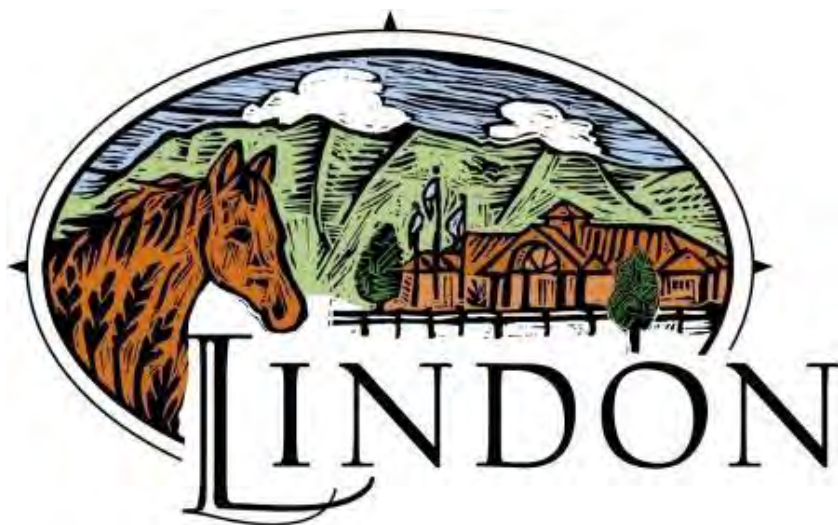


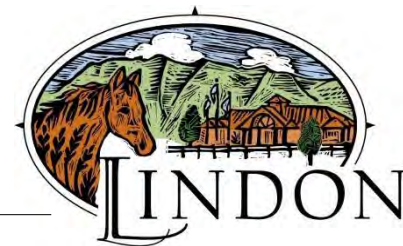
# Lindon City Council Staff Report



Prepared by Lindon City  
Administration

December 2, 2014

# Notice of Meeting of the Lindon City Council



The Lindon City Council will hold a regularly scheduled meeting beginning at **6:00 p.m.** on **Tuesday, December 2, 2014** in the Lindon City Center council chambers, 100 North State Street, Lindon, Utah. The agenda will consist of the following:

Scan or click here for link to  
download agenda & staff  
report materials:



## **WORK SESSION – 6:00 P.M. - Conducting: Mayor Jeff Acerson**

Lindon City Council will meet with the Employee Benefits Committee to discuss findings of the 2014 wage and benefit study, and to review committee recommendations for changes in order to facilitate a more sustainable City budget. No motions will be made.

## **REGULAR SESSION – 7:00 P.M. - Conducting: Mayor Jeff Acerson**

Pledge of Allegiance: By Invitation  
Invocation: Jake Hoyt

(Review times are estimates only)

- 1. Call to Order / Roll Call** (5 minutes)
- 2. Presentations and Announcements** (5 minutes)
  - a) Comments / Announcements from Mayor and Council members.
- 3. Approval of minutes:** No minutes are ready for approval at this time. (5 minutes)
- 4. Consent Agenda – No Items**
- 5. Open Session for Public Comment** (For items not on the agenda) (10 minutes)
- 6. Public Hearing — Ordinance Amendment: LCC 17.72 Care Facility Overlay** (20 minutes)
 

Russ Watts of Watts Enterprises proposes an amendment to Lindon City Code (LCC) 17.72, Care Facility Overlay, to allow additional related occupants in some rooms. The proposed amendment would raise the total allowable occupancy of a large care facility from 90 to 105 residents. The Planning Commission recommends approval of the change. **Ordinance #2014-19-O.**
- 7. Major Subdivision — Lexington Cove, ~650 North Locust Avenue** (20 minutes)
 

Jason Brown requests preliminary approval of a nine (9) lot residential subdivision, including dedication of public streets, at approximately 650 North Locust Ave. in the Single Family Residential (R1-20) zone. The Planning Commission recommends approval of the subdivision.
- 8. Concept Review — Lindon Washburn Jewel, ~550 North Geneva Road** (20 minutes)
 

Paul Mugerian request feedback on a planned development proposal at approximately 550 North Geneva Road. Currently, the majority of the parcel is zoned Mixed Commercial (MC). A strip on the east side of the parcel is zoned Single Family Residential (R1-20). No official motions will be made.
- 9. Action Item — Appointment to Community Center Advisory Board** (5 minutes)
 

The Council will review and consider recommendations to appoint Jenni Anderson and Steven Barsh to the Community Center Advisory Board (CCAB). If appointed, both individuals will serve a three-year term on the CCAB.
- 10. Action Item — Bid Award, West Side RDA Detention Basin** (5 minutes)
 

The Council will review and consider awarding of the bid for reconstruction of the West Side RDA storm water detention basin to the lowest bidder, Johnston & Phillips Inc., in the amount of \$18,355.00.
- 11. Discussion Item — Utility & Fee Waivers for Active Military Personnel** (30 minutes)
 

The City Council will review current policies for waivers of fees and utilities for deployed military personnel who reside within Lindon City limits, and will provided direction on whether policies need to be amended.
- 12. Council Reports:** (20 minutes)
 

A) MAG, COG, UIA, Utah Lake, ULCT, Budget Committee	- Jeff Acerson
B) Public Works, Irrigation/water, City Buildings	- Van Broderick

- C) Planning, BD of Adjustments, General Plan, Budget Committee
- D) Parks & Recreation, Trails, Tree Board, Cemetery
- E) Administration, Com Center Board, Lindon Days, Chamber of Commerce
- F) Public Safety, Court, Animal Control, Historic Commission, Budget Committee

- Matt Bean
- Carolyn Lundberg
- Randi Powell
- Jacob Hoyt

### **I3. Administrator's Report**

*(20 minutes)*

#### **Adjourn**

This meeting may be held electronically to allow a council member to participate by video conference or teleconference.

Staff Reports and application materials for the agenda items above are available for review at the Lindon City Offices, located at 100 N. State Street, Lindon, UT. For specific questions on agenda items our staff may be contacted directly at (801)785-5043. City Codes and ordinances are available on the City web site found at [www.lindoncity.org](http://www.lindoncity.org). The City of Lindon, in compliance with the Americans with Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for city-sponsored public meetings, services programs or events should call Kathy Moosman at 801-785-5043, giving at least 24 hours notice.

**Posted By:** Kathy Moosman  
**Time:** ~4:00 p.m.

**Date:** November 26, 2014  
**Place:** Lindon City Center, Lindon Police Dept, Lindon Community Center

**WORK SESSION – 6:00 P.M.** - Conducting: Mayor Jeff Acerson

The Lindon City Council will meet with the Employee Benefits Committee to discuss findings of the 2014 wage and benefit study, and to review committee recommendations for changes in order to facilitate a more sustainable City budget. No motions will be made.

See attached FY 2014-15 Compensation Programs section of the adopted budget for a review of currently offered benefits and compensation policies. A DRAFT proposal of the Benefit Committee recommendations has separately been provided to you.

Management appreciates the employee's willingness to offer multiple options, including benefit reductions, to improve the financial sustainability of the City. The Employee Benefit Committee has invested many hours to assist management in assembling and reviewing total compensation packages of multiple cities. They are recommending adjustments to Lindon's total compensation package to come more in line with offerings from other similar cities. The Committee is looking for feedback and direction regarding the proposed changes and will bring final recommendations back to the City Council in January.



## Compensation Programs Section

This section of the 2014-2015 Budget presents information regarding Elected and Appointed Officials Compensation Programs and Employee Compensation Programs.

Elected and Appointed Officials Compensation Program.....	162
This section discusses Workers Compensation, indemnification, monthly salary, cost of living allowance, expense reimbursement and digital device allowance.	
Employee Compensation Program.....	165
This section discusses overtime, weekends and on-call, and call-out employees. It talks about administrative leave, severance pay, reimbursement for travel, meal reimbursement, uniform allowance, Workers Compensation, career development, employee retirement system, medical and life insurance, holidays, vacation, bereavement leave, jury duty, employee salary ranges, cost of living allowance, salary advancement and merit increases.	

## **ELECTED AND APPOINTED OFFICIALS COMPENSATION PROGRAM**

This section contains the total compensation program, salaries and benefits, for elected and appointed officials, except City Administrator, Recorder, Finance Director, and Treasurer which are included in the Employee Compensation Program, and supersedes all previous policies and procedures affecting compensation except for special programs adopted by the City Council.

### **WORKERS COMPENSATION**

Elected and appointed officials injured during the performance of their duties are covered by Workers Compensation as provided by State Law and described in the Policies and Procedures Manual.

### **INDEMNIFICATION**

Subject to the requirements of federal, state, local law or city policy, Lindon City shall indemnify all elected and appointed officials for any claim for alleged personal legal liability arising out of any act or omission by elected or appointed officials during the performance of their duties, within the scope of their employment, or under color of authority. Lindon City shall also pay the costs of defending any such claim.

The elected or appointed official shall be responsible to comply with all legal requirements concerning notice to Lindon City, cooperation in the defense of the claim, as well as all other requirements. Failure of the official to meet all such requirements may result in the city's refusal to defend or indemnify the official.

### **MONTHLY SALARY**

Mayor	\$1,023.03
Council Liaison to Planning Commission	\$701.79
Council Member	\$601.79
Planning Commissioner	\$100.00

### **COST OF LIVING ALLOWANCE**

Cost of Living Allowance (COLA) increases may be considered each year when it is determined from an appropriate index that such an increase is warranted, and after considering the impact of such an increase on the City's budget.

### **SOCIAL SECURITY**

Lindon City contributes to the Social Security program, as administered by the Federal Government.

## EXPENSES

Elected and appointed officials shall be reimbursed for expenses incurred while performing official assigned duties.

### Mileage Reimbursement

Elected and appointed officials shall be reimbursed for actual miles they drive their personal vehicles on city business both within and outside of the city. The reimbursement rate shall be the standard I.R.S. mileage rate.

### Meal Reimbursement

Meals will be reimbursed at the following rates.

	<u>In-State Travel</u>	<u>Out-of-State Travel</u>
Breakfast	\$10.00	\$10.00
Lunch	13.00	14.00
Dinner	16.00	22.00
Whole Day	39.00	46.00

However, by action of the Council, these rates may be adjusted periodically to conform to the Utah State Travel Guidelines.

## DIGITAL DEVICE ALLOWANCE

Members of the City Council and Planning Commission may receive an allowance of up to \$400 to assistance with the purchase of a digital device which is capable of receiving and displaying City documents in a digital format. The digital device may be a smart phone, laptop computer, digital tablet or similar device. This allowance is considered part of the compensation provided to members of the City Council and Planning Commission and shall be administered as described in Ordinance No. 2013-2-0.

## AQUATICS CENTER PASSES / FITNESS ROOM ACCESS

Members of the City Council, Planning Commission, and Board of Adjustment may receive season Aquatics Center passes and/or discounted Aquatics Center fees as described in Resolution No. 2013-11-R. City Council members and their current spouse or partner are also able to use the police & fire department weight room equipment at the Community Center without charge.

**FACILITY RENTALS**

Members of the City Council are entitled to four (4) free rentals of city facilities per calendar year, excluding the Aquatics Center facilities. Facilities able to be rented include park pavilions, Veterans Hall, and Community Center rooms. Use of free rentals of City facilities is subject to availability. Free rentals are primarily intended for family or social purposes and shall not be used for profit generating business ventures.

**UNIFORM ALLOWANCE**

With the approval of the City Council, the City may provided elected and appointed officials with shirts or other uniforms for use at City meetings, events and programs.

## **EMPLOYEE COMPENSATION PROGRAM**

This document and the Lindon City Policies and Procedures Manual contain the total compensation program, salaries and benefits for Management (exempt) and Classified (non-exempt) employees and supersedes all previous policies and procedures affecting compensation except for special programs adopted by the City Council.

### **OVERTIME**

From time to time Department Heads or other management may require employees to work overtime. Overtime work shall occur only in emergency situations. The practice of overtime work shall be kept to an absolute minimum. All overtime work must have prior approval of the Department Head. For classified employees (non-exempt employees as defined by Fair Labor Standards Act (FLSA) guidelines), any time worked over forty (40) hours in one work week will be considered overtime. Time worked does include holidays observed by the City, but does not include vacation, sick or compensatory time used or a Personal Holiday taken. Overtime will be paid on a time and one-half basis and may be in the form of compensatory time off (comp time) or monetary compensation as specified in this manual. The decision whether to allow compensatory time or overtime pay will be at the discretion of the Personnel Director, after consultation with the Department Head. Nothing in this or any other City policy shall be construed to give an expectation or right to continued or future overtime hours.

The maximum accumulation of comp time will be 240 hours, unless otherwise mandated by FLSA guidelines. An employee who has accrued the maximum number of compensatory hours shall be paid monetary overtime compensation for any additional overtime hours of work. The City may prohibit an employee who has accumulated the maximum amount of comp time from working additional overtime hours. The City may require an employee to use accumulated compensatory time before vacation, sick, or personal holiday can be used. Payment for unused compensatory time shall be made in the event of separation from service for any reason.

Exempt employees (as defined within the Policies and Procedures Manual and by FLSA guidelines) required to work beyond the regular work period shall be compensated in accordance with the Administrative Leave section.

Many positions are required to work on weekends and holidays (i.e., police, life guards, parks & recreation staff, etc.). Except for employees who are 'called-out' to return to work in emergency situations, employees scheduled or required to work on weekends will not be paid overtime unless they have exceeded forty (40) hours of work during the regularly defined work week. Employees who receive paid holiday benefits and are required to work on a paid City holiday shall receive compensatory time for hours worked on the holiday.

**ON-CALL**

The Public Works Director, or designee, will provide 24 hour on-call coverage to receive and respond to all calls after hours. The Parks & Recreation Director may also assign one parks employee to be on call during the secondary water service operation and during heavy rental periods between April 1st and October 31st.

One qualified and trained public works and/or parks employee will be assigned to be on call for a seven day period. The Department Head will determine if the employee is qualified. The (on-call) coverage will commence at 3:30 pm on Friday and will continue until 3:30 pm the following Friday, or as otherwise relieved of on-call duty. During this time, the on-call employee shall not consume alcohol, or use any drug that may impair the judgment or ability of the employee to perform assigned duties (See Section 7 of the Policies and Procedures Manual, Drug Free Workplace).

The assigned on-call employee will be provided with a vehicle, beeper, and/or cellular phone. To accommodate being available to receive all calls, the employee will be allowed to use the vehicle for personal use, provided the employee always carries the beeper and/or phone when using the vehicle. While on-call, the employee must be able to respond to a page or phone call within 15 minutes, and be able to report to work within 30 minutes (including traffic congestion). Employees assigned to be on-call will receive weekly on-call pay. On-call pay will be adjusted to include the same annual cost of living adjustment given to other employee pay scales within the City. With approval from the Department Head, on-call employees may elect to receive the equivalent compensatory time in lieu of monetary on-call pay.

In order to reduce response time of snow removal during winter storm events, if snow is forecasted within a 24-hour period, snow plows may be taken home at night if the employee residence is within one-mile radius of the City limits. The plow is to be parked at a safe location on the employees' property and may not be used for any personal use except returning to work. The employee shall not use the plow for snow removal on personal property or other non-public property. The action of taking a snow plow home after work hours does not constitute being 'on-call' in regards to receiving on-call pay, unless an individual has been specifically assigned as the 'on-call' employee. Employees will not be compensated for commute times to-and-from their place of residence.

**CALL-OUT**

Non-exempt employees who are required to work outside the scope of normal office hours to assist with unscheduled, emergency situations shall receive compensatory time at the time-and-a-half rate for each hour worked. The employee shall be compensated for a minimum of one hour of work for each 'call-out'. All call-out hours will be paid on a time and one-half basis regardless of the number of hours worked

during the regular work week. Hours worked by an employee coming in early or staying late to finish a project or other non-emergency work activity are not eligible as call-out or overtime hours worked unless the employee has exceeded 40 hours during the work week.

With direction from the Department Head, employees who are on-call may call other employees for assistance. Other employees who are 'called-out' will be compensated per the call-out requirements in this section, but shall not receive 'on-call' pay. If other employees are not reasonably available to respond to needed assistance, the on-call employee may continue to contact employees from other departments who may be available and/or qualified to assist in the matter. During emergencies, the Personnel Director or Department Head may compel employees to report to work or otherwise respond to call-out situations. Failure of any employee to report to work during emergency call-outs will be reviewed on a case-by-case basis and may result in disciplinary action up to and including termination.

If an employee is required to return to work after having left the premises, all time spent responding to calls, including travel time to and from work, shall be compensated at the time-and-a-half rate as hours worked.

Any employee who is called back to work during non-scheduled emergency work hours and has recently consumed alcohol or drugs which may impair the ability of the employee to safely perform his/her duties shall notify the supervisor of the impairment and shall not report to work (See Section 7 of the Policies and Procedures Manual, Drug Free Workplace).

Scheduled, non-emergency, work activities that are not during regular office hours, in which an employee was given at least 24-hours notice of the activity, are not eligible for call-out / overtime pay unless the employee has worked more than 40 hours during the work week, and has the approval to receive overtime pay (or comp time) from the Department Head.

### **ADMINISTRATIVE LEAVE**

Exempt employees who, as part of their *normal* duties, spend more than forty (40) hours a week in work assignments are eligible to receive Administrative Leave. This leave is not accruable nor is it vacation.

### **SEVERANCE PAY**

When a full-time employee is separated from city employment due to a reduction in force through no fault of the employee, and when such separation requires immediate action preventing a two-week notice, the employee shall be paid two weeks severance pay in lieu of the two-week notice.

## REIMBURSEMENT FOR TRAVEL

All travel for which reimbursement will be requested must be approved by either the Department Head or the City Administrator and be within the confines of the budget. Reasonable travel expenses on duly authorized trips on city business to attend conventions, conferences, and meetings will be reimbursed by the city. Out-of-state travel must be approved by the City Administrator.

### Mileage Reimbursement

Employees shall be reimbursed for actual miles they drive their personal vehicles on city business both within and outside of the city. The mileage reimbursement rate shall be the standard I.R.S. rate. Use of City vehicles is encouraged when practicable.

### Meal Reimbursement

Meals will be reimbursed at the following rates.

	<u>In-State Travel</u>	<u>Out-of-State Travel</u>
Breakfast	\$ 10.00	\$10.00
Lunch	13.00	14.00
Dinner	16.00	22.00
Whole Day	39.00	46.00

However, by action of the Council, these rates may be adjusted periodically to conform to the Utah State Travel Guidelines. All other expenses will be considered for reimbursement under the guidelines listed in the Policies and Procedures Manual.

## UNIFORM ALLOWANCE \*

Public Works, Parks, and Protective Inspection employees required to perform manual labor in their own clothes on a regular basis may, depending on budget approval, be given an annual reimbursement allowance of up to \$75 to purchase two pairs of jeans or other work clothing items. Reimbursements will be made from receipts turned in to the appropriate Department Head.

\* No uniform allowance was approved for FY 2014-15.

## WORKERS COMPENSATION

Employees injured during the performance of their duties are covered by Workers Compensation as provided by State Law and described in the Policies and Procedures Manual.

## **CAREER DEVELOPMENT / TUITION ASSISTANCE \***

Employees are encouraged to take advantage of education and training benefits to improve their job skills and to qualify for transfers and promotions. These benefits are limited to training and education which is relevant to the employee's current position or "reasonable" transfer and promotion opportunities. "Reasonable" is defined as attaining the minimum qualifications for promotion or transfer with no more than two years of additional education or training. These benefits will be available to all employees on a first-come first-serve basis, subject to the availability of budgeted funds.

Requests for education and training may be initiated by either the employee or the Department Head. Reference to training received should be made on the Performance Evaluation forms. Final decisions on requests for education and training will be made by the City Administrator and shall be in conformance with additional requirements within the Policies and Procedure Manual.

### Differential Pay for Professional Certifications Program

Lindon City will recognize and reward employees who improve their skills, knowledge and proficiency through additional training and certifications, beyond the basic requirements of their positions, which contribute directly to the ability of an employee to provide a broader range of service to the community or to provide a current service at a reduced cost. Differential pay is determined as outlined in the Policies and Procedures Manual.

### Tuition Reimbursement Program

Employees may qualify for up to a 75% reimbursement of tuition, fees, books and other approved expenses for higher education as detailed in the Policies and Procedures Manual.

*\*No tuition reimbursement benefits have been proposed in the 2014-15 fiscal year budget.*

## **SOCIAL SECURITY**

Lindon City contributes to the Social Security program, as administered by the Federal Government.

## **EMPLOYEE RETIREMENT SYSTEM**

All employees of the city who work an average of thirty (30) hours or more per week per calendar year, and receive benefits such as health insurance or paid holiday, sick or vacation time, are required to participate in Utah Retirement Systems (URS). URS sets

the rate of contribution for the retirement plan. The city has opted to contribute 4.5% of each employee's gross wages into the employee's choice of URS Savings Plan without requiring the employees to contribute.

### **MEDICAL AND LIFE INSURANCE**

The city shall provide a benefit allowance for regular employees who work an average of thirty (30) hours or more per week per calendar year. Employees may choose how to allocate their benefit allowance for medical, dental, life and other supplemental insurance premiums, as well as health savings and other qualifying tax advantaged spending accounts. The City shall provide each employee a description of the selected insurance plan(s). Employees will be responsible to pay the amount of their selected benefit costs in excess of the benefit allowance through payroll deductions. Any unused portion of the benefit allowance will go through the employee's paychecks and into their choice of URS Savings Plans.

For the 2014-2015 budget year, the monthly benefit allowance for a regular full-time employee is as follows.

Employees electing medical insurance	\$1,450.93
Employees not electing medical insurance, and employed prior to 7/01/2007	\$1,224.79
Employees not electing medical insurance, and employed after 7/01/2007	\$500.00

### **HOLIDAYS**

The following days have been designated by the city to be paid holidays:

New Year's Day - January 1<sup>st</sup>  
 Martin Luther King Jr. Day - 3<sup>rd</sup> Monday in January  
 President's Day - 3<sup>rd</sup> Monday in February  
 Memorial Day - Last Monday in May  
 Independence Day - July 4<sup>th</sup>  
 Pioneer Day - July 24<sup>th</sup>  
 Labor Day - 1<sup>st</sup> Monday in September  
 Thanksgiving Day - 4<sup>th</sup> Thursday in November  
 Day after Thanksgiving  
 Christmas Day - December 25<sup>th</sup>  
 Day before or Day after Christmas as selected by City Administrator

Regular employees will also have a Personal Holiday which may be used at any time within the calendar year with the approval of their supervisor. Unused Personal Holidays may not carryover to the following year.

Employees will receive holiday pay for the number of hours they are normally scheduled. Any employee who is required to work on a paid holiday will be given

compensatory time off for the holiday worked. When a holiday falls on a Saturday, it shall be observed on the preceding work day. When it falls on a Sunday, it shall be observed on the following work day.

## **VACATION**

Employees shall earn vacation time as follows:

	<u>Years of Service</u>	<u>Hours Earned Annually</u>
Exempt Employees	N/A	160
Non-Exempt Employees	<1	40
	1-9	80
	10-19	120
	20+	160

Vacation will be earned and credited each pay period at the applicable rate.

## **SICK LEAVE**

Each regular full-time employee earns 96 hours (12 days) of sick leave each year and is credited each pay period at the applicable rate. Regular employees who are not full-time, but work more than 30 hours per week will earn sick leave on a pro rata basis. Sick leave will not accrue for an employee while on leave without pay except for an on-the-job injury. Sick leave may not be taken until earned. Sick leave shall be used as described in the Policies and Procedures Manual.

### Buy Back Option

Each November all employees with more than 500 hours of accumulated sick leave can opt to have the city buy back half of the unused sick leave from the previous twelve month period or trade it for equal vacation time.

### Sick Leave Pay-out for Retiring Employees

Upon retiring from city employment, an employee will be paid for 50% of their unused accumulated sick leave. Sick leave will not be paid out upon termination for any reason other than retirement.

## **BEREAVEMENT LEAVE**

Leave with pay may be granted to employees to attend the funeral of a member of his/her immediate family. Such leave shall not be charged against accrued vacation or

sick leave. The amount of time granted for funeral leave will be governed by the individual circumstances and at the discretion of the City Administrator, but is not to exceed three (3) days.

“Immediate Family” shall be defined as wife, husband, children, parents, grandchildren, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparents, brothers, or sisters of the employee.

### **JURY DUTY**

An employee who, in obedience to a subpoena or direction by proper authority, appears as a witness or juror for the Federal Government, the State of Utah, or a political subdivision thereof, shall be entitled to the difference between his/her regular compensation and the compensation or fees received (in excess of traveling expenses) as a witness or juror. Time absent by reason of subpoena in private litigation or by some party other than the Federal Government or political subdivision thereof, to testify not in an official capacity, but as an individual, shall be taken as leave without pay or vacation leave at the discretion of the employee.

### **COST OF LIVING ALLOWANCE**

Cost of Living Allowance (COLA) increases may be considered each year when it is determined from an appropriate index that such an increase is warranted, and after considering the impact of such an increase on the City’s budget.

### **SALARY ADVANCEMENT**

Increases based on the meritorious or superior performance of job duties as indicated by a performance evaluation are available upon approval of the City Administrator and the approval of the Governing Body. A “Salary Advancement” is separate from a “Merit Increase.”

### **MERIT INCREASE**

Employees may qualify for a merit increase as described in the Policies and Procedures Manual.

### **AQUATICS CENTER PASSES / FITNESS ROOM ACCESS**

Employees may receive season Aquatics Center passes and/or discounted Aquatics Center fees as described in Resolution No. 2013-11-R. Full and permanent part-time employees and their current spouse or partner are also able to use the police & fire department weight room equipment at the Community Center without charge.

**FACILITY RENTALS**

Employees are entitled to four (4) free rentals of city facilities per calendar year, excluding the Aquatics Center facilities. Facilities able to be rented include park pavilions, Veterans Hall, and Community Center rooms. Use of free rentals of City facilities is subject to availability. Free rentals are primarily intended for family or social purposes and shall not be used for profit generating business ventures.

**EMPLOYEE SALARY RANGE**

Employee positions are classified on ranges as listed on the following page. The table with pay ranges and steps follows. Job position pay ranges on the Position Schedule marked with (\*) are compensated in accordance with minimum wage standards or as otherwise listed in annually updated job postings and job descriptions.

2014-2015

## APPROVED BUDGET COMPENSATION PROGRAMS



### LINDON CITY POSITION SCHEDULE

<u>Department</u>	<u>Position</u>	<u>Range</u>	<u>Status</u>	<u># Emp.</u>
Administration & Finance	City Administrator	31	FT	1
Administration & Finance	Finance Director	26	FT	1
Administration & Finance	Treasurer	20	FT	1
Administration & Finance	Recorder	17	FT	1
Administration & Finance	Accounts Payable Clerk	11	FT	1
Administration & Finance	Utilities Clerk	11	FT	1
Administration & Finance	Clerk I	8	PT	1
Building	Chief Building Official	23	FT	1
Building	Building Insp/Code Enforcement	17	FT	1
Court	Municipal Court Judge	26	PT	1
Court	Court Clerk	13	FT	1
Court	Clerk I	8	PT	2
Parks & Recreation	Parks & Recreation Director	25	FT	1
Parks & Recreation	Parks Superintendent	17	FT	1
Parks & Recreation	Parks Maintenance Tech.	13	FT	1
Parks & Recreation	Program Coordinator	13	FT	1
Parks & Recreation	Program Coordinator	13	PT	2
Parks & Recreation	Comm. Ctr. Front Desk	*	PT	5
Parks & Recreation	Comm. Ctr. Instructor	*	PT	1
Parks & Recreation	Aquatics Center Manager	*	Temp	1
Parks & Recreation	Aquatics Center Assistant Manager	*	Temp	1
Parks & Recreation	Aquatics Center Supervisor	*	Temp	5
Parks & Recreation	Aquatics Center Lifeguard	*	Temp	100
Parks & Recreation	Aquatics Center Swim Instructor	*	Temp	30
Parks & Recreation	Aquatics Center Cashier	*	Temp	10
Planning	Planning & Economic Devel. Dir.	26	FT	1
Planning	Associate Planner	17	FT	1
Planning	Comm. Development Clerk II	11	FT	1
Planning	Comm. Development Clerk I	8	PT	1
Police	Police Chief	27	FT	1
Police	Police Sergeant	21	FT	2
Police	Patrol Officer	17	FT	12
Police	Administrative Professional	14	FT	1
Police	Police Secretary	9	FT	2
Police	Crossing Guard	1	PT	3
Public Works	Director of Public Works	27	FT	1
Public Works	Storm Water Superintendent	18	FT	1
Public Works	Streets Superintendent	18	FT	1
Public Works	Waste Water Superintendent	18	FT	1
Public Works	Water Superintendent	18	FT	1
Public Works	Public Works Inspector	17	FT	1
Public Works	Equipment Operator	13	FT	1
Public Works	Storm Water Maintenance Tech.	13	FT	1
Public Works	Waste Water Maintenance Tech.	13	FT	1
Public Works	Water System Maintenance Tech.	13	FT	1
Public Works	Utilities Technician	13	PT	1
Public Works	Administrative Secretary	12	FT	1
Public Works	Receptionist	6	PT	1
Public Works	Seasonal Laborer	6	Temp	3

2014-2015

## APPROVED BUDGET COMPENSATION PROGRAMS



### LINDON CITY PAY RANGES FY 2014-2015

1.4% Increase

Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Range
1	8.60	8.82	9.08	9.32	9.58	9.83	10.11	10.38	10.67	10.95	11.26	11.56	11.87	12.20	12.53	12.88	1
2	9.08	9.32	9.58	9.83	10.11	10.38	10.67	10.95	11.26	11.56	11.87	12.20	12.53	12.88	13.22	13.59	2
3	9.58	9.83	10.11	10.38	10.67	10.95	11.26	11.56	11.87	12.20	12.53	12.88	13.22	13.59	13.96	14.34	3
4	10.11	10.38	10.67	10.95	11.26	11.56	11.87	12.20	12.53	12.88	13.22	13.59	13.96	14.34	14.73	15.14	4
5	10.67	10.95	11.26	11.56	11.87	12.20	12.53	12.88	13.22	13.59	13.96	14.34	14.73	15.14	15.55	15.97	5
6	11.26	11.56	11.87	12.20	12.53	12.88	13.22	13.59	13.96	14.34	14.73	15.14	15.55	15.97	16.41	16.86	6
7	11.87	12.20	12.53	12.88	13.22	13.59	13.96	14.34	14.73	15.14	15.55	15.97	16.41	16.86	17.32	17.80	7
8	12.53	12.88	13.22	13.59	13.96	14.34	14.73	15.14	15.55	15.97	16.41	16.86	17.32	17.80	18.28	18.78	8
9	13.22	13.59	13.96	14.34	14.73	15.14	15.55	15.97	16.41	16.86	17.32	17.80	18.28	18.78	19.28	19.80	9
10	13.96	14.34	14.73	15.14	15.55	15.97	16.41	16.86	17.32	17.80	18.28	18.78	19.28	19.80	20.34	20.90	10
11	14.73	15.14	15.55	15.97	16.41	16.86	17.32	17.80	18.28	18.78	19.28	19.80	20.34	20.90	21.49	22.06	11
12	15.55	15.97	16.41	16.86	17.32	17.80	18.28	18.78	19.28	19.80	20.34	20.90	21.49	22.06	22.66	23.29	12
13	16.41	16.86	17.32	17.80	18.28	18.78	19.28	19.80	20.34	20.90	21.49	22.06	22.66	23.29	23.92	24.57	13
14	17.32	17.80	18.28	18.78	19.28	19.80	20.34	20.90	21.49	22.06	22.66	23.29	23.92	24.57	25.24	25.93	14
15	18.28	18.78	19.28	19.80	20.34	20.90	21.49	22.06	22.66	23.29	23.92	24.57	25.24	25.93	26.64	27.37	15
16	19.28	19.80	20.34	20.90	21.49	22.06	22.66	23.29	23.92	24.57	25.24	25.93	26.64	27.37	28.12	28.89	16
17	20.34	20.90	21.49	22.06	22.66	23.29	23.92	24.57	25.24	25.93	26.64	27.37	28.12	28.89	29.68	30.48	17
18	21.49	22.06	22.66	23.29	23.92	24.57	25.24	25.93	26.64	27.37	28.12	28.89	29.68	30.48	31.32	32.16	18
19	22.66	23.29	23.92	24.57	25.24	25.93	26.64	27.37	28.12	28.89	29.68	30.48	31.32	32.16	33.05	33.95	19
20	23.92	24.57	25.24	25.93	26.64	27.37	28.12	28.89	29.68	30.48	31.32	32.16	33.05	33.95	34.88	35.83	20
21	25.24	25.93	26.64	27.37	28.12	28.89	29.68	30.48	31.32	32.16	33.05	33.95	34.88	35.83	36.81	37.81	21
22	26.64	27.37	28.12	28.89	29.68	30.48	31.32	32.16	33.05	33.95	34.88	35.83	36.81	37.81	38.85	39.90	22
23	28.12	28.89	29.68	30.48	31.32	32.16	33.05	33.95	34.88	35.83	36.81	37.81	38.85	39.90	40.99	42.11	23
24	29.68	30.48	31.32	32.16	33.05	33.95	34.88	35.83	36.81	37.81	38.85	39.90	40.99	42.11	43.27	44.45	24
25	31.32	32.16	33.05	33.95	34.88	35.83	36.81	37.81	38.85	39.90	40.99	42.11	43.27	44.45	45.65	46.90	25
26	33.05	33.95	34.88	35.83	36.81	37.81	38.85	39.90	40.99	42.11	43.27	44.45	45.65	46.90	48.19	49.50	26
27	34.88	35.83	36.81	37.81	38.85	39.90	40.99	42.11	43.27	44.45	45.65	46.90	48.19	49.50	50.86	52.24	27
28	36.81	37.81	38.85	39.90	40.99	42.11	43.27	44.45	45.65	46.90	48.19	49.50	50.86	52.24	53.67	55.13	28
29	38.85	39.90	40.99	42.11	43.27	44.45	45.65	46.90	48.19	49.50	50.86	52.24	53.67	55.13	56.63	58.18	29
30	40.99	42.11	43.27	44.45	45.65	46.90	48.19	49.50	50.86	52.24	53.67	55.13	56.63	58.18	59.78	61.41	30
31	43.27	44.45	45.65	46.90	48.19	49.50	50.86	52.24	53.67	55.13	56.63	58.18	59.78	61.41	63.08	64.79	31
32	45.65	46.90	48.19	49.50	50.86	52.24	53.67	55.13	56.63	58.18	59.78	61.41	63.08	64.79	66.57	68.39	32
33	48.19	49.50	50.86	52.24	53.67	55.13	56.63	58.18	59.78	61.41	63.08	64.79	66.57	68.39	70.25	72.18	33
34	50.86	52.24	53.67	55.13	56.63	58.18	59.78	61.41	63.08	64.79	66.57	68.39	70.25	72.18	74.13	76.17	34
35	53.67	55.13	56.63	58.18	59.78	61.41	63.08	64.79	66.57	68.39	70.25	72.18	74.13	76.17	78.24	80.38	35
Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Range

## **REGULAR SESSION – 7:00 P.M.** - Conducting: Mayor Jeff Acerson

Pledge of Allegiance: By Invitation

Invocation: Jake Hoyt

### **Item 1 – Call to Order / Roll Call**

December 2, 2014 Lindon City Council meeting.

Jeff Acerson

Matt Bean

Van Broderick

Jake Hoyt

Carolyn Lundberg

Randi Powell

*Staff present:* \_\_\_\_\_

### **Item 2 – Presentations and Announcements**

- a) Comments / Announcements from Mayor and Council members.

### **Item 3 – Approval of Minutes**

- Review and approval of City Council minutes: ***No minutes to approve at this time.***

**Item 4 – Consent Agenda** – *(Consent agenda items are only those which have been discussed beforehand and do not require further discussion)*

- No Items.

**Item 5 – Open Session for Public Comment** *(For items not on the agenda)*

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**6. Public Hearing — Ordinance Amendment: LCC 17.72 Care Facility Overlay (20 minutes)**

Russ Watts of Watts Enterprises proposes an amendment to Lindon City Code (LCC) 17.72, Care Facility Overlay, to allow additional related occupants in some rooms. The proposed amendment would raise the total allowable occupancy of a large care facility from 90 to 105 residents. The Planning Commission recommends approval of the change.

See attached materials provided by the Planning Department.

A motion to approve should reference Ordinance #2014-19-O.

## Public Hearing — Ordinance Amendment, LCC 17.72 Care Facility Overlay

Russ Watts of Watts Enterprises proposes an amendment to Lindon City Code (LCC) 17.72, Care Facility Overlay, to allow additional, related occupants in some rooms. The proposed amendment would raise the total allowable occupancy of a large care facility from 90 to 105 residents.

<p><b>Applicant:</b> Watts Enterprises  <b>Presenting Staff:</b> Hugh Van Wagenen</p> <p><b>Zones Affected:</b> General Commercial (CG) &amp; Mixed Commercial (MC)</p> <p><b>Type of Decision:</b> Legislative  <b>Council Action Required:</b> Yes  <b>Planning Commission Vote:</b> Recommend Approval</p>	<p><b><u>SUMMARY OF KEY ISSUES</u></b></p> <p>1. Whether it is in the public interest to approve the proposed amendment.</p> <p><b><u>MOTION</u></b>  I move to (approve, deny, continue) the proposed ordinance amendment to 17.72.010 (as presented, with changes).</p>
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### **SUMMARY**

The applicant is requesting an amendment to the definitions section of the Care Facility Overlay Zone. In the coming months, the applicant will present to the Planning Commission a site plan (the site plan application does not go before the City Council) for approval of an assisted living facility at approximately 700 North and 800 West, which is in the General Commercial (CG) zone. Currently, the Lindon City Code allows assisted living facilities to accommodate up to 90 residents that require assistance with daily living activities. The applicant would like to provide accommodations for up to 15 additional residents who are related to the facility residents, but that do not require care themselves. Currently, the Code does not permit such living arrangements.

The proposed amendment in attachment 2 keeps the maximum number of residents requiring care in a large care facility at 90, but increases the overall allowable occupancy of a large care facility to accommodate up to 15 additional live in residents, as long as they are relatives of, and live with, the care facility patients.

### **MOTION**

I move to (*approve, deny, continue*) the proposed ordinance amendment to 17.72.010 (*as presented, with changes*).

### **ATTACHMENTS**

1. Proposed amendment
2. Applicant's submitted request
3. Photos of a Heber City facility developed by the same owner, operator, and contractor

## ORDINANCE NO. 2014-19-O

AN ORDINANCE OF THE CITY COUNCIL OF LINDON CITY, UTAH COUNTY, UTAH, AMENDING SECTION 17.72.010 OF THE LINDON CITY CODE TO ALLOW ADDITIONAL, RELATED OCCUPANTS IN LARGE CARE FACILITIES AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the proposed amendment further encourages Lindon's traditional, family-oriented values in accordance with the General Plan; and

WHEREAS, the Lindon City Council (the "*Council*") recognizes the value of allowing a mix of living arrangements for Lindon's Senior Population; and

WHEREAS, the Lindon City Planning Commission has recommended approving an amendment to section 17.72.010 of the Lindon City Code; and

WHEREAS, a public hearing was held on November 25, 2014, to receive public input and comment regarding the proposed amendment to allow additional, related occupants in large care facilities; and

WHEREAS, no adverse comments were received during the hearing; and

WHEREAS, the Council held a public hearing on December 2, 2014 to consider the recommendation.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Lindon, Utah County, State of Utah, as follows:

**SECTION I:** LCC 17.44.140 of the Lindon City Code is hereby amended to read as follows:

Section 17.72.010 Definitions.

1. "Care Facility" means assisted living centers, rest homes, nursing homes, convalescent facilities, retirement centers, and other facilities of this type and nature, and shall be defined as facilities which provide assistance with daily living activities for the elderly and other protected classes (as per the Federal Fair Housing Act and the Americans with Disabilities Act) which include food preparation (common kitchen facility), bathing, dressing and personal hygiene; supervision of self- administration of medications; laundry service including personal laundry; housekeeping; and 24 hour staffing. Such facilities shall be required to be licensed by the State of Utah and conform to the requirements of the Division of Human Services or successor agency as Type I or Type II facilities intended for the occupancy by two or more persons. For the purposes of this section, Lindon City shall classify the facilities as follows;
  - a. Small facility shall provide care for three (3) to sixteen (16) qualifying residents.
  - b. Large facility shall provide care for more than sixteen (16) qualifying residents, but not more than ninety (90) qualifying residents. A large facility may also accommodate up to fifteen (15) non-qualifying residents. A non-qualifying resident must reside in the same room as the qualifying resident to whom he or she is related.
2. "Qualifying resident" means an elderly individual, or an individual who is a member of a protected class as defined by the Federal Fair Housing Act and the American with Disabilities Act, who requires assistance with daily living activities.

3. “Non-qualifying resident” means an individual who is not a qualifying resident as defined in this Chapter, but is a spouse or immediate relative of a qualifying resident.

2.4. For the purposes of this section all assisted living centers, rest homes, nursing homes, elderly group care facilities, convalescent facilities, and other facilities of this type and nature, shall be referred to as “Care Facilities” or “facility.”

3.5. This section shall not apply to group homes for elderly, group homes for person with a disability, or juvenile group homes, transitional victim homes, as regulated in Section 17.70. This section shall also not apply to a family member caring for other family members where there is a relationship of child, sibling, parent, grandparent, aunt, uncle, niece, or nephew. (Ord 2007-11, amended 10/10/2007, Ord. no. 2004-2, 01/20/2004)

**SECTION II:** The provisions of this ordinance and the provisions adopted or incorporated by reference are severable. If any provision of this ordinance is found to be invalid, unlawful, or unconstitutional by a court of competent jurisdiction, the balance of the ordinance shall nevertheless be unaffected and continue in full force and effect.

**SECTION III:** Provisions of other ordinances in conflict with this ordinance and the provisions adopted or incorporated by reference are hereby repealed or amended as provided herein.

**SECTION IV:** This ordinance shall take effect immediately upon its passage and posting as provide by law.

PASSED and ADOPTED and made EFFECTIVE by the City Council of Lindon City, Utah, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

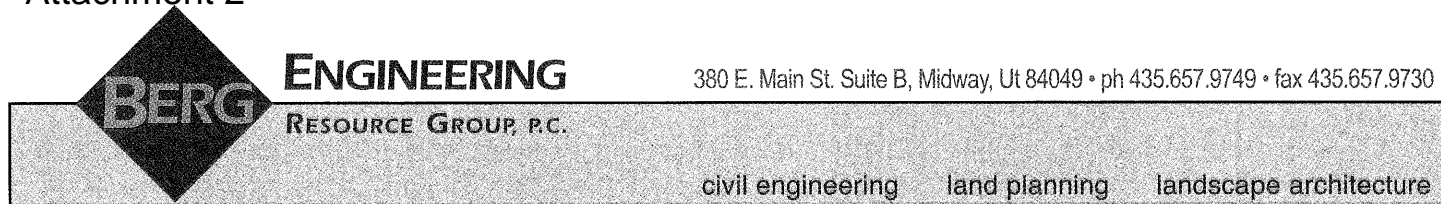
\_\_\_\_\_  
Jeff Acerson, Mayor

ATTEST:

\_\_\_\_\_  
Kathryn A. Moosman,  
Lindon City Recorder

SEAL

## Attachment 2



October 28, 2014

Adam Cowie  
City Administrator  
Lindon City  
100 North State Street  
Lindon, Utah 84042

Re: Request to Amend Chapter 17.72 - Care Facility Overlay Code

Dear Mr. Cowie:

Watts Enterprises requests an amendment to Chapter 17.72 - Care Facility Overlay of the Lindon City Code. The proposed amendment would keep the maximum number of rooms in a care facility at ninety (90) but would allow for some rooms to be double occupied to let married couples or immediate family relatives live together.

Section 17.72.010.1.b is proposed to be amended as shown below. The proposed revisions to this section of the code are highlighted in italics.

Section 17.72.010.1.b. - Definitions

Large facility shall provide care for more than sixteen (16) residents, but not more than ninety (90) *resident rooms. A total of one hundred and five (105) residents may live in a large facility, however the total number of resident rooms shall not exceed ninety (90). A maximum of 15 rooms may be double occupied with residents that are married or an immediate relative.*

We appreciate your consideration of this code amendment. The demand for assisted care facility accommodations that allow married couples to live together is growing and will be needed in the proposed Lindon facility.

Respectfully,

*Paul Berg*

Paul Berg, P.E.

## Attachment 3















**7. Major Subdivision — Lexington Cove, ~650 North Locust Avenue** *(20 minutes)*

Jason Brown requests preliminary approval of a nine (9) lot residential subdivision, including dedication of public streets, at approximately 650 North Locust Ave. in the Single Family Residential (R1-20) zone. The Planning Commission recommends approval of the subdivision.

See attached materials provided by the Planning Department.

## Major Subdivision — Lexington Cove, approx. 650 North Locust Avenue

Jason Brown requests preliminary approval of a nine (9) lot residential subdivision, including dedication of public streets, at approximately 650 North Locust Avenue in the Single Family Residential (R1-20) zone. 14-048-0.

<p><b>Applicant:</b> Jason Brown  <b>Presenting Staff:</b> Hugh Van Wagenen</p> <p><b>General Plan:</b> Residential Low  <b>Current Zone:</b> Single Family Residential (R1-20)</p> <p><b>Property Owner:</b> Jason Brown  <b>Address:</b> ~650 North Locust Avenue  <b>Parcel IDs:</b> 14:049:0326; 14:049:0327; 39:202:0001; 49:708:0003; 49:708:0004; 49:708:0005  <b>Subdivision Acreage:</b> 6.75 acres</p> <p><b>Type of Decision:</b> Administrative  <b>Council Action Required:</b> Yes  <b>Planning Commission Vote:</b> To approve the subdivision.</p>	<p><b><u>SUMMARY OF KEY ISSUES</u></b></p> <ol style="list-style-type: none"> <li>Whether to approve a nine lot residential subdivision in the Single Family Residential (R1-20) zone.</li> </ol> <p><b><u>MOTION</u></b>  I move to (<i>approve, deny, continue</i>) the applicant's request for approval of a nine lot residential subdivision with the following conditions (if any):</p> <ol style="list-style-type: none"> <li></li> <li></li> <li></li> </ol>
--	---

### **BACKGROUND**

- This is a request to create nine lots and dedicate a new public street in the Single Family Residential (R1-20) zone.

### **DISCUSSION & ANALYSIS**

#### *Lot Requirements*

- Minimum lot size in the R1-20 zone is 20,000 square feet (.46 acre). Each lot in the proposed subdivision will satisfy the minimum area requirement.

#### *Other Requirements*

- Staff has determined that the proposed subdivision complies, or will be able to comply before final approval, with all remaining land use standards in LCC 17.32.
- The City Engineer is addressing engineering standards. All engineering issues will be resolved before final approval is granted.

### **MOTION**

I move to (*approve, deny, continue*) the applicant's request for approval of a nine lot residential subdivision with the following conditions (if any):

- 
- 
-

**ATTACHMENTS**

1. Aerial photo of the proposed subdivision.
2. Photographs of the exiting site.
3. Preliminary plan.
4. Comment submitted from Eugene Fowls.

## Attachment 1

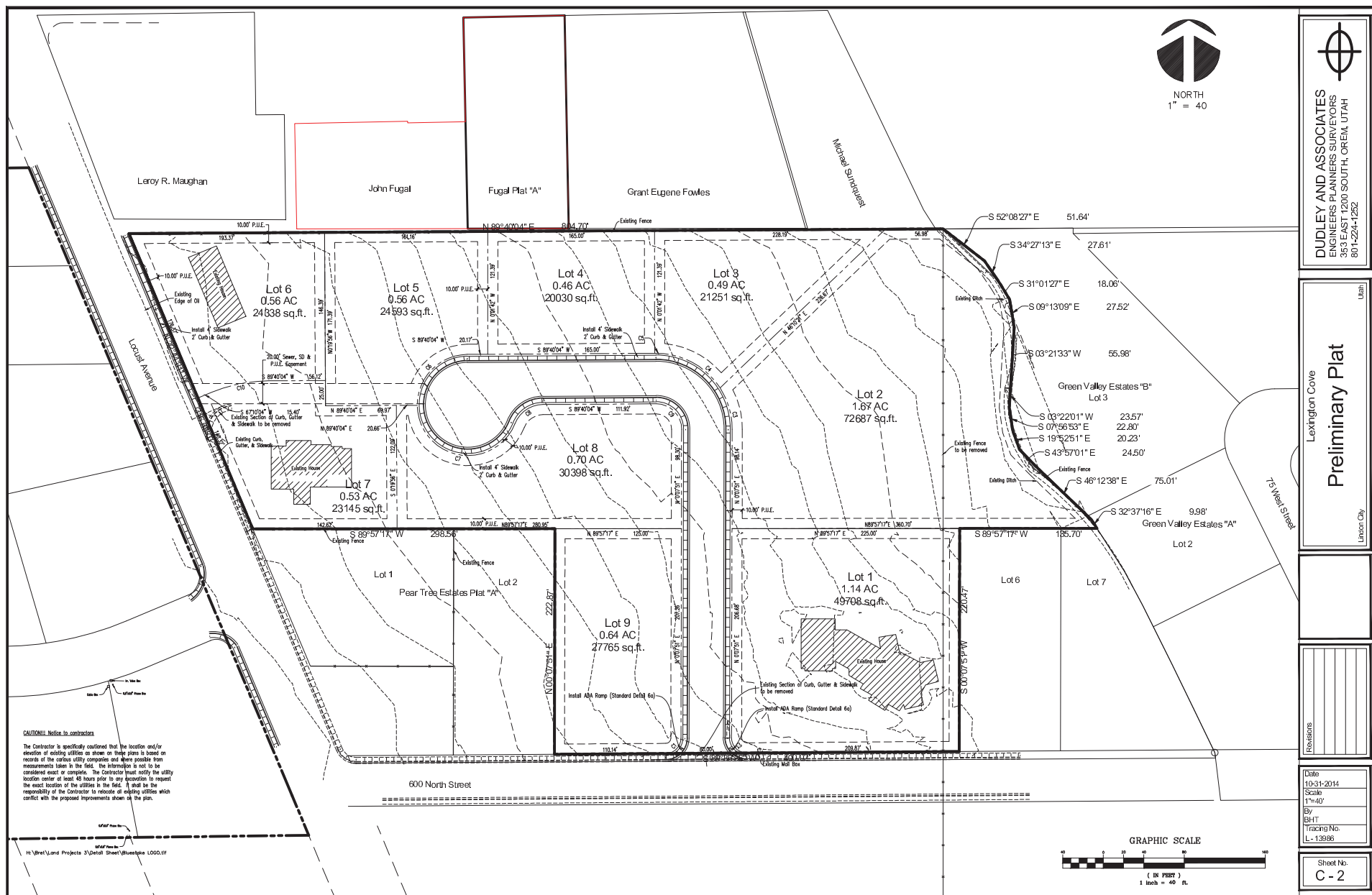








## Attachment 3



Eugene Fowles  
235 W 725 N 84042

11-24-2014

## Lindon City PLANNING Dept.

This concerns the property approxamitly  
650 North Locust Avenue (R1-20 zone)  
Lexington Cove Subdivision.

I being the owner of property on the  
North Boundry of the property to be developed.

I would Like to Know what Kind of  
privacy wall that will be installed.

I Require that it be an 8' Foot  
precast stone wall. And in Addition  
That there be a drive way Access Road  
be put in From the top of the development  
threw the North East to the Hansen  
Home witch would be in the North East corner.  
of this development

I have Lived in my home For over 30  
years, and Enjoyd my privacy AND open Feel  
of this Area. I do not Like the Idea of giving  
up this For someone Just to make a lot of money.

I would Also Like to be Able to use my property  
of approxamitly 3200 sqm feet. For witch I have  
give up so the Hansen could get to there home

This drive way Request would MAKE it Easier  
AND SAFER For the Hansen to get on Locust Av.

I know this Letter will Fall on death ears  
but I Felt I needed to SAY something.

THANK you For this opitunity.

P.S. →

NO Homes Built should be  
over one story above ground Level

Pre CAST  
Stowe  
Privacy  
Wall  
8" TALL

ROAD  
TO HANSEN Home  
Thru the North East  
Corner of Sub.



**8. Concept Review — Lindon Washburn Jewel, ~550 North Geneva Road** (20 minutes)

Paul Mugerian request feedback on a planned development proposal at approximately 550 North Geneva Road. Currently, the majority of the parcel is zoned Mixed Commercial (MC). A strip on the east side of the parcel is zoned Single Family Residential (R1-20). No official motions will be made.

See attached materials provided by the Planning Department.

## Concept Review — Lindon Washburn Jewel, approx. 550 North Geneva Road

Paul Mugerian requests feedback on a planned development proposal at approximately 550 North Geneva Road. Currently, the majority of the parcel is zoned Mixed Commercial (MC). A strip on the east side of the parcel is zoned Single Family Residential (R1-20). No official motions will be made.

<p><b>Applicant:</b> Paul Mugerian  <b>Presenting Staff:</b> Hugh Van Wagenen</p> <p><b>Type of Decision:</b> None  <b>Council Action Required:</b> No</p>	<p><b><u>SUMMARY OF KEY ITEMS</u></b></p> <ol style="list-style-type: none"> <li>1. This is a concept review to receive feedback from the City Council regarding the applicant's proposal.</li> </ol> <p><b><u>MOTION</u></b>  No motion necessary.</p>
--	---

### **OVERVIEW**

*Application Description:* Great Concept Review Project, a place where Lindon's children can start and move forward in their lives. Unique Lindon housing that fills a need and in the right place.

The applicant will bring materials involving their proposal to present to the City Council.

### **MOTION**

No motion necessary.

### **ATTACHMENTS**

1. Aerial of land involved in the concept review



**9. Action Item — Appointment to Community Center Advisory Board** (5 minutes)

The Council will review and consider recommendations to appoint Jenni Anderson and Steven Barsh to the Community Center Advisory Board (CCAB). If appointed, both individuals will serve a three-year term on the CCAB.

At the Nov. 18, 2014 City Council meeting the two individuals listed above were recommended to be appointed to the CCAB. See attached letters of appointment.

**Sample Motion:** I move to (approve, deny, continue) the appointments of Jenni Anderson and Steven Barsh to three-year terms on the Community Center Advisory Board (CCAB).

Lindon City  
100 North State Street  
Lindon, UT 84042-1808



TEL 801-785-5043  
FAX 801-785-4510  
[www.lindoncity.org](http://www.lindoncity.org)

December 3, 2014

Jenni Anderson  
660 E 400 N  
Lindon, Utah 84042

Jenni,

On December 2, 2014, the Lindon City Council approved the recommendation of Mayor Acerson to appoint you as a member of the Community Center Advisory Board (CCAB) for Lindon City. This will be your first term as a CCAB member and it is anticipated that you will serve a full three-year term which will expire the last day of December 2017 or until your respective successor has been appointed.

Meetings are typically scheduled on a quarterly basis and are held on the second Wednesday of the month. You will be contacted by the Board Chair Person by email when the next meeting approaches.

We are excited to work with you and appreciate your willingness to serve the City of Lindon. As a new member of the CCAB, I am happy to meet with you to answer any questions that you may have. Feel free to contact me at 801-769-8625 to set up a time to meet before the next scheduled meeting.

Sincerely,

---

Heath G. Bateman  
Parks and Recreation Director

---

Jeff Acerson  
Mayor

Lindon City  
100 North State Street  
Lindon, UT 84042-1808



TEL 801-785-5043  
FAX 801-785-4510  
[www.lindoncity.org](http://www.lindoncity.org)

December 3, 2014

Steven Barsh  
388 N 780 E  
Lindon, Utah 84042

Steven,

On December 2, 2014, the Lindon City Council approved the recommendation of Mayor Acerson to appoint you as a member of the Community Center Advisory Board (CCAB) for Lindon City. This will be your first term as a CCAB member and it is anticipated that you will serve a full three-year term which will expire the last day of December 2017 or until your respective successor has been appointed.

Meetings are typically scheduled on a quarterly basis and are held on the second Wednesday of the month. You will be contacted by the Board Chair Person by email when the next meeting approaches.

We are excited to work with you and appreciate your willingness to serve the City of Lindon. As a new member of the CCAB, I am happy to meet with you to answer any questions that you may have. Feel free to contact me at 801-769-8625 to set up a time to meet before the next scheduled meeting.

Sincerely,

---

Heath G. Bateman  
Parks and Recreation Director

---

Jeff Acerson  
Mayor

**10. Action Item — Bid Award, West Side RDA Detention Basin***(5 minutes)*

The Council will review and consider awarding of the bid for reconstruction of the West Side RDA storm water detention basin to the lowest bidder, Johnston & Phillips Inc., in the amount of \$18,355.00.

The City invited three different contractors to bid on this project. This invitational type bid process is permitted by our purchasing policies for the dollar estimate that this project was expected to cost. Engineers estimate for the project was \$21,035.00. Bid tallies and bid award form is attached.

This project will be funding through the remaining funds in the now expired West Side RDA. After completion of the project, any remaining funds in the RDA will be utilized for road improvement work in the District area.

**Sample Motion:** I move to award the low bid for the West Side RDA storm water detention basin project to Johnston & Phillips Inc., in the amount of \$18,355.00.





# Notice of Award

Dated: 11/24/14

Project: <b>West Side RDA Projects Detention Basin Expansion</b>	Owner: <b>Lindon City Corporation</b>	Owner's Contract No.:
Contract: <b>West Side RDA Projects Detention Basin Expansion</b>		Engineer's Project No.: <b>50-13-019</b>
Bidder: <b>Johnston and Phillips Inc.</b>		
Bidder's Address: (send Certified Mail, Return Receipt Requested) <b>251 West 1600 South , Springville, Utah 84663</b>		

You are notified that your Bid dated November 7, 2014 for the above Contract has been considered. You are the apparent Successful Bidder and are awarded a Contract for **West Side RDA Projects Detention Basin Expansion**.

Description and Scope of Work: The project consists of constructing 53 linear feet of 30" RCP overflow pipe and cleaning out approximately 645 cubic yards of soil/vegetation from the existing detention basin. The construction of the overflow line will include trenching, installation of a pre-cast overflow box and associated surface restoration. Cleaning the existing detention basin will include the removal, hauling, and disposal of the soil/organics. The work includes all items as listed and described in the Bid Form and Measurement and Payment.

The Contract Price of your Contract is Eighteen Thousand Three Hundred Fifty Five dollars (\$18,355.00).

3 copies of each of the proposed Contract Documents and Drawings accompany this Notice of Award.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award.

1. Deliver to the Owner three fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract Security Bonds as specified in the Instructions to Bidders (Article 20), and General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Deliver with the executed Contract Documents the Insurance Certificates as specified in the Instructions to Bidders (Article 20), and General Conditions (Paragraph 5.03), and the Supplementary Conditions (Paragraph SC-5.04).
4. Other conditions precedent:
  - A. Deliver Evidence of a current contractor's license.
  - B. Submission of an approved traffic control plan for all areas of work.
  - C. Submission of an approved SWPPP/Erosion Control Plan.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award and declare your Bid security forfeited. Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Lindon City Corporation  
Owner

By: \_\_\_\_\_  
Jeff Acerson

\_\_\_\_\_  
Mayor

Copy to Engineer

## Lindon City Corp: West Side RDA Projects - Detention Basin Expansion

## BID TABULATION

Project : 50-13-019

BID: November 24, 2014

UNIT PRICE SCHEDULE - BASE BID				ENGINEER'S OPINION		ESP EXCAVATION		SKIP DUNN AND SONS		JOHNSTON AND PHILLIPS	
Item #	Description	Unit	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	LS	1	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00	\$2,012.17	\$2,012.17	\$1,500.00	\$1,500.00
2	Furnish, Install, and Maintain SWPP BMP's	LS	1	\$1,500.00	\$1,500.00	\$10,000.00	\$10,000.00	\$3,573.93	\$3,573.93	\$1,000.00	\$1,000.00
3	Haul Off (Plan Quantity)	CY	645	\$10.00	\$6,450.00	\$10.00	\$6,450.00	\$12.35	\$7,965.75	\$12.00	\$7,740.00
4	Excavation and Grading of Detention Basin (Plan Quantity)	CY	645	\$3.00	\$1,935.00	\$10.00	\$6,450.00	\$3.53	\$2,276.85	\$3.00	\$1,935.00
5	Excavate for, Furnish and Install, Backfill and Compact 30" RCP Overflow Pipe	LF	53	\$50.00	\$2,650.00	\$100.00	\$5,300.00	\$50.74	\$2,689.22	\$60.00	\$3,180.00
6	Furnish and Install 4'x4' Overflow Box	EA	1	\$4,000.00	\$4,000.00	\$4,500.00	\$4,500.00	\$5,330.65	\$5,330.65	\$3,000.00	\$3,000.00
				<b>TOTAL</b>	<b>\$21,035.00</b>	<b>TOTAL</b>	<b>\$36,200.00</b>	<b>TOTAL</b>	<b>\$23,848.57</b>	<b>TOTAL</b>	<b>\$18,355.00</b>

**11. Discussion Item — Utility & Fee Waivers for Active Military Personnel** (30 minutes)

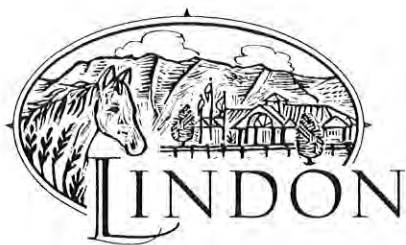
The City Council will review current policies for waivers of fees and utilities for deployed military personnel who reside within Lindon City limits, and will provide direction on whether policies need to be amended.

The attached utility fee waiver resolutions for active duty military personnel were passed in 2003, 2004, and updated in 2011 to allow waivers other city fees (recreation programs, aquatics center passes, etc). The primary purpose of the initial waivers appears to have been a desire to accommodate larger deployments of military personnel during the Iraq War. Utilities staff recalls that the City had as many as 6-10 waivers early on in the program. The City currently has one waiver that has recently submitted documentation to request another year of utility waivers. The monthly cost of supporting the single current waiver is approximately \$85.00.

It is unclear whether this program was intended for all military personnel (including career service military), or only individuals called up to active duty who are not career military staff (National Guard).

This topic was briefly discussed last year by the City Council with no action taken. Staff is looking for direction on current desires of the Council regarding continuation of this program. If modification of the program is desired, Staff will prepare a new resolution to reflect updates to the program.

No motion needed.



## LINDON CITY MILITARY UTILITY WAIVER APPLICATION

Date \_\_\_\_\_

Account \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone# \_\_\_\_\_

I, the undersigned, hereby apply for exemption from all Utility charges except the secondary irrigation charge per month, pursuant to the Lindon City Code and Resolution #2011.6.

I certify to the following:

- I am a Military member, or the spouse of a Military member, currently called to active duty. A copy of the activation to active duty "order" will need to be given to the City.
- The existing Utility Account is in my or my spouse's name.
- I agree to notify the City when the Military member returns home and is deactivated from active duty.

I understand that this waiver will be effective for (1) year retroactive to the date of active duty, or until the member returns home and is de-activated from active duty, whichever occurs first.

Signed:

Applicant \_\_\_\_\_

City Official \_\_\_\_\_

COPY

RESOLUTION NO. 2011-6-R

**A RESOLUTION APPROVING AND AUTHORIZING THE WAIVER OF FEES  
FOR THE BENEFIT OF DEPLOYED MILITARY SERVICE MEMBERS  
DURING THE TIME OF THE SERVICE MEMBER'S DEPLOYMENT IN  
ACCORDANCE WITH THE COMMUNITY COVENANT RECENTLY  
APPROVED, AND SETTING AN EFFECTIVE DATE.**

WHEREAS, the Municipal Council of Lindon City recognizes that the active duty call-up of military personnel has caused and will cause certain financial and emotional hardships on families; and

WHEREAS, the City Council recognizes the great service and sacrifice performed for the City and our Nation by these military members and has the authority to help mitigate some of the financial hardships caused by this action; and

WHEREAS, it is only proper for the City Council, as elected representatives of the citizens of Lindon City, to express this appreciation for service and sacrifice by waiving certain recreational, park reservations, and entry fees for the families of these military personnel; and

WHEREAS, it is now the desire of the Municipal Council of Lindon City to act to waive certain fees and charges required for participation in city programs and facilities.

THEREFORE, BE IT RESOLVED by the Lindon City Council as follows:

Section 1. The following guidelines will be necessary to claim the waiver of these fees:

- The deployed member and family qualify for the utility account waiver
- A waiver request will need to be completed by the family.
- The waiver of fees includes all recreational registration and class fees, Aquatics Center family passes, rental of facilities and park pavilions for the family or any member of the family.
- The waiver is extended until the member is de-activated from active duty.

Section 2. The Finance Director, Utility Clerk, and Parks and Recreation Director are authorized to accept the application and waive the applicable fees.

Section 4. This resolution shall take effect immediately upon passage.

Adopted and approved this 21 day of June, 2011.

By Jerald I. Hatch  
Jerald I. Hatch, Mayor Pro Tem

Attest:

By Debra S. Cullimore  
Debra S. Cullimore, City Recorder

SEAL:



COPY

RESOLUTION NO. 2004-5

**A RESOLUTION APPROVING AND AUTHORIZING AN EXTENSION OF THE  
WAIVER OF CERTAIN UTILITY FEES FOR MILIARY PERSONNEL CALLED  
UP FOR ACTIVE DUTY FOR THE WAR IN IRAQ AND SETTING AN  
EFFECTIVE DATE.**

WHEREAS, the Municipal Council of Lindon City recognizes that the active duty call-up of military personnel for the war in Iraq has caused and will cause certain financial and emotional hardships on families; and

WHEREAS, the City Council recognizes the great service and sacrifice performed for the City and our Nation by these military members and has the authority to help mitigate some of the financial hardships caused by this action; and

WHEREAS, it is only proper for the City Council, as elected representatives of the citizens of Lindon City, to express this appreciation for service and sacrifice by waiving certain utility fees for these military personnel; and

WHEREAS, it is now the desire of the Municipal Council of Lindon City to act to extend the waiver of certain utility fees charged by the City.

THEREFORE, BE IT RESOLVED by the Lindon City Council as follows:

Section 1. The following guidelines will be necessary to claim the waiver of utility fees:

- The utility account has to be in the name of the military member or the spouse of the member.
- A copy of the activation to active duty "orders" will need to be given to the city.
- The applicable person can be either spouse.
- A waiver application will need to be completed by the family.
- The waiver of fees includes all utility charges except the secondary irrigation charge per month. (Bond payments depend upon this collection.)
- The waiver is hereby extended until the member returns home and is de-activated from active duty, whichever occurs first.
- The waiver is retroactive to the date of the expiration of the first resolution which initiated the waiver. (Resolution 2003-6)


Section 2. The Finance Director or Utility Clerk is authorized to accept the application and waive the applicable fees.

Section 4. This resolution shall take effect immediately upon passage.

Adopted and approved this 4<sup>th</sup> day of May, 2004.

By   
Larry A. Ellertson, Mayor

Attest:

By   
Ott H. Dameron, City Recorder

SEAL:

COPY

**RESOLUTION NO. 2003-6**

**A RESOLUTION APPROVING AND AUTHORIZING A WAIVER OF CERTAIN UTILITY FEES FOR MILITARY PERSONNEL CALLED UP FOR ACTIVE DUTY FOR THE WAR IN IRAQ AND SETTING AN EFFECTIVE DATE.**

WHEREAS, the Municipal Council of Lindon City recognizes that the active duty call-up of military personnel for the war in Iraq has caused and will cause certain financial and emotional hardships on families; and

WHEREAS, the City Council recognizes the great service and sacrifice performed for the City and our Nation by these military members and has the authority to help mitigate some of the financial hardships caused by this action; and

WHEREAS, it is only proper for the City Council, as elected representatives of the citizens of Lindon City, to express this appreciation for service and sacrifice by waiving certain utility fees for these military personnel; and

WHEREAS, it is now the desire of the Municipal Council of Lindon City to act to waive certain utility fees charged by the City.

THEREFORE, BE IT RESOLVED by the Lindon City Council as follows:

Section 1. The following guidelines will be necessary to claim the waiver of utility fees:

- The utility account has to be in the name of the military member or the spouse of the member.
- A copy of the activation to active duty "orders" will need to be given to the city.
- The applicable person can be either spouse.
- A waiver application will need to be completed by the family.
- The waiver of fees includes all utility charges except the secondary irrigation charge per month. (Bond payments depend upon this collection.)
- The waiver will be effective for one year or until the member returns home and is de-activated from active duty, whichever occurs first.


Section 2. The Finance Director or Utility Clerk is authorized to accept the application and waive the applicable fees.

Section 4. This resolution shall take effect immediately upon passage.

Adopted and approved this 15<sup>th</sup> day of April, 2003.

Attest:

By

  
Ott H. Dameron, City Recorder

By

  
Larry A. Ellertson, Mayor

SEAL:



## 10. **Council Reports:**

*(20 minutes)*

- |  |                    |
|--|--------------------|
| A) MAG, COG, UIA, Utah Lake, ULCT, Budget Committee                            | - Jeff Acerson     |
| B) Public Works, Irrigation/water, City Buildings                              | - Van Broderick    |
| C) Planning, BD of Adjustments, General Plan, Budget Committee                 | - Matt Bean        |
| D) Parks & Recreation, Trails, Tree Board, Cemetery                            | - Carolyn Lundberg |
| E) Administration, Com Center Board, Lindon Days, Chamber of Commerce          | - Randi Powell     |
| F) Public Safety, Court, Animal Control, Historic Commission, Budget Committee | - Jacob Hoyt       |

## II. **Administrator's Report:**

(20 minutes)

### **Misc Updates:**

- November City newsletter:  
[http://siterepository.s3.amazonaws.com/442/november14final\\_20141112112354.pdf](http://siterepository.s3.amazonaws.com/442/november14final_20141112112354.pdf)
- Land Use Project Tracking List – see attached.
- Ivory Homes development
  - Joint PC/CC plan review meeting: Tuesday, Dec 9<sup>th</sup>, 6-8pm
- Public Safety Bldg –
  - Utilities / Monthly operating cost study in progress
  - How to proceed?
- Misc. Items:

### **Upcoming Meetings & Events:**

- Newsletter Assignment: **Mayor Acerson** - January newsletter article. *Due by last week in December.*
- Dec 1<sup>st</sup> @ 6:30pm – Tree Lighting Ceremony at Community Center **Mayor, Jake**
- Dec 8<sup>th</sup> @ Noon (special Monday mtg) – Engineering Coordination mtg @ Public Works. **Mayor, Van, ???**
- Dec 9<sup>th</sup> – Joint PC/CC work session w/Ivory Homes, 6-8pm **All Council members**

### **Future items:**

- FY 2013-14 Financial Audit Report (Dec 19<sup>th</sup>)
- Employee Policy Manual updates
- Performance evaluations, compensation, and benefit studies

# Adjourn

As of November 25, 2014

## PROJECT TRACKING LIST

1 of 2

APPLICATION NAME	APPLICATION DATE	APPLICANT INFORMATION	PLANNING COMM.	CITY COUNCIL
			DATE	DATE
<b>Ordinance changes: LCC 17.38 'Bonds for Completion of Improvements to Real Property'</b>	January 2014	City Initiated	Mar. 11	TBD
<i>City initiated ordinance changes needed to bring code into compliance with current practices and State laws.</i>				
<b>Zone Change: Old Town Square</b>	Feb 1, 2012	Scott Larsen	Feb. 14, continued	Pending
<i>Request for approval of a zone change for two parcels located at 873 West Center Street from R1-20 (Residential Low) to LI (Light Industrial).</i>				
<b>Property Line Adjustment: LBA Rentals</b>	Mar 12, 2012	Lois Bown-Atheling	N/A	N/A
<i>Request for approval of a property line adjustment to clean up existing parcels lines for five parcels in the CG zone at 162 &amp; 140 South Main Street. This project is in conjunction with the Castle Park project.</i>				
<b>Ordinance changes: LCC 17.32, 17.58, 17.66.020 'Subdivisions'</b>	Nov. 2012	City Initiated	Nov. 13, Dec. 11, Jan. 8, Jan. 22	TBD
<i>City initiated ordinance changes needed to bring code into compliance with current practices and State laws.</i>				
<b>Site Plan: Lindon Senior Apartments</b>	Sept. 2013	Matt Gneiting	TBD	TBD
<i>Request for site plan approval for senior housing apartments on State &amp; Main</i>				
<b>Amended Site Plan: Wasatch Ornamental Iron</b>	June 2014	Melvin Radmall	N/A	N/A
<i>Request for staff approval of a 16x18 machine cover in the LI zone located at 310 North Geneva Road.</i>				
<b>Reasonable Accommodation: Reflections Recovery</b>	Sept. 2014	Ron Wentz	TBD	TBD
<i>Request for a reasonable accommodation from four to sixteen individuals for group living facilities for disabled persons. 145 S 200 E</i>				
<b>Miscellaneous: UIS Detention Basin Upgrade</b>	Sept. 2014	MS Properties	N/A	N/A
<i>Request for staff approval of an upgrade to a detention basin at 433 N 1030 W.</i>				
<b>Property Line Adjustment</b>	Oct. 2014	Steven Merrill	N/A	N/A
<i>Request for a property line adjustment at 455 E 500 N. Staff approved.</i>				
<b>General Plan Map Amendment: Colmena Group</b>	Oct. 2014	Bryan Stevenson	Oct. 28	Nov. 5
<i>Request for a General Plan Map Change from General Commercial to Light Industrial at ~600 South Geneva Road</i>				
<b>Zone Map Amendment: Colmena Group</b>	Oct. 2014	Bryan Stevenson	Oct. 28	Nov. 5
<i>Request for a Zone Map Change from General Commercial A8 to Light Industrial at ~600 South Geneva Road.</i>				
<b>Conditional Use Permit: Planet Power Toys</b>	Oct. 2014	Lynn A. Clingo	Nov. 11	N/A
<i>Request to operate a personal recreational vehicle dealership in the General Commercial Zone at 165 South State. ATVs, Boats, RVs, Used Cars.</i>				
<b>Ordinance Amendment: LCC 17.72, Care Facility Overlay</b>	Oct. 2014	Russ Watts	Nov. 25	TBD
<i>Request to amend LCC 17.72 to allow additional, related occupants in care facilities.</i>				
<b>Minor Subdivision: Lindon Spring Gardens</b>	Oct. 2014	Russ Watts	Nov. 25	N/A
<i>Request for approval of a 1 lot subdivision at 700 N 800 W.</i>				
<b>Major Subdivision: Lexington Cove</b>	Nov. 2014	Jason Brown	Nov. 25	TBD
<i>Request for approval of a 9 lot subdivision at approx. 650 N Locust Ave.</i>				
<b>Site Plan: Kids Village</b>	Nov. 2014	Ann Whittaker	Nov. 25	N/A
<i>Request for site plan approval of a private school at 200 N. State Street.</i>				
<b>Minor Subdivision: Pen Subdivision</b>	Nov. 2014	Pat Nelson	Nov. 25	N/A
<i>Request for approval of a 2 lot subdivision at approximately 400 North Canal Dr.</i>				
<b>Plat Amendment: Kids Village</b>	Nov. 2014	Ann Whittaker	Dec. 9	N/A
<i>Request for approval of a plat amendment of Old Station Square Plat B to remove language limited access to lot 12 from State Street.</i>				
<b>NOTE: This Project Tracking List is for reference purposes only. All application review dates are subject to change.</b>				
<b>PC / CC Approved Projects - Working through final staff &amp; engineering reviews (site plans have not been finalized - or plat has not recorded yet):</b>				
Stableridge Plat D	Tim Clyde – R2 Project		Old Station Square Lots 11 & 12	
AM Bank – Site Plan	Joyner Business Park, Lot 9 Site Plan		Olsen Industrial Park Sub, Plat A (Sunroc)	
Lindon Gateway II	Freeway Business Park II		Lindon Harbor Industrial Park II	
West Meadows Industrial Sub (Williamson Subdivision Plat A)	Keetch Estates Plat A		Lakeside Business Park Plat A	
Craig Olsen Site Plan	Noah's Life Site Plan		Green Valley Subdivision	
LCD Business Center			Noah's Life Subdivision	
Long Orchard Subdivision				
Bishop Corner Plat B				

Board of Adjustment		
Applicant	Application Date	Meeting Date

Annual Reviews				
APPLICATION NAME	APPLICATION DATE	APPLICANT INFORMATION	PLANNING COMM.	CITY COUNCIL
			DATE	DATE
<b>Annual review - Lindon Care Center</b> 680 North State Street (File # 05.0383.8) <a href="mailto:administrator@lindoncare.com">administrator@lindoncare.com</a>	Existing use.	Lindon Care Center Manager: Christine Christensen 801-372-1970.	<b>March 2015</b> Last Reviewed: 3/14	N/A
<i>Annual review of care center to ensure conformance with City Code. Care center is a pre-existing use in the CG zone.</i>				
<b>Annual review of CUP - Housing Authority of Utah County - Group home. 365 E. 400 N. (File # 03.0213.1)</b> <a href="mailto:lsmith@housinguc.org">lsmith@housinguc.org</a>	Existing CUP	Housing Auth. Of Utah County Director: Lynell Smith 801-373-8333.	<b>March 2015</b> Last Reviewed: 3/14	N/A
<i>Annual review of CUP to ensure conformance with City Code. Group home at entrance to Hollow Park was permitted for up to 3 disabled persons.</i>				
<b>Heritage Youth Services - Timpview Residential Treatment Center. 200 N. Anderson Ln. (File # 05.0345)</b> <a href="mailto:info@heritageyouth.com">info@heritageyouth.com</a> <a href="mailto:info@birdseyvertc.com">info@birdseyvertc.com</a>	Existing CUP	HYS: Corbin Linde, Lynn Loftin 801-798-8949 or 798-9077	<b>March 2015</b> Last Reviewed: 3/14	N/A
<i>Annual review required by PC to ensure CUP conditions are being met. Juvenile group home is permitted for up to 12 youth (16 for Timp RTC) not over the age of 18.</i>				

Grant Applications	
Pending	Awarded
<b>Bikes Belong</b> - Trail construction grant. Requested amount: \$10,000 o Status: NOT SELECTED FOR 2010. WILL RE-APPLY IN 2014.	<b>MAG Bicycle Master Plan Study</b> Awarded funds to hire consultant to develop bicycle master plan to increase safety and ridership throughout the city.
<b>Land and Water</b> – Trail construction grant. Requested amount: \$200,000 o Status: NOT SELECTED. RE-APPLY IN 2014.	<b>Utah Heritage Foundation</b> — Lindon Senior Center Awarded 2013 Heritage Award in the Category of Adaptive Use Project.
<b>Hazard Mitigation Grant / MAG Disaster Relief Funds-</b> (pipe main ditch)	<b>EDC Utah 2014</b> — Awarded matching grant to attend ICSC Intermountain States Idea Exchange 2014.
<b>FEMA Hazard Mitigation Grant</b> – (pipe Main Ditch)	<b>CDBG 2014 Grant</b> – Senior Center Computer Lab (\$19,000)

Planning Dept - Projects and Committees			
On-going activities (2014 yearly totals)	Misc. projects	UDOT / MAG projects	Committees
Building permits Issued: 201 New residential units: 50	2010-15 General Plan implementation (zoning, Ag land inventory, etc.)	700 North CDA	Utah Lake Commission Technical Committee: Bi-Monthly
New business licenses: 69	Lindon Hollow Creek-Corps of Eng., ditch relocation	Lindon Bicycle Master Plan	MAG Technical Advisory Committee: Monthly
Land Use Applications: 43	Lindon Heritage Trail Phase 3		Lindon Historic Preservation Commission: Bimonthly
Drug-free zone maps: 21			