

1 **PROVIDENCE CITY**  
2 **HISTORIC PRESERVATION COMMISSION MEETING**  
3 **Providence City Office Building**  
4 **15 South Main, Providence UT**  
5 **August 19, 2014 6:00 p.m.**

6  
7 Attendance:

8 Chair: Chalene McGrath

9 Commissioners: Wes Bitters, Howard Christensen, Shauna Flammer

10 Excused: Lindsay Campbell, Carol Nyman

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12 **Item No. 1. Approval of the Minutes.** The HPC will consider approval of the minutes from the  
13 July 15, 2014 Historic Preservation Commission meeting.

14 **Motion to approve the minutes: H Christensen, second – C McGrath**

15 **Vote: Yea: W Bitters, H Christensen, S Flammer, C McGrath**

16 **Nay: None**

17 **Abstained: None**

18 **Excused: L Campbell, C Nyman**  
19

20 **Business Items:**

21 **Item No. 1. HPC Policies and Procedures.** The HPC will consider for approval the Providence  
22 **City Historic Preservation Policies and Procedures.**

- 23 • C McGrath suggested members of the Commission be thinking of someone to replace  
24 Alma Leonhardt.  
25 • C McGrath reviewed changes to the Policies and Procedures.  
26 • C McGrath suggested Jay Hicken give a presentation on survey.  
27 • S Bankhead suggested getting Cory ?? from the State Historic Preservation Commission  
28 to come with Jay Hicken. This could be done in October's meeting.

29 **Motion to approve the new city code: C McGrath, second – S Flammer**

30 **Vote: Yea: W Bitters, H Christensen, S Flammer, C McGrath**

31 **Nay: None**

32 **Abstained: None**

33 **Excused: L Campbell, C Nyman**

34 **Motion to send the proposed bylaws to the City Council for approval: H Christenson, second –**  
35 **S Flammer**

36 **Vote: Yea: W Bitters, H Christensen, S Flammer, C McGrath**

37 **Nay: None**

38 **Abstained: None**

39 **Excused: L Campbell, C Nyman**

40 **Item No. 2. Booth at Sauerkraut Dinner.** The HPC will discuss a possible booth at the City's  
41 **sauerkraut dinner.**

- 42 • S Bankhead explained the dinner is moving back to Spring Creek Middle School. There  
43 will be vendors this year.  
44 • C McGrath and H Christenson will set up the display. C McGrath will get a sign up sheet  
45 for the booth.

46 **Item No. 3. Projects for 2014.** The HPC will report on the progress of the 2014 projects:  
47 **historical cookbook, sauerkraut making tutorial video, veteran interviews.**

- 1 • H Christenson has snippets of video from start to finish. He will contact Scott Harris to
- 2 see if he can help with the final version. H Christenson gave the members a draft of the
- 3 script.
- 4 • C McGrath reported she has received a submittal for the cookbook. It is a great story.
- 5 • The veteran interview discussion was tabled for now.

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7 **Motion to adjourn: C McGrath, second – S Flammer**

8 **Vote: Yea: W Bitters, H Christensen, S Flammer, C McGrath**

9 **Nay: None**

10 **Abstained: None**

11 **Excused: L Campbell, C Nyman**

12 Meeting adjourned 6:40 p.m.

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14 Minutes recorded by S Bankhead and prepared by C Craven.

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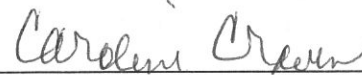
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Chalene McGrath, Chariman



Caroline Craven, Secretary



