



Submittal Checklist – Site Plan

Use the following checklist to ensure submission of a **complete application**:

<input type="checkbox"/>	1. Completed Land Use Application form.
<input type="checkbox"/>	2. Application fee.
<input type="checkbox"/>	3. Site Plan Drawings* - PDF (printable at 11" x 17") emailed to planningdept@lindoncity.org .
<input type="checkbox"/>	4. Colored Building Elevations with materials sample board or photo of materials.
<input type="checkbox"/>	5. Storm Water Pollution Prevention Plan (if applicable).
<input type="checkbox"/>	6. Long Term Storm Water Pollution Prevention and Maintenance Plan (if applicable).
<input type="checkbox"/>	7. Storm Water Maintenance Agreement (if applicable). Utah County recording fees apply: \$26-\$36
<input type="checkbox"/>	8. Soils Report (if the development is not within a recorded subdivision) – two copies.
<input type="checkbox"/>	9. Completed Industrial Waste Questionnaire.
<input type="checkbox"/>	10. UPDES Permit Notice of Intent (NOI) (if disturbing 1 acre of land or more).
<input type="checkbox"/>	11. Completed Utility Notification Form (submit prior to final approval).

NOTE: The application fee covers the first two plan reviews. Subsequent review costs will be billed to the applicant. Please ensure that all applicable items listed above are included with the application to avoid unnecessary review costs.

*Refer to sections 2.01 and 2.06 of the Lindon City Development Manual for a list of items that must be included on the site plan drawings (item #3 above).

General Information for Site Plans

1. Elevation views of proposed buildings must be submitted to the City prior to Planning commission review of the development. Show dimensions, colors, and proposed materials.
2. Prior to the site plans being finalized water shares must be turned in (if not previously done).
3. Prior to a Public Works preconstruction meeting, the SWPPP must be in place and site plans finalized.
4. Prior to a building permit being issued the bond must be in place for any public improvements associated with the site plan or the improvements must be completed and accepted by the City. This involves the developer submitting an itemized listing of required public improvements and corresponding costs and the City Engineer reviewing the costs and preparing a Bond Release Request Form, which establishes the required amount.