



Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Tim Petty

Council Members:

TUESDAY, March 15<sup>th</sup>, 2016

Building Inspector-Jeff Monroe

Michelle Roberts

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Greg Johnson, Michelle Roberts, Mike Ulrich, Nate Hadley, William Pope, Deputy Chad Allen, Kris Stuart, Fran Koppus and Darinda Wardell.

## MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Led by Mike Ulrich

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:56)

- None

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD March 1<sup>st</sup>, 2016:** (00:01:00)

Presenter: Mayor Flitton

- Mayor Flitton asked if there were any questions on the minutes.
- Michelle Roberts motioned to approve the City Council meeting minutes from March 1<sup>st</sup>, 2016.
- Seconded by Jerry Smith
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:01:28)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for February was reviewed.

Michelle Roberts questioned Tim Petty's stipend for the month; it has been changed to reflect his being the Planning Commission Chair. Michelle also asked about the charge to the St. George Inn; that was for the Fire School the Fire Department attended.

Greg Johnson motioned to approve the invoice register for February 1<sup>st</sup> – February 29<sup>th</sup>, 2016.

Seconded by Michelle Roberts

All in favor; Gordon Cutler – yes; Greg Johnson – yes; Mayor Flitton – yes; Michelle Roberts – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of February 9<sup>th</sup> – March 10<sup>th</sup>, 2016 was reviewed.

A late fee was removed because the customer was on payment arrangements and was assessed a penalty in error. The second entry was an adjustment on the garbage service that was charged in error.

Greg Johnson motioned to approve the transaction register for the period of February 9<sup>th</sup> – March 10<sup>th</sup>, 2016.

Jerry Smith seconded the motion.

All in favor; Gordon Cutler – yes; Greg Johnson – yes; Mayor Flitton – yes; Michelle Roberts – yes.

The motion passed.

- c. Transaction Reversal Report:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for February was reviewed; nothing on the report; no action required.

- d. Budget: Mike Ulrich explained that we are sixty seven percent through the year. The revenue accounts are up and look good.

Darinda Wardell explained that she reviewed the annexed properties from 2013 and discovered that they have a different tax unit than our 55. She was told by the county that Uintah City has two taxing units 55 and 438. Mike Ulrich will check to be sure we are receiving the property tax from both units.

The following accounts were reviewed:

1. 10-33-750 – We coded the State grant for the Fire Department here; we will need to open the budget to amend the expenses because this grant funds were not budgeted.
2. 10-42-235 – the amount needs to be corrected to 10-42-230 this is for the Judge's conference, his mileage needs to be changed to travel.
3. 10-57-330 – this account will need to be adjusted with some of the amended reallocation of funds.
4. 10-36-150 – was discussed that these are the funds budgeted to spend on class c roads.
5. Mayor Flitton advised that we need to start planning for the next budget year; these discussions should begin by the end of April.

**5. PUBLIC WORKS REPORT: (00:20:30)**

Presenter: Nate Hadley

- Nate Hadley stated that he has spent approximately eight hundred dollars on the project at the park, moving swing sets; removing cement and approximately twenty tons of sand. The Council remarked that it really looks good.
- Greg Johnson commented on the repairs to the F350; and inquired if everything was working well now. Nate replied that it seems to be working fine.

**6. FIRE DEPARTMENT REPORT: (00:24:34)**

Presenter: Chief Bill Pope

- Chief Pope asked the council if they had any questions on his report.
- Mayor Flitton asked about the calls. Chief Pope stated that they had five medical calls and two fire calls. The fire calls were a pole fire and a carbon monoxide 911 call that was just a bad battery.
- Greg Johnson asked where they were planning to store the engines during the remodel. Chief Pope replied that the Brush truck was going to be parked at Mike Marz' home in a gated fenced yard and the engine will be parked in the public works bay.
- Chief Pope stated that they were going to get with the Sheriff's Office to schedule some extra patrol during that time.
- Michelle Roberts stated that she was impressed that a lot of the demolition and concrete cutting was going to be done by Nate Hadley.
- Mayor Flitton asked if Chief Pope had heard back from City Attorney Dave Wilson on using some class c funds. Chief Pope answered no.
- Mayor Flitton asked Chief Pope about his budget on page 11 of his report. Chief Pope stated that it is tight. Mayor Flitton asked the Chief to show on this report next month the amounts with the grant funds allocated in.
- Chief Pope reported that SEI is still moving forward with getting subcontractors; not purchasing anything until we get the all clear.
- Michelle Roberts asked if we would have to send back any funds that were not used by June 30<sup>th</sup>. Chief Pope responded that we would; although he doesn't feel there is going to be a problem invoicing the entire amount by then.

**7. DISCUSSION/APPROVAL ON RESOLUTION NO. 16-0315-EMERGENCY PLANNING; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UINTAH, UTAH, ADOPTING THE WEBER COUNTY PRE-DISASTER MITIGATION PLAN: (00:33:33)**

Presenter: Chief Pope

- Chief Pope stated that we originally approved this resolution prior to FEMA approving the mitigation plan; so they asked the cities who had already adopted the plan to approve this again.
- Greg Johnson motioned to approve Resolution No. 16-0315 – Emergency Planning; A resolution of the

City Council of the City of Uintah, Utah, adopting the Weber County Pre-Disaster Mitigation Plan.

- Gordon Cutler seconded the motion.
- All in favor; the motion passed.

**8. SHERIFF'S REPORT:** (00:34:50)

Presenter: Deputy Chad Allen

- Lt. Talbot asked Chad Allen the school resource officer to cover tonight for him and asked to be excused.
- Deputy Allen reviewed the 20 documented reports generated from the 57 calls for service. There was 25 citations issued; this amount is slightly up partly due to the fact that evaluations are now based on statistics.
- Deputy Allen was impressed that our crime clock only showed one theft in the last 29 days.
- Deputy Allen reviewed with the Council the ongoing investigation on the Bountiful man arrested in Uintah City for a sexual assault.
- Gordon Cutler reported that he had called UDOT to inquire about a flashing yellow light sign to warn to prepare to stop for our traffic light on Hwy 89 and 6600 S. UDOT stated that the traffic on 6600 S didn't warrant a sign. Gordon asked if he could get some data from the Sheriff's Office on the number of accidents that have occurred at that location.
- Deputy Allen stated that Deputy Mike McDonald might be able to help with a traffic study. Deputy Allen will let the Lt. know of this request as well as the request for extra patrol at the fire station.
- Michelle Roberts stated that we are planning the Easter egg hunt and Fire Department breakfast for March 26<sup>th</sup> at 8 am; it would be nice if we could have a deputy present at the event.
- Deputy Allen stated that he would see what could be done to accommodate our requests.

**9. COUNCIL COMMENTS:** (00:47:00)

- None

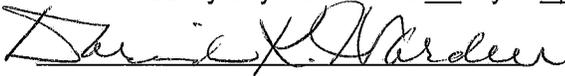
**10. MEETING ADJOURNMENT:** (00:47:37)

Greg Johnson motioned to adjourn the meeting.

Seconded by Gordon Cutler

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 5<sup>th</sup> day of April, 2016.



DARINDA K. WARDELL, City Recorder