this interface. He explained that the State is working on the code to meet the legislative requirements and we have in place all we need.
- Don Pearson commended Chief Pope for being at every meeting and for his assistance with creating this fantastic document.
- Don Pearson motioned to approve Resolution No. 15-0915-Emergency Planning; a Resolution of the City Council of the City of Uintah, Utah; adopting the 2015 Weber County Pre-Disaster Mitigation Plan.
- Seconded by Greg Johnson

- All in favor; the motion passed.
- Gordon Cutler commented that there is a spelling error in the first whereas.
- Greg Johnson complimented Chief Pope on the recent Standard Examiner articles featuring the Fire Department.

8. DISCUSSION/ACTION ON RESOLUTION NO. 15-0915 ELECTION CANCELLATION FOR THE MUNICIPAL 2015 ELECTION; PROVIDING AN EFFECTIVE DATE: (00:40:49)

Presenter: Darinda Wardell

- Darinda Wardell explained that UCA 20A-1-206 allows a municipality to cancel their election by resolution and certify the following:
 - There are two qualifying candidates for two available council seats.
 - There are no municipal ballot propositions.
 - The following candidates are considered to be elected to office:
 - Gerald R. (Jerry) Smith and Michelle H. Roberts.
- Darinda explained that we have an agreement with Weber County for the HB362 County initiative and that we will participate in their election with vote by mail and providing City Hall for a polling place.
- Darinda explained that we will not have any costs affiliated with these proceedings.
- Darinda also explained that we will swear the Councilmembers in during the first City Council meeting in January 2016.
- Don Pearson motioned to approve Resolution No. 15-0915-Election Cancellation for the Municipal 2015 Election; providing an effective date.
- Greg Johnson seconded the motion.
- All in favor; roll call vote: Gordon Cutler – yes; Greg Johnson – yes; Mayor Flitton – yes; Don Pearson – yes; Jerry Smith – yes.
- The motion passed.
- The Council congratulated Jerry Smith and Michelle Roberts.

9. DISCUSSION/ACTION ON RESOLUTION NO. 15-0915-COURT; A RESOLUTION OF THE COUNCIL OF THE CITY OF UINTAH, UTAH; REQUESTING THE RECERTIFICATION OF THE UINTAH-HUNTSVILLE JUSTICE COURT: (00:45:22)

Presenter: Darinda Wardell

- Darinda Wardell explained that every four years we have to re-certify our Justice Court.
- The application for recertification includes each of the following:
 - Court Certification Affidavit completed and signed by the Judge
 - A copy of a written opinion from the County Attorney; directed to the appropriate sponsoring government entity, advising that entity of all requirements for the operation of the Justice Court and the feasibility of maintaining the Court.
 - A copy of a duly passed resolution that requests recertification of the court and affirms that the entity is willing to meet all requirements for the operation of the court during the period of certification.
 - A copy of our court security plan.
- Darinda explained that the Council has all the required documentation in their packets and we just need to approve the resolution.
- Jerry Smith motioned to approve Resolution No. 15-0915-Court; a Resolution of the Council of the City of Uintah, Utah; requesting the recertification of the Uintah-Huntsville Justice Court.
- Seconded by Don Pearson
- All in favor; roll call vote: Gordon Cutler – yes; Greg Johnson – yes; Mayor Flitton – yes; Don Pearson – yes; Jerry Smith – yes.
- The motion passed.

10. OTHER BUSINESS: (00:49:04)

- Gordon Cutler mentioned that there have been fourteen cases of West Nile in Weber County and reminded us to be careful.
- Jerry Smith commended David Howell for the completion of his Eagle Scout Project assisting in the relocation of the welcome to Uintah sign. David reported that they had spent over 148 service hours on the project. The Council thanked him for his service to the City and congratulated him on his accomplishment.

11. MEETING ADJOURNMENT: (00:53:40)

Don Pearson motioned to adjourn the meeting.

Seconded by Greg Johnson

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 6th, day of October, 2015.

Darinda K. Wardell

DARINDA K. WARDELL, City Recorder