

# UINTAH CITY



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Office Hours M-W 9:00-5:00 Th-F 9:00-1:00

Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Zeke Swander

Council Members:

TUESDAY, April 15<sup>th</sup>, 2014

Building Inspector–Jeff Monroe

Don Pearson

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Burns

Fire Chief – Mike Marz

Attendees: Lawrence Flitton, Gordon Cutler, Jerry Smith, Greg Johnson, Don Pearson, Mike Marz, Bill Pope, Marilyn Pearson, Dave Hutchinson, Kodi Parkhurst, Logan Voigt, Leann PoVey and Darinda Wardell.

## MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Led by Marilyn Pearson

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:00)

- There was none.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD March 18<sup>th</sup>, 2014 and CITY COUNCIL WORK SESSION MEETING MINUTES HELD April 1<sup>st</sup>, 2014:** (00:01:11)

Presenter: Mayor Flitton

- Mayor Flitton asked if there were any questions on the minutes.
- Don Pearson clarified that we have two certified FF2's.
- Greg Johnson motioned to approve the City Council meeting minutes for March 18th, 2014.
- Don Pearson stated that we have two sets of minutes to approve.
- Greg Johnson amended his motion and motioned to approve the City Council meeting minutes for March 18<sup>th</sup>, 2014 and the City Council work session meeting minutes for April 1<sup>st</sup>, 2014.
- Seconded by Don Pearson
- Mayor Flitton asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:05:00)

Presenter: Mike Ulrich was excused

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for March was reviewed.

Don Pearson stated that he appreciated the detail on the bankcard charges and missed it this month.

Greg Johnson motioned to approve the invoice register for 3-1-2014 through 3-31-14.

Seconded by Don Pearson

Mayor Flitton asked if there was any discussion on the motion; there was none.

All in favor; Gordon Cutler – yes; Greg Johnson – yes; Mayor Flitton – yes; Don Pearson – yes; Jerry Smith – yes

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed.

These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register was reviewed for the period of 03/14/2014 – 04/11/2014.

There was nothing on the report; no action was required.

- c. Budget:

Don Pearson inquired about the changes we had discussed in the budget work session meeting regarding allocating salaries and cleaning up the accounts we are not using any more. Mayor Flitton advised that will be done for the next budget.

Don Pearson asked about the Scout House kitchen account 10-80-870; he wanted to see the total schedule of costs with the donations and grants funds. Darinda Wardell explained that the account is balanced with journal entries and would not be reflected on the 10-80-870 account.

Gordon Cutler mentioned that Greg Johnson had asked at the budget work session meeting about the salaries being allocated at the beginning of the year and tracked by only one account. Mayor Flitton advised that also will take place on the next budget year.

d. Transaction Reversal Report for March:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over charges reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for March was reviewed. There was nothing on the report; no action was required.

**5. PLANNING COMMISSION REPORT TO COUNCIL: (00:12:00)**

Presenter: Zeke Swander

- Zeke Swander reported to the Council on the meeting they had on March 26<sup>th</sup>, 2014 and asked the Council if they had any questions regarding the report that they received in their packets.
- Don Pearson inquired about the Arnold's review and the comment about being picked on and how many boats they were allowed to have.
- Zeke reported that he had personally visited with the Arnold's at their residence and that they are building the shop to house their boats and to take the boats off the street. The review was because the Planning Commission had revoked their conditional use permit and was not advised that the City Council had allowed them to continue with the condition that they continue to work on keeping the boats to six and keeping the business off the street.
- Zeke reported that he had given Michelle Roberts the task of reviewing the conditional use permits for the Planning Commission and that she will be the liaison with the Arnold's in the future with any issues.
- Gordon Cutler stated that it looked like a two story building and we have to be sure that it doesn't turn into living quarters. Zeke stated that was one of the tasks of the liaison; Michelle will insure that they stay in compliance.
- Don Pearson asked about the Webb's subdivision. Zeke explained that with the water issues they have they decided to change the property from three separate parcels to one parcel. They can't sell the other parcels and will apply to build on the single building lot.
- Gordon Cutler clarified that on the mixed use zone the Planning Commission recommended to Council that we have no apartments under that zoning. Zeke replied yes and that they would be working on clarifying what would be allowed under each zone at their next work session.
- Jerry Smith questioned if they were working in conjunction with updating the General Plan. Zeke replied yes that was why they were having the work sessions.
- Gordon and Jerry both coming from the Planning Commission thanked Zeke for the great job he was doing with the Planning Commission.
- Don Pearson stated that he didn't come from the Planning Commission and he two agrees that Zeke is doing a great job.
- Mayor Flitton also thanked Zeke for all his efforts and for his report to the Council.

**6. FIRE DEPARTMENT REPORT: (00:20:25)**

Presenter: Chief Bill Pope

- Chief Pope began by adding that on Monday they would be starting their second EMT class. They can charge from \$100 to \$300 per student which could generate up to \$6,000 in revenue for the department.
- Don Pearson clarified on the annual calls for service that we were comparing to 2013. Chief Pope stated yes.
- Don Pearson asked the Chief to explain the difference between the mandatory training and the optional training. Chief Pope explained that they offer three mandatory classes monthly and they have to get thirteen for the year. The optional training is like the EMT training; we offer five a month with twenty six offered in the year.
- Don Pearson reported to the Chief that we did hear back from our attorney on the Mt. Green agreement and will be working on that now that Darinda is back.
- Don Pearson asked if they had the cause of the trailer fire. Chief Pope stated that it was heating tape that failed under the water heater.
- Chief Pope stated that the trailer is still there and that he is concerned about the safety hazards especially with all of the children around.
- Gordon Cutler commented that he noticed in the report that they lost a firefighter. Chief Pope clarified no death; just a conflict with her work schedule.
- Gordon Cutler stated that he likes the apparatus and status report and would like to see a priority list for consideration with budget meeting's already started for next year's budget.
- Gordon also stated that the canal companies need to put the Fire Department on retainer for when they burn the ditches. Chief Pope stated that if they were going to be tasked with mop up/clean up then they need to be compensated.
- Jerry Smith asked for clarification on the EMS First Responder breakdown. Chief Pope confirmed that we have only had ten calls for service so far this year.
- Mayor Flitton asked if they received any revenue for the first EMT class they had and that the funds should come through the office. Chief Pope stated that the first class was a trial, they put our guys through at no cost.
- The Council thanked Chief Pope for his report and for their service to Uintah.

**7. SHERIFF'S REPORT: (00:31:34)**

Presenter: Lt. Burns

- Mayor Flitton thanked Lt. Burns for the eighteen month comparison report and asked if he had a key for the codes.
- Lt. Burns stated that he thought he had one in his vehicle and did not and would provide us with one next time. The reports were reviewed.
- Lt. Burns explained the difference in the monthly citations and the five year comparison is that the five year comparison does not include the traffic stops.
- Calls for service are down and the citations are at an all-time low.
- Lt. Burns explained the report that Amanda ran from the court software. This is more accurate because one report could generate more than one citation. This report also includes Huntsville and the Utah Highway report citations.
- It was noted that the Utah Highway Patrol citations are not included in the comparisons.
- Greg Johnson asked about the contract that is based on our population that we pay for 1.1 FTE. Based on that how much time do we have someone in town? With the cost of the contract going up and the fact that we rarely see deputies in town how many hours is allocated to Uintah. We as a Council have to be able to articulate to the citizens about this.
- Lt. Burns explained that there is not an accurate way to chart one person twenty four hours a day seven days a week. They are working with a program to get more accurate numbers; it is a long slow process.
- The deputies are directed to be in the City writing reports, running radar and keeping their daily activity logs.
- The Council asked if we could get that information from the daily activity reports. Lt. Burns explained that some reports are done well and that there are some reports that are not done so well. They are not directed to report patrol time, they are directed to spend their time fifty percent patrol and fifty percent engaged.
- Greg Johnson stated the problem he has is responding to the citizen's questions that the cost is double; the citations are down; the calls for service is down, and they argue that the deputies are not out in our City.
- Lt. Burns stated that there is lots of enforcement on Highway 89; in which Greg Johnson replied and the citations are awfully low.
- Lt. Burns commented that we don't have the extra traffic guys anymore; and that their goal is to have a safe community.
- Don Pearson stated that they are still making left hand turns off 6550 S onto Highway 89 even with the large signage and there are still a lot of people turning right on the red light. Don could go back to UDOT and ask for larger signs for no right turns. One problem is that when they pull up to the signal they have already passed the no turn on red sign.
- The Council thanked Lt. Burns for his report and service.

#### **8. COMMUNITIES THAT CARE (CTC) QUARTERLY REPORT: (00:53:57)**

Presenter: Leann PoVey

- Leann PoVey explained that she had supplied the report for the Council packets and if the Council didn't have any questions she would like to have the youth present their report on what they learned performing an Environmental Scan.
- Leann introduced Kodi Parkhurst and Logan Voigt who are the Chair and Vice Chair for the youth group who she brought along to report to the Council.
- Kodi and Logan explained that they trained at least one member of the group that went to the different establishments.
- They reviewed the findings of the thirty six establishments that they visited within the Bonneville Cone. They summarized both alcohol and tobacco as well as compliance checks by city including Riverdale, South Ogden, Washington Terrace and Uintah.
- They explained that even though Uintah doesn't have any establishments that sell alcohol or tobacco; our youth are affected by these other cities.
- They explained that they learned how prominent the ads are for both alcohol and tobacco.
- They discussed their strategies for improvement and how they are going to work with Parents Empowered for billboards and newsletters.
- They showed their map of the Cities and had pinpointed the establishments with color coated pins to show which one was in compliance and which establishments had failed.
- They announced that the Bonneville Communities that Care are hosting a Town Hall Meeting May 1<sup>st</sup> at 7 pm with special guest speakers talking about underage drinking. They invited the Council to attend.
- Jerry Smith thanked the youth for their great presentation and suggested that they might go and meet with the corporate headquarters of Maverick, the leading convenience store chains in our area. Give your presentation to them, they might partner with you in your efforts.
- Mayor Flitton suggested creating a case study. He commented that he had to give a report when he was their age and that he was extremely nervous; he commented to them that they did a great job and thanked them for their report.
- Darinda Wardell asked them to email the presentation to the City so that she could include it with the minutes.

#### **9. OTHER BUSINESS: (01:20:09)**

- Gordon Cutler expressed sympathy to Darinda for the passing of her father.
- Jerry Smith expressed his care and concern along with the rest of the Council.
- Don Pearson stated that we are finally getting our crossing arms on 2125 East.

#### **10. MEETING ADJOURNMENT: (01:22:28)**

Jerry Smith motioned to adjourn the meeting.

Seconded by Gordon Cutler  
All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 6<sup>th</sup>, day of May, 2014.

A handwritten signature in black ink, appearing to read "Darinda K. Wardell", written over a horizontal line.

DARINDA K. WARDELL, City Recorder