



Lindon City Special Event Permit Application

Answer all questions completely. Please print clearly. Attach all necessary documents.

This application must be on file in the Lindon City Police Department at least **5 days prior** to the event.

1. Request is for: Parade Run/Walk Exhibition Other: _____
2. Name of Event: _____ Date of Event: _____
3. Name of Sponsoring Organization: _____
Address: _____ City: _____ State: _____ Zip Code: _____
4. Contact Person: _____ Phone: _____ Alternate Phone: _____
Fax: _____ Email: _____
Address: _____ City: _____ State: _____ Zip Code: _____
5. Assembly Time: _____ Start Time: _____ End Time: _____
Specific Location of Event: _____
6. Is a map of the event route attached: Yes No Are street closures required: Yes No
List of streets that will need to be closed: _____
7. Estimated number of Participants: _____ Spectators: _____ Vehicles: _____ Animals: _____
8. Food prepared/served at event? Yes No If yes, contact the Utah County Health Dept (801-851-7038)
9. Will alcoholic beverages be served? Yes No If so, what types? Attach License _____
10. Will tents or other temporary structures be erected? Yes No If so, where: _____
11. Will signs or advertising be placed on premise? Yes No Off Premise? Yes No
If yes, size _____ type _____ Location _____
12. Will the event use any of Lindon City Park Facilities? Yes No If so, which: _____
13. Will any fireworks or other pyrotechnic devices be used during the event? Yes No
If yes, please explain: _____
14. Will police/security, fire, or emergency medical services be on site during the event? Yes No
If yes, please explain: _____
15. Check which services are needed: Cleanup Barricading Garbage Pick-up Street Sweeping
If yes, please explain: _____
16. Is any other special assistance from the City needed: Yes No If yes, please explain: _____

Certificate of Insurance w/ required coverage \$1,000,000 liability Liquor License Food Handlers Permit

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Signature of Applicant

Date

FOR CITY USE ONLY

Date application received: _____

Certificate of Insurance on file with required coverage: Yes No

Liquor License required: Yes No If yes, attach a copy of the license. License # _____

Food Handlers required: Yes No If yes, attach a copy of the permit. Permit # _____

Lindon City departments to be notified and department head signature:

LIPD _____

LIFD _____

LIPUBWORKS _____

LIPARKS _____

LIPLANNING _____

LICITY (business license) _____

MAYOR _____

OTHER _____

Event Classification: Low Hazard Medium Hazard High Hazard Special Hazard

Permit Fee: \$10.00 1- 50 Participants \$25.00 50 – 250 Participants

\$100.00 250 – 500 Participants \$250.00 Over 500 Participants

Charitable Event – Fee Waived Other \$: _____

Total Fees \$: _____ Receipt Number # _____

Comments: _____

Application: Approved Denied

Comments: _____

Chief of Police

Date