

2 The Lindon City Council held a regularly scheduled meeting beginning with a work  
session at 6:00 p.m. on **Tuesday, May 20, 2014**, in the Lindon City Center, City Council  
Chambers, 100 North State Street, Lindon, Utah.

4 **WORK SESSION** – 6:00 P.M. – Conducting: Jeff Acerson, Mayor

6 Lindon City Finance Director, Kristen Colson, will review budgetary items and financial  
8 matters related to the proposed 2014-15 fiscal year budget. No motions will be made at  
this work session.

10 **PRESENT**

**ABSENT**

12 Jeff Acerson, Mayor  
13 Matt Bean, Councilmember  
14 Randi Powell, Councilmember  
15 Van Broderick, Councilmember  
16 Jacob Hoyt, Councilmember  
17 Adam Cowie, City Administrator  
18 Cody Cullimore, Chief of Police  
19 Kathryn Moosman, City Recorder

20 The meeting was called to order at 6:00 p.m.

22 **Discussion:**

24 Adam Cowie, City Administrator, opened the discussion by stating Kristen  
26 Colson, Lindon City Finance Director is in attendance to present the budgetary and  
financial items related to the proposed 2014-2015 fiscal year budget. Mr. Cowie noted  
28 that this is a discussion item only and no decisions or motions will be made tonight. He  
sated the budget public hearings to be held on June 3<sup>rd</sup> and June 17<sup>th</sup> have been noticed  
30 and advertised, where these items will be reviewed again in more detail and action will be  
taken at the June 17<sup>th</sup> meeting. He stated that Ms. Colson will be reviewing the bigger  
32 budget issues tonight for feedback and to get a general impression of what items the  
Council needs more information on etc.

34 Ms. Colson opened the discussion by referencing the 2014-2015 Major Budget  
36 Issues as follows:

38 **Budget Issue #1: Should Lindon City provide employees with a 1.4% Cost Of Living  
Allowance (COLA) increase and provide for a merit step increase in January?**

40 Ms. Colson began by giving a summary of Budget Issue #1. She noted that this is  
42 a budget issue that is done annually (except for three years due to the recession) and  
noted the increase to the budget is shown by fund. She added that the Consumer Price  
44 Index (CPI) had an average annual increase of 1.4% from March 2013 to February 2014  
according to US Department of Labor. Ms. Colson stated the performance evaluations  
46 are performed annually in January at which time merit increases will be made available to

2 those who meet the criteria. She went on to say that historically, COLA and merit  
increases have provided somewhat consistent buying power for the employees and have  
kept salaries competitive and employee morale high.

4 Councilmember Hoyt questioned how often a merit increase is denied. Mr.  
Cowie stated that it happens occasionally and the increase depends on the employee's  
6 performance. He further stated that the Department Head does the review which then  
goes through his office and is then signed off by Councilmember Powell.

8 Councilmember Powell commented that there are several eyes on each evaluation to  
ensure it is correct and nothing is going under the radar. Councilmember Lundberg  
10 inquired if Lindon City has ever created a salary range for positions to compare with  
other like size cities. Mr. Cowie confirmed they complete a salary study periodically.  
12 Ms. Colson commented that there is a section in the budget document showing  
compensation, range and step for each position.

14 Ms. Colson then referenced the Differential Fiscal Impact as follows:

	<b>COLA only</b>	<b>Merit Only</b>	<b>COLA &amp; Merit</b>
General Fund	\$43,933	\$36,984	\$82,390
Water Fund	\$2,766	\$2,697	\$5,501
Sewer Fund	\$1,632	\$1,592	\$3,246
Storm Water Fund	\$2,182	\$2,128	\$4,340
Recreation Fund	\$2,358	\$2,299	\$4,689
<b>Citywide Totals</b>	<b>\$52,871</b>	<b>\$45,699</b>	<b>\$100,166</b>

16 Ms. Colson noted that both the COLA and Merit increases are reflected in the Proposed  
18 Budget.

20 **Budget Issue #2: Should Lindon City hire a full-time Water Technician, a part-time**  
22 **Utilities Technician, and change the Community Center Program Coordinator from**  
**part-time to fulltime?**

24 Ms. Colson began by giving a summary of Budget Issue #2. She noted the Public  
Works Director has requested that a full-time Water Technician be hired to assist in the  
26 water division. He has also requested a part-time Utilities Technician be hired to manage  
Blue Stake requests and assist with water meter reading and shut offs.

28 Ms. Colson also noted the Parks and Recreation Director has requested that the  
Community Center Program Coordinator be changed from part-time to full-time, which  
30 would allow more time to initiate and oversee classes and activities held at the  
Community Center. Ms. Colson stated that they are recommending that half of the cost  
32 of this position be funded by the PARC Tax and so the net increase to the recreation fund  
would only be \$7,785 for the 2014-2015 fiscal year (including salary and benefits).

34 Ms. Colson then referenced the Fiscal Impact. She noted that the amounts shown  
below reflect both salaries and benefits, without COLA and Merit increases for these  
36 positions. She added that the COLA and Merit increase costs for these positions are  
included with Budget Issue #1.

2	<u>Water Technician</u>	
	Water Fund	\$62,068
4	<u>Utilities Technician</u>	
	Water Fund	\$9,150
6	Sewer Fund	\$4,575
	Storm Water Fund	<u>\$4,575</u>
8	Total	\$18,300
10	<u>Program Coordinator</u>	
	Recreation Fund	\$32,272
12	PARC Tax	<u>\$32,272</u>
	Total	\$64,544

14 Ms. Colson noted that all of these positions are reflected in the Proposed Budget.

16 **Budget Issue #3: Should Lindon City increase Water, Sewer and Storm Water utility rates?**

20 Ms. Colson began by giving a summary of Budget Issue #3. She explained that  
 22 the utility rates should not only cover current operational expenses, but also allow  
 reserves to be established over time in order to fund repairing and/or replacing aging  
 24 system components. Ms. Colson noted that the current utility rates do not meet this  
 objective. She further noted that she received an updated utility rate study from the City  
 Engineer today. Mr. Cowie distributed the new rate sheet to the Councilmembers  
 26 followed by discussion. He also showed a graph depicting the ending fund balances.

28 Ms. Colson then referenced the recommended rate changes listed below along with the  
 2013-2014 rates followed by discussion.

Utility	2013-2014 Rates	Recommended 2014-2015 Rates
<b>Water</b> (1" meter)		
Below North Union Canal		
Base	\$15.70	
Usage	\$1.29 / kgal	
Above North Union Canal		
Base		TBD
Usage	\$16.91	by Engineer's
Upper Foothills		Study
Base	\$1.34 / kgal	
Usage	\$26.14	
	\$1.63 / kgal	
<b>Sewer</b>		
Base	\$16.32	TBD
Usage	\$2.93 / kgal	
<b>Storm Water</b> (per ESU)	\$4.84	TBD

30 (kgal = 1000 gallons; ESU = Equivalent Service Unit, i.e. a single family home)

2 Mr. Cowie asked for the Council's thoughts on a 5 year plan with the option to  
3 review annually. Mayor Acerson commented that he is comfortable with the 12%  
4 increase for five years with the option to adjust it as needed. Following discussion the  
5 Council was in agreement on the five year plan. Ms. Colson then presented the updated  
6 PARC tax chart including the changes made from the previous meeting. Ms. Colson was  
7 not able to review the fee schedule changes due to time constraints, however, she noted  
8 the Council could contact her with any questions or concerns they may have. Ms. Colson  
9 concluded by stating there will be two budget public hearings to vote and pass the final  
10 budget. She explained the final budget will include a budget message (to introduce the  
11 budget), the proposed budget (including summaries and graphs), the fee schedule  
12 (including any changes), budget issues (to vote on), financial policies and also the  
13 compensation plan.

14 Mayor Acerson then thanked Ms. Colson for her presentation and for her hard  
15 work on the budget. He called for any further discussion or comments. Hearing none he  
16 concluded the work session at 6:58 p.m.

17 **REGULAR SESSION** – 7:00 P.M.

18 Conducting: Jeff Acerson, Mayor  
19 Pledge of Allegiance: Chief Cody Cullimore  
20 Invocation: Mayor Jeff Acerson

21 **PRESENT** **ABSENT**

22  
23 Jeff Acerson, Mayor  
24 Matt Bean, Councilmember  
25 Randi Powell, Councilmember  
26 Van Broderick, Councilmember  
27 Jacob Hoyt, Councilmember  
28 Carolyn Lundberg, Councilmember  
29 Adam Cowie, City Administrator  
30 Cody Cullimore, Chief of Police  
31 Kathryn Moosman, City Recorder

32  
33 **1. Call to Order/Roll Call** – The meeting was called to order at 7:00 p.m.

34 **2. Presentations/Announcements** –

35 i) **Mayor/Council Comments** – Councilmember Broderick mentioned that the  
36 issue of prayer in meetings was challenged two weeks ago in the US Supreme  
37 Court and the issue was upheld.

38 ii) **Presentation** – *URMMA Dividends*. Kathy Kenison, Administrative Services  
39 Manager, and Karl Parker with Utah Risk Management Mutual Association  
40 (URMMA), will make a presentation of dividends to the City from URMMA.  
41  
42  
43  
44

Ms. Kenison stated that their executive committee met and declared a dividend equal to 20% of the earned premium for the City this year. Ms. Kenison noted that, as a general policy, URMMA does not give a dividend every year, so to actually get a check back doesn't happen that often. She expressed her appreciation to Lindon City for being a part of URMMA. She then presented the dividend check to the City in the amount of \$5,546.00. Ms. Kenison also made a suggestion to use the funds for a project to make the city safer for the city and for the residents. Mayor Acerson thanked Ms. Kenison and Mr. Parker for the dividend check and expressed his appreciation for the work they do for the City.

**3. Approval of Minutes** – The minutes of the Special Joint Session of April 29, 2014 and the regular meeting of the City Council of May 6, 2014 were reviewed.

COUNCILMEMBER BRODERICK MOVED TO APPROVE THE MINUTES OF THE MEETINGS OF APRIL 29, 2014 AND MAY 6, 2014 AS WRITTEN. COUNCILMEMBER BEAN SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

COUNCILMEMBER POWELL	AYE
COUNCILMEMBER BEAN	AYE
COUNCILMEMBER BRODERICK	AYE
COUNCILMEMBER HOYT	AYE
COUNCILMEMBER LUNDBERG	AYE

THE MOTION CARRIED UNANIMOUSLY.

**4. Consent Agenda** – No items.

**5. Open Session for Public Comment** – Mayor Acerson called for any public comment not listed as an agenda item.

Jeff Wilson, resident in attendance, approached the Council at this time. Mr. Wilson commented that he owns a small farm at 580 East 800 North. He noted that a corner of his property serves as a major portion of the 800 North Street that serves the Highlands at Bald Mountain and Coulson Cove subdivisions. Mr. Wilson commented that the current roadway does not meet the traffic standards. He further commented that there are safety issues and the defacto use of his property. He noted that he has met with the Lindon City Development Department regarding this issue and they responded that they decided to leave things as they are. Mr. Wilson stated that he set out straw bales on the corner of his property hoping to raise some awareness of the problem and was immediately told by the city that the straw would have to go. He added that the awareness point was made. He stated that he spoke with the residents in the neighborhood and they were disappointed that the city could not do anything.

Mr. Wilson further commented that the collector plan includes taking people's property, even though it is likely it many years or may not happen at all. He stated that no one he has talked to seems to want this; no one wants 35 mph traffic through the neighborhood. He added that no one wants to let the city extort their property for this "pipe dream" that may never happen. Mr. Wilson then presented a copy of the letter for reference.

2 Mr. Cowie gave a brief background of the issue from the City's standpoint. He  
3 stated that he will check with the Planning Director for a current update on the situation.  
4 He added that it is the hope of Lindon City to work with the property owners and  
5 continue to move forward towards improving the roadway as the property owners desire  
6 to improve their properties. There was then some general discussion by the Council  
7 regarding this issue. Following discussion, Mayor Acerson directed Mr. Wilson to  
8 submit a draft of what he would recommend what he would like to see happen, from his  
9 point of view, for the City Council and staff to review and come to a viable solution. Mr.  
10 Wilson stated that he will follow up and submit a draft to the City. Mayor Acerson called  
11 for any further public comments. Hearing none he moved on to the next agenda item.

## 12 **CURRENT BUSINESS**

14 **6. Review and Action** – *Lindon Days Grand Marshal(s)*. The City Council will discuss  
15 possible Grand Marshal(s) for the 2014 Lindon Days and make a final selection.  
16 Previously considered individuals will be unavailable during the Lindon Days events.

18 Adam Cowie, City Administrator, led the discussion by giving a brief summary of  
19 this agenda item stating the City Council will discuss possible names for Grand  
20 Marshal(s) for the 2014 Lindon Days and make a final selection. Mayor Acerson stated  
21 that he spoke with Kent and Janet Anderson and noted that they will be unavailable to  
22 participate as Grand Marshals during the Lindon Days events. The Council then  
23 discussed several individuals as possible Grand Marshals. Following some discussion the  
24 Council was in agreement to extend the invitation for the 2014 Lindon Days Grand  
25 Marshals to David and Marilyn Thurgood. Mr. Cowie noted that the Mayor will contact  
26 the individuals to extend the invitation. Councilmember Powell suggested including an  
27 alternate in the motion in the event that the Thurgood's cannot accept the invitation.

28 Mayor Acerson called for any further comments or questions from the Council.  
29 Hearing none he called for a motion.

30 COUNCILMEMBER POWELL MOVED TO RECOMMEND DAVID AND  
31 MARILYN THURGOOD AS THE 2014 LINDON DAYS GRAND MARSHALS AND  
32 TO ALSO RECOMMEND LINDSEY AND JOHN BAYLESS AS ALTERNATES.  
33 COUNCILMEMBER HOYT SECONDED THE MOTION. THE VOTE WAS  
34 RECORDED AS FOLLOWS:

36 COUNCILMEMBER POWELL AYE

COUNCILMEMBER BEAN AYE

38 COUNCILMEMBER BRODERICK AYE

COUNCILMEMBER HOYT AYE

40 COUNCILMEMBER LUNDBERG AYE

THE MOTION CARRIED UNANIMOUSLY.

42 **7. Discussion Item** – *Closed Session to Discuss Pending or Imminent Litigation per*  
43 *UCA 52-4-205*. The City Council will enter into a closed executive session per UCA  
44 *52-4-205*.  
45

2 COUNCILMEMBER LUNDBERG MOVED TO RECESS THE REGULAR  
CITY COUNCIL MEETING AND MOVE INTO A CLOSED EXECUTIVE SESSION  
AT 7:48 P.M. COUNCILMEMBER BRODERICK SECONDED THE MOTION. ALL  
4 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

6 COUNCILMEMBER POWELL MOVED TO ADJOURN THE CLOSED  
EXECUTIVE SESSION AND RE-CONVENE THE CITY COUNCIL MEETING AT  
8 9:20 P.M. COUNCILMEMBER BRODERICK SECONDED THE MOTION. ALL  
PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

## 10 **8. COUNCIL REPORTS:**

12 **Councilmember Powell** – Councilmember Powell mentioned that she did a walk thru  
14 with Total Property Management (TPM) at the city owned residence on Main Street and  
noted that the house is in need of some repairs, i.e., carpet, tile missing, a staircase that  
16 needs to be fixed etc. Mr. Cowie stated that he will have Phil Brown, Chief Building  
Official, look into this issue. Councilmember Powell also complimented the City and  
18 staff on how nice State Street looks because of weed abatement control. She also  
reported that there has been a rash of home break-ins recently.

20 Councilmember Powell then brought up the Public Safety Building and  
mentioned a different approach that could possibly be taken due to budget constraints etc.  
22 She asked the Council to think about the fact that the City has an entity that can fund the  
Community Center (which we already own) and convert and retro-fit it into the Public  
24 Safety Building. Councilmember Powell stated that she has talked to several individuals  
to see if this is even feasible. She commented that the city could bond for a Community  
26 Center since we already have a revenue stream (PARC tax) that could fund a bond vs. a  
bond for a full Public Safety Building with NO revenue stream; just general funds  
28 expenditure. Councilmember Powell explained this new (possible two story) Community  
Center could be located on the hill overlooking the rodeo grounds and connect to the  
30 Aquatics Center and also cover the lap pool for year round use. Councilmember Powell  
stated that she feels this could work and noted that it does not have to be an elaborate  
32 facility. She stated that there is 3 million (potentially) to work with and noted that it  
could be done phases. She went on to say that it would be great to put our residents in a  
34 structurally sound building.

36 Councilmember Powell added that there are ways to raise revenue to retrofit the  
Community Center to convert the South half into Fire and the North half into Police or  
Planning and give the entire lower floor to the Police, and make it into a lovely building  
38 that fits the character of Lindon. She asked the Council to think about this issue and  
consider this as another option. Councilmember Powell stated that this ideas was born out  
40 of the need to fulfill our obligation for a Public Safety/Fire Station facility per our  
agreement with Orem City and NOT for a new Community Center! There was then some  
42 general discussion by the Council regarding the conceptual idea presented by  
Councilmember Powell. Following discussion the Council was in agreement this concept  
44 is something to pursue further and gather more information for discussion. Mr. Cowie  
stated that he will put together some rough estimates to bring back to the Council.

2 **Councilmember Bean** – Councilmember Bean had nothing to report.

4 **Chief Cullimore** – Chief Cullimore was not present at this portion of the meeting.

6 **Councilmember Hoyt** – Councilmember Hoyt reported that he had the opportunity to  
8 attend the DUI checkpoint which was an eye opening experience. He stated that Chief  
10 Cullimore is well respected by the other agencies and it was great to see the  
12 professionalism of Chief Cullimore and his officers. Councilmember Hoyt also reported  
the Eagle Scout project of laying sod at the Lindon View Park was a success. He thanked  
Mayor Acerson for attending and noted there was a lot of support from residents in the  
city.

14 **Councilmember Broderick** – Councilmember Broderick had nothing to report.

16 **Councilmember Lundberg** – Councilmember Lundberg mentioned at the Utah League  
18 of Cities and Towns conference she had the opportunity to have a discussion with the  
20 Manager of Republic Services about encouraging more recycling in the city. She  
22 mentioned that she then contacted Alissa Daley at Waste Management who provided a lot  
of information and statistics. Councilmember Lundberg also mentioned that she met with  
Damian Howard, a student at BYU, along with Councilmember Powell and Ms. Daley  
and had discussion about opt-in and opt-out programs. She noted that Mr. Howard would  
like to be tasked to create a statistical collection to present to the residents on why  
recycling is beneficial. She noted that Mr. Damian would like to present a public  
relations presentation to the Council on ways to educate the citizens. The Council was in  
agreement to forge an information campaign focusing on awareness, including door  
hangers, city website, newsletter, Lindon Days booth, etc., as options to get the  
information out to residents. Mr. Cowie mentioned that he will send something official  
to the Council in July or August when he hears back from Republic Services with official  
dollar figures.

30 **Mayor Acerson** – Mayor Acerson reported that he attended the Utopia Mayor’s meeting  
32 and Mountainland Associations of Governments (MAG) meetings this past week. Mayor  
34 Acerson also mentioned county health issues including the issue of trampoline businesses  
in the City and the risks involved.

36 **9. Administrator’s Report:**

38 Mr. Cowie reported on the following items:

40 **Misc. Updates:**

- 42 • Project Tracking List
- 44 • Planning Commission vacancies
- Landfill representative
- Heritage Trail phase 3 funding request being made to Vineyard RDA
- Mayor’s Open House dates
- 46 • 700 North – Planning Commission would like to increase minimum lot sizes  
along corridor

- Utility fund transfers letter

**Upcoming Meetings & Events:**

- May newsletter link:  
<http://siterepository.s3.amazonaws.com/442/maynewsletterfinal2014.pdf>
- Newsletter Assignment: Councilmember Bean - July newsletter article. *Due by last week in June.*
- May 20<sup>th</sup> – 6:00 p.m. Budget Work Session before regularly scheduled Council meeting. All Councilmember will attend.
- May 26<sup>th</sup> at 9:00 a.m. – Memorial Day Ceremony at Lindon cemetery. (City offices will be closed) Mayor Acerson and Councilmember Hoyt will attend.
- May 27<sup>th</sup> at 9:00 a.m. at the Community Development Conference Room. Bicycle Master Plan Committee. Mayor Acerson and Councilmember Lundberg will attend.
- May 30<sup>th</sup> at Dusk. Movies in the Park. Pioneer Park (500 E 150 S)
- June 10<sup>th</sup> at Noon. Engineering Coordination Meeting at Public Works. Mayor Acerson and Councilmember Broderick will attend.
- June 30<sup>th</sup> at Dusk. Movies in the Park. Meadow Park (1700 W 500 N)
- July 16<sup>th</sup> at Dusk. Movies in the Park. Creekside Park (100 S 600 W)
- Aug 4<sup>th</sup>–9<sup>th</sup> – Lindon Days festival.
- Aug 5<sup>th</sup> at Dusk – Movies in the Park. City Center Park (200 N State)
- Sept 5<sup>th</sup> at Dusk – Movies in the Park. Citizenship Park (500 N 800 E)

**Future items:**

- 2014–15 Budget hearings
- Policy Manual updates
- Fee and Utilities rate studies
- Review of active service military utility waivers

Mayor Acerson called for any further comments or discussion from the Council. Hearing none he called for a motion to adjourn.

**Adjourn** –

COUNCILMEMBER BRODERICK MOVED TO ADJOURN THE MEETING AT 10:28 P.M. COUNCILMEMBER HOYT SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

Approved – June 3, 2014

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Kathryn Moosman, City Recorder

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Jeff Acerson, Mayor