

Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Zeke Swander

Council Members:

TUESDAY, August 18th, 2015

Building Inspector–Jeff Monroe

Don Pearson

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Greg Johnson, Don Pearson, Jerry Smith, Bill Pope, Kris Stuart, Kelley Pasch, Wendell Pasch, Marilyn Pearson, Michelle Roberts and Darinda Wardell.

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order.

PLEDGE OF ALLEGIANCE: Led by Chief Pope

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:00)

- Wendell Pasch wanted to get an explanation on an ordinance; he has been working with Todd Burton on the eight bulls and two horses penned up in the back of his house. He has been told that there has not been a citation issued and that the neighbors have said that they want to be good neighbors. They have moved out two animals and now are planning to do a boundary line adjustment. His questions were about the rule in the ordinance that states that a pen or corral has to be 25 feet from the property line. He stated that the animal, manure and urine smells as well as the flies are terrible because the animals are corralled right along his back fence. He would like it enforced that they move the animals at least 25 feet from the lot line. His complaint is almost 60 days old and nothing has been done. Todd Burton explained to them that he didn't file anything officially with the neighbors he just had a gentlemen's agreement and a handshake. Wendell requested help with the definition and an idea of when something was going to get done.
- Colter Ulrich from Troop 264 addressed the Council and explained that he was working on getting his community citizenship merit badge.
- The Council thanked them for their public comments and stated that they will address their comments during other business on the agenda.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD August 4th, 2015:**

Presenter: Mayor Flitton (00:05:17)

- Mayor Flitton asked if there were any questions on the minutes.
- Don Pearson motioned to approve the City Council meeting minutes from August 4th, 2015.
- Seconded by Gordon Cutler
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:05:53)

Presenter: Mike Ulrich

- a. Invoice Register June:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for June was reviewed.

The iPad was purchased for Nate to use out in the field for his various reports. The check written to Weber County for school busses was for the Weber County Storm Water Coalition; we are the administrators for their account.

Don Pearson motioned to approve the invoice register for June 1st through June 30th, 2015.

Seconded by Greg Johnson

All in favor; Mayor Flitton – yes; Gordon Cutler – yes; Greg Johnson – yes; Don Pearson – yes; Jerry Smith – yes.

The motion passed.

- b. Transaction Register June:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits

given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register was reviewed for the period of June 11th through July 11th, 2015.

Greg Johnson motioned to approve the transaction register for the dates of June 11th through July 11th, 2015.

Seconded by Don Pearson

All in favor; Mayor Flitton – yes; Gordon Cutler – yes; Greg Johnson – yes; Don Pearson – yes; Jerry Smith – yes.

c. Budget:

Mayor Flitton asked if the 2014-2015 year was closed. Mike Ulrich explained not yet; there are some final adjustments and revenue still to post; we are pretty close.

Mayor Flitton asked about 10-54-110; that went over because of the overtime paid during the U-Day week. Overtime for public works is not accounted for in the budget, we just used the regular 2080 hours. Jerry Smith commented that maybe that should be paid for out of the U-Day account. We will review our policy and procedures on this matter.

Mayor Flitton asked about 52-40-420; we budgeted \$46,000 and actual are \$53,746 this is disproportionate to revenue. Mike stated that he would look into this account.

Mike explained that the notations on the budget were explaining that the net revenue was \$72,498.56; then we subtracted the reserved Class C funds remaining of \$54,305 and subtracted the reserved impact fees increase of \$11,672 which leaves \$6,522 in the General Fund carryover.

Don Pearson stated that we have budgeted \$105,000 in Class C funds this year and because of June being so wet and other circumstances we cannot begin the scheduled road projects until next week.

We are going to have to reallocate some funds from last year to this budget year. Mike explained that there are plenty of funds available to take care of these scheduled projects.

d. Transaction Reversal Report for June:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for June was blank; no action required.

e. Invoice Register July:

The invoice register for July was reviewed with no questions.

Don Pearson motioned to approve the invoice register for the period of July 1st – July 31st, 2015.

Seconded by Jerry Smith

All in favor; Mayor Flitton – yes; Gordon Cutler – yes; Greg Johnson – yes; Don Pearson – yes; Jerry Smith – yes.

The motion passed.

f. Transaction Register July:

The transaction register for July was reviewed with no questions.

Greg Johnson motioned to approve the transaction register for the period of July 11th – August 13th, 2015.

Seconded by Don Pearson

All in favor; Mayor Flitton – yes; Gordon Cutler – yes; Greg Johnson – yes; Don Pearson – yes; Jerry Smith – yes.

The motion passed.

g. Budget:

Mike Ulrich mentioned that some things are still moved or accrued in June or last year's fiscal year.

Mayor Flitton asked about 10-34-460; have we really already made twice what we have budgeted for the year. Mike advised that he would run reports and check on entries.

Mayor Flitton asked about 10-57-310; Chief Pope stated that was the invoice from Weber Fire District.

Don Pearson asked about 10-57-130; Mike answered that is our portion of social security and Medicare benefits paid for W-2 wages.

h. Transaction Reversal Report for July:

The transaction reversal report for July was reviewed.

Don Pearson motioned to accept the transaction reversal report for the month of July.

Jerry Smith seconded the motion.

All in favor; Mayor Flitton – yes; Gordon Cutler – yes; Greg Johnson – yes; Don Pearson – yes; Jerry Smith – yes.

i. Impact Fees: Mike reviewed the year end impact fees and Fire impact fees of \$370.48 need to be expended in this 2015-16 fiscal year. Water and Office impact fees are good; we are still in the negative on those accounts. Mike explained that the street impact fees; per the study; are to be used for widening

6600 South. Don Pearson reported that they have started negotiations again with the new railroad personnel.

- j. Audit: Audit for the fiscal year 2014-2015 has begun; it should be completed by the end of the year.

5. DISCUSSION/ACTION ON REQUEST FOR PROPOSAL FOR DESIGN/BUILD REMODEL OF FIRE STATION:

(00:39:15)

Presenter: Chief Pope

- Chief Pope explained that he is seeking approval on this document; he knows there has been heartache about this project and this is his attempt to bridge the gap.
- This is a Request for Proposal (RFP) to solicit architectural design, engineering, construction documents and complete construction for the improvement and addition to the existing fire station. A plan that we can go forward with our current budget.
- Mayor Flitton thanked Chief Pope for his great work on this document. He asked on page 4 overview; addition; are we enhancing or doing an addition. Chief Pope responded that this is part of our creative solution; after reviewing the project with the contractors we feel that it is going to have to be an addition. And the curb appeal consistent adjacent areas and future development; are you thinking Scenic Development or our side of the road. Chief Pope responded, our side of the road, what this is about is do we stay with a metal building and run into the same problems twenty years from now or do we do brick and mortar or stucco, Mayor Flitton stated semantics.
- Mayor Flitton asked on page 5; Current Programs; half way down. Do you need 4 standard sized offices and 4 truck bays? Chief Pope responded yes we do for the Chief, two Deputy Chiefs, Battalion Officer and Captains. We have 4 trucks now, one engine and three brush trucks.
- Mayor Flitton asked about the topographical survey; has there been one done. Chief Pope responded that he thought that there had been with the previous grant study. Mayor Flitton corrected a typo on page 5 second paragraph.
- Jerry Smith asked on page 10 #2; why that was left blank. Chief Pope responded it is left blank to negotiate.
- Don Pearson asked if the plans we already have can be useful and will they be able to be used with the contractors with their creative solutions to fit our current budget and satisfy previous grant funding. Chief Pope responded that would depend on the contractor.
- Don Pearson asked if the building that is on City property that is not ours will interfere with the addition. Chief Pope stated that the addition will be 20' x 100' and that the warehouse that is there is a drive through and they will just lose their south access.
- Gordon Cutler asked about the septic tank, and if there is going to be a problem similar to the one we had across the street; we need to be sure that Weber Health is involved in the plans. His understanding is that if we change the footprint of the building the septic tank needs to be brought up to code. Chief Pope stated that it will be the responsibility of the contractor to bring the septic system up to code.
- Mayor Flitton asked that the Chief be sure to see that Stacey Enterprises gets a copy of the RFP and a chance to bid on the project.
- Jerry Smith asked about page 6 item #2 letter I. Chief Pope stated that he added this to be proactive with responses and questions from the Council.
- Greg Johnson asked about what kind of contract was this going to be; for example is it going to be in phases. Chief Pope responded it will be a single contractor with 25% of the contract being retained until completion. If everything goes well we should complete the punch list March 31st, 2016.
- Don Pearson stated clearly we need approval to move forward with the RFP. Chief Pope stated he doesn't need approval to send the RFP's out he will need approval from the Council when they accept the bid and award the contract.

6. FIRE DEPARTMENT REPORT: (01:00:00)

Presenter: Chief Bill Pope

- Chief Pope reported that Danielle Bird has elected to be sworn in Thursday during fire training.
- Chief Pope stated that they have been busy; they have already blown through half of the call volume compared to last year.
- They have 16 volunteer firefighters who volunteered 524.79 hours in July which is a savings to the City of \$9,895.85 based on the Utah FFSL Division for Firefighter Activities rate.
- Gordon Cutler asked if our wild land fire truck is busy with all the wild fires. Chief Pope reported that there was a hiccup with State certification not accepting our Federal certification; so we are looking at other options to keep the truck busy for the rest of the year. We have released our certified firefighters to go assist with the fires and we will begin in January to get our State certification for next season.
- Gordon Cutler thanked Chief Pope for answering an email to a concerned citizen.
- Don Pearson commented about the personnel attendance that their goal is to have 75%. Chief Pope stated that that 75% is averaged over a quarter and Don was still okay.

- Gordon Cutler thanked Kris Stuart for all her efforts and hours spent in behalf of the Fire Department and Uintah City.
- The Council thanked Chief Pope and his department for all they do.

7. **SHERIFF'S REPORT:** (01:09:53)

Presenter: Lt. Talbot

- Lt. Talbot asked the Council if they had any questions on the report prior to his reporting on several other issues. There were no questions.
- Lt. Talbot reported that they have completed the traffic study along 6600 S and the curve in front of the Fire Station. They suggested that the City move the 25 mph sign to the same place across the street from the sign stating 40 mph going west. This way the speed limits increase and decrease at the same place. The average speed going around the curve was 42 mph; moving the 25 mph sign further west gives them more time to slow down prior to going into the curve.
- Don Pearson asked what the code says about how far away the 25 mph ahead sign needs to be placed.
- Lt. Talbot asked after we get the signs changed how does the City want them to enforce.
- Don Pearson stated that he wanted to give the citizens a couple of months and he would post the change on our website and send a notice with the newsletter.
- Lt. Talbot stated that the Tour of Utah came through a small portion of Uintah City.
- Lt. Talbot advised that there have been emails being sent to the Cities complaining about police brutality and trying to get publicity; if we receive any of three emails we are to forward them to the Sheriff's Office for investigations.
- Lt. Talbot asked the Council for a time where he could meet with them in a closed meeting to cover Council security. It was discussed to have that meeting October 6th at 6:40 pm just prior to their regular scheduled meeting.
- Lt. Talbot advised that with school starting they are training with the schools for lock down and lock out procedures. They would like to use the City for a reunification place if needed. They would like to train the Council as well. It was discussed that on October 20th during the regular department report; Lt. Talbot will present the training video to the Council.
- Jerry Smith advised Lt. Talbot that he gave the CTC his name to contact. Lt. Talbot reported that they did contact him and he has assigned a school resource officer to them; they would be better suited for the position.
- Don Pearson mentioned that the traffic study was conducted due to some citizen concerns. Don thanked Lt. Talbot and his Deputies for their service to the City and for conducting the study.

8. **OTHER BUSINESS:** (01:36:46)

- Mayor Flitton advised the Pasch's that Todd Burton has been handling this complaint and has approached the Redd's numerous times. He knows that they have reduced the number of large animals down from eight. Todd Burton has sent a letter to the Redd's reminding them of the thirty days compliance date and that they cannot wait for the boundary line adjustment. Mayor Flitton stated that he was sorry about the sixty days; this has taken longer than we want. Mayor Flitton clarified Title 9 chapter 19 Section 2 #A; for every 20,000 square feet they can have 50 points and large animals are 20 points.
- Mayor Flitton advised that he would get Todd Burton engaged again.
- Mayor Flitton advised that the Council would be available after the meeting if they needed further clarification.

9. **MEETING ADJOURNMENT:** (01:45:27)

Greg Johnson motioned to adjourn the meeting.

Seconded by Don Pearson

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 1st day of September, 2015.



DARINDA K. WARDELL, City Recorder