

2 The Lindon City Council held a regularly schedule meeting on **Tuesday, December 18,**
3 **2012 at 7:00 p.m.** in the Lindon City Center, City Council Chambers, 100 North State
4 Street, Lindon, Utah.

6 **REGULAR SESSION** – 7:00 P.M.

7 Conducting: James Dain, Mayor
8 Pledge of Allegiance: Jeff Park, PGHS Student
9 Invocation: James Dain, Mayor

10 **PRESENT**

ABSENT

11 James A. Dain, Mayor
12 Mark L. Walker, Councilmember
13 Bret Frampton, Councilmember
14 Matt Bean, Councilmember
15 Randi Powell, Councilmember
16 Jeff Acerson, Councilmember
17 Adam Cowie, City Administrator
18 Hugh Van Wagenen, Associate Planner
19 Cody Cullimore, Chief of Police
20 Kathryn Moosman, City Recorder

21 The meeting was called to order at 7:05 p.m.

22
23 **MINUTES** – The minutes of the regular meeting of the City Council of December 4,
24 2012, were reviewed.

25 COUNCILMEMBER WALKER MOVED TO APPROVE THE MINUTES OF
26 THE REGULAR MEETING OF DECEMBER 4, 2012 AS AMENDED OR
27 CORRECTED. COUNCILMEMBER FRAMPTON SECONDED THE MOTION.
28 THE VOTE WAS RECORDED AS FOLLOWS:

29 COUNCILMEMBER WALKER AYE
30 COUNCILMEMBER FRAMPTON AYE
31 COUNCILMEMBER ACERSON AYE
32 COUNCILMEMBER BEAN AYE
33 COUNCILMEMBER POWELL AYE
34 THE MOTION CARRIED UNANIMOUSLY.

35 **OPEN SESSION** – Citizen Comments.

36 Mayor Dain called for any public comment. There were no public comments.

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38 **MAYOR/COUNCIL COMMENTS/REPORT** – Mayor Dain had nothing to report at
39 this time. Councilmember Acerson reported that the Boy Scouts of America are re-
40 organizing and will be combining the two councils in Utah County and will form a
41 district. He also reported that he will be serving on the finance committee.

2 **CONSENT AGENDA** –

No items.

4 **CURRENT BUSINESS** –

At this time, Mayor Dain called for a motion to amend the agenda to move item #10 as the first item of business on the agenda.

8 COUNCILMEMBER POWELL MOVED TO AMEND THE AGENDA TO
10 MOVE AGENDA ITEM #10 TO THE FIRST ITEM OF BUSINESS ON THE
AGENDA. COUNCILMEMBER FRAMPTON SECONDED THE MOTION. THE
VOTE WAS RECORDED AS FOLLOWS:

- 12 COUNCILMEMBER WALKER AYE
- 13 COUNCILMEMBER FRAMPTON AYE
- 14 COUNCILMEMBER ACERSON AYE
- 15 COUNCILMEMBER BEAN AYE
- 16 COUNCILMEMBER POWELL AYE

THE MOTION CARRIED UNANIMOUSLY.

- 18
- 20 10. **Review and Action** – *Amendment to Lindon City Policies and Procedures*
 (*Resolution #2012-17-R*). This is a request by staff for the Council’s
 consideration of an amendment to the employees Policies and Procedures Manual
 concerning the Social Media Policy. The changes will allow the City to utilize
 Facebook for noticing of events and happenings within Lindon.

24 Mr. Cowie opened the discussion by stating that this is a request by staff for an
26 amendment to the employee Polices and Procedures Manual concerning the Social Media
Policy. Mr. Cowie noted that these changes will allow the City to use Facebook for
28 noticing of events and upcoming meetings and happening in the city.

30 Mayor Dain called for any discussion from the Council. Hearing none he called
for a motion.

32 COUNCILMEMBER POWELL MOVED TO APPROVE THE AMENDMENT
34 TO THE LINDON CITY POLICIES AND PROCEDURES RESOLUTION #2012-17-R
SPECIFICALLY SOCIAL MEDIA POLICY. COUNCILMEMBER ACERSON
SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

- 36 COUNCILMEMBER WALKER AYE
- 37 COUNCILMEMBER FRAMPTON AYE
- 38 COUNCILMEMBER ACERSON AYE
- 39 COUNCILMEMBER BEAN AYE
- 40 COUNCILMEMBER POWELL AYE

THE MOTION CARRIED UNANIMOUSLY.

42 Mayor Dain noted that the agenda order will now continue from agenda item #1.

- 44
- 46 1. **Public Hearing Continued** – *Ordinance Amendment – Lindon City Code, Title 6*
 (*Animal Ordinance*). The City Council will hear public comment and possibly act

2 to approve an amendment to LCC, Title 6 (Animal Ordinance). The Planning
Commission has met several times over the past few months and made extensive
4 updates to help clarify the current language in the ordinance. This item was
continued from the meeting of September 18, 2012, October 16, 2012 and
6 November 20, 2012 and December 4, 2012.

8 COUNCILMEMBER FRAMPTON MOVED TO OPEN THE PUBLIC
HEARING. COUNCILMEMBER POWELL SECONDED THE MOTION. ALL
PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

10
12 Adam Cowie, Planning Director, opened the discussion by clarifying the general
language that was approved since the last review. Mr. Cowie noted the change to increase
14 the number of large animals on the table and large animal species. He also noted that
sheep has been moved to the small animal category. There was also one wording change
16 about NUC hives. Councilmember Walker stated that he feels the ordinance is as close
as it will get and noted that the council can make any adjustments as needed along the
18 way. He also commented that problems may come up but there is not a need to
micromanage.

20 Mayor Dain commented that this process has been a good exercise to go through
and noted that Mr. Cowie has done a great job, as it has been 14 years since the animal
ordinance has been reviewed. Mayor Dain stated that the process started in August and he
22 gave accolades for the whole process. He noted that the council took into consideration
the input from the citizens and they have listened and fixed the issues that have needed
24 adjustments. Mayor Dain stated that he feels the Council is ready for a vote.

26 Mayor Dain called for any public comment. LoriKaye Banks, Lindon resident,
expressed her appreciation to the Council for taking the time and consideration with the
ordinance to make sure it is correct and that everyone's needs are met. Ms. Banks also
28 stated that most of the citizens who have had concerns about this are appreciative of the
way the Council has listened to them.

30 Mayor Dain called for further public comments or discussion from the Council.
Hearing none he called for a motion.

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34 COUNCILMEMBER WALKER MOVED TO CLOSE THE PUBLIC
HEARING. COUNCILMEMBER POWELL SECONDED THE MOTION. ALL
PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

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38 COUNCILMEMBER POWELL MOVED TO APPROVE ORDINANCE
AMENDMENT TO LINDON CITY CODE, TITLE 6, ANIMAL ORDINANCE,
(ORDINANANCE #2012-16-O) WITH THE ADDED ADJUSTMENTS TO THE BEE
40 LANGUAGE. COUNCILMEMBER FRAMPTON SECONDED THE MOTION. THE
VOTE WAS RECORDED AS FOLLOWS:

42 COUNCILMEMBER WALKER AYE
COUNCILMEMBER FRAMPTON AYE
44 COUNCILMEMBER ACERSON AYE
COUNCILMEMBER BEAN AYE
46 COUNCILMEMBER POWELL AYE

THE MOTION CARRIED UNANIMOUSLY.

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- 2. **Presentation**– *Bicycle Master Plan Study*. Hugh Van Wagenen, Associate Planner will present an overview of the Bicycle Master Plan Study to the Council. Several cities within the county have developed or are developing bicycle master plans. Lindon's study is anticipated to begin in early spring of 2013 and will help complete the regional bicycle network. An overview of similar completed plans will also be given

Mr. Van Wagenen opened the discussion by explaining the city has appropriated funds through Mountainland Association of Governments to develop a Bicycle Master Plan. He noted that several cities within the county have developed or are developing a bicycle master plan. Mr. Van Wagenen discussed that bicycle master plans include not only route designations, but street and safety designs as well. He added that Lindon’s study is anticipated to begin in the early spring of 2013 and will help to complete the regional bicycle network. Mr. Van Wagenen noted that the Alternative Transportation Master Plan Map will serve as the foundation for the bicycle master plan. There was then some general discussion regarding the proposed bicycle master plan.

Mayor Dain called for any comments or discussion from the Council. Hearing none he moved on to the agenda item.

- 3. **Review and Action** – *Street Light Application - 147 South 1410 East*. This is citizen initiated street lighting application submitted by Gary Teal requesting the city to install one street light at an approximate cost of \$3,650.00 at the applicants address listed above. The application appears to meet all city requirements. Staff recommends approval of the request.

Hugh Van Wagenen, Associate Planner, opened the discussion by stating this is a request by Gary Teal for a citizen initiated street light application. He noted that Mr. Teal obtained petition signatures from the neighbors. The location is at 147 South 1410 East, and meets the requirements and staff recommends approval. Mr. Van Wagenen further explained that his action will help identify the stop sign and is mainly for pedestrian use. He noted that the street light will be a Granville style light. Mayor Dain called for further discussion. Hearing none he called for a motion.

COUNCILMEMBER BEAN MOVED TO APPROVE STREET LIGHT APPLICATION FOR GARY TEAL. COUNCILMEMBER WALKER SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

- COUNCILMEMBER WALKER AYE
- COUNCILMEMBER FRAMPTON AYE
- COUNCILMEMBER ACERSON AYE
- COUNCILMEMBER BEAN AYE
- COUNCILMEMBER POWELL AYE

THE MOTION CARRIED UNANIMOUSLY.

- 2 4. **Review and Action** – *Lindon Geneva Road Sewer Lift Station Change Order*
3 *No.2 (VanCon)*. The City Council will review and possibly act to approve a
4 request by VanCon for Change Order No. 2 which includes changes related to the
5 Geneva Road Sewer Lift Station as well as the extension of contract time to
6 January 1, 2013. Total change in contract price is \$10,489.50 and 407 days of
7 contract time. The City Engineer, Mark Christensen, recommends approval of the
8 change order and will present this item to the Council.

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10 Mark Christensen was in attendance to address the Council at this time. He stated
11 that this is a project to increase the capacity on the sewer that Lindon uses with Orem. He
12 added that the lift station was lifted up a few feet and was reaching capacity, and Orem
13 and Lindon got together and the solution was to build a new lift station and a force main
14 where the water is pumped. Mr. Christensen further noted that the project was needed to
15 build a new lift station and replace the pipe. The project cost was \$3 million to do which
16 was shared between Orem and Lindon. Mr. Christensen then showed a map depicting the
17 area of discussion.

18 Mr. Christensen stated that there was a small segment that was not completed for
19 a variety of reasons, which is the subject of two change orders on the agenda. These
20 changes are loose ends related tot the lift station, as well as an extension of contract time
21 to January 1, 2013, in anticipation of work continuing the gravity sewer line between 600
22 South and I-15. Mr. Christensen explained that change order number two is the lift
23 station. He added that there are some minor additional costs that were approved by Mr.
24 Dameron, and this action will finish off the lift station. The total change is \$10,489.50 in
25 contract price. Mayor Dain called for any discussion from the Council. Hearing none he
26 called for a motion.

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28 COUNCILMEMBER FRAMPTON MOVED TO APPROVE THE LINDON
29 GENEVA ROAD SEWER LIFT STATION CHANGE ORDER NUMBER TWO.
30 COUNCILMEMBER BEAN SECONDED THE MOTION. THE VOTE WAS
31 RECORDED AS FOLLOWS:
32 COUNCILMEMBER WALKER AYE
33 COUNCILMEMBER FRAMPTON AYE
34 COUNCILMEMBER ACERSON AYE
35 COUNCILMEMBER BEAN AYE
36 COUNCILMEMBER POWELL AYE
37 THE MOTION CARRIED UNANIMOUSLY.

- 38 5. **Review an Action** – *Lindon Geneva Road Sewer Lift Station Change Order No. 3*
39 *(VanCon)*. The City Council will review and possibly act to approve a request by
40 VanCon for Change Order No. 3 which includes the addition of the gravity sewer
41 main installation as well as extending the contract time to March 17, 2013
42 (substantial completion) and April 1, 2013 (ready for final payment). Total
43 change in contract price is \$144,394.70 and 75 days of contract time. The City
44 Engineer, Mark Christensen, recommends approval of the change order and will
45 present this item to the Council.
46

2 Mark Christensen, City Engineer, explained that this change order is requested to
3 replace the sewer line, which includes the addition of the gravity sewer main installation
4 as well as extending the contract time to March 17, 2013 (substantial completion) and
5 April 1, 2013 (ready for final payment). Total change in contract price is \$144,394.70 and
6 75 days of contract time. Mark Christensen noted that payment for this work will require
7 supplementing bond money with Lindon's sewer impact fee funds. He added that he
8 recommends approval of the change order. Mayor Dain called for any discussion from
the Council. Hearing none he called for a motion.

10 COUNCILMEMBER ACERSON MOVED TO APPROVE THE LINDON
11 GENEVA ROAD SEWER LIFT STATION CHANGE ORDER NUMBER THREE.
12 COUNCILMEMBER POWELL SECONDED THE MOTION. THE VOTE WAS
13 RECORDED AS FOLLOWS:

14 COUNCILMEMBER WALKER AYE
15 COUNCILMEMBER FRAMPTON AYE
16 COUNCILMEMBER ACERSON AYE
17 COUNCILMEMBER BEAN AYE
18 COUNCILMEMBER POWELL AYE

19 THE MOTION CARRIED UNANIMOUSLY.

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21 6. **Review and Action** – *Lindon Geneva Road Sewer Lift Station – Engineering*
22 *Authorization.* The City Council will review and possibly act to approve a request
23 by JUB Engineers, for authorization for increased construction engineering
24 expenses not to exceed \$25,254 for the amended Geneva Road Lift Station and
25 Gravity Sewer Main Upgrade Projects. City Staff recommends approval of the
26 'Authorization for Additional Services' with JUB Engineers.

28 Mark Christensen, City Engineer, explained this request is to increase the
29 engineering authorization for increased construction engineering expenses not to exceed
30 \$25,254 for the amended Geneva Road Lift Station and Gravity Sewer Main Upgrade
31 Projects. Mr. Christensen added that this increase covers additional expenses related to
32 the change order and negotiating it and expenses yet to incur. Mayor Dain called for any
33 discussion from the Council. Hearing none he called for a motion.

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35 COUNCILMEMBER WALKER MOVED TO APPROVE THE LINDON
36 GENEVA ROAD SEWER LIFT STATION, ENGINEERING AUTHORIZATION.
37 COUNCILMEMBER ACERSON SECONDED THE MOTION. THE VOTE WAS
38 RECORDED AS FOLLOWS:

39 COUNCILMEMBER WALKER AYE
40 COUNCILMEMBER FRAMPTON AYE
41 COUNCILMEMBER ACERSON AYE
42 COUNCILMEMBER BEAN AYE
43 COUNCILMEMBER POWELL AYE

44 THE MOTION CARRIED UNANIMOUSLY.

2 7. **Discussion Item - Creekside Retirement Subdivision.** This is a request by Jeff
Mansell for discussion on the current development agreement stipulating age
4 limits and moderate income housing requirements on the subdivision. Mr.
Mansell is requesting clarification and potential modification of the agreement.

6 Mr. Cowie opened this discussion by giving the council an overview and
background of the Creekside Retirement Subdivision. Mr. Mansell was in attendance to
8 address the Council at this time.

10 Mr. Mansell stated that he is requesting a modification to the development
agreement for the Creekside Retirement subdivision. Specifically they are asking for the
12 removal of the medium income affordability requirement. Mr. Mansell noted that he
understands that the requirement was placed on the entire master planned community, but
14 he feels it does not apply to their specific housing type or the type of buyers. Mr.
Mansell further discussed that they have the experience of selling to seniors, and that
16 experience has proven along with the census tracking data, that seniors who are in need
of medium or lower income housing are typically renting and do not purchase a residence
18 at this stage of their lives. He added that the people who need that type of assistance
generally seek it in the form of regulated senior apartments or government assisted senior
apartments.

20 Mr. Mansell went on to say that the trend of buyers within this age group sell their
home and do not buy again but rent instead, which is exactly opposite of the young
22 families in the other part of this community who were generally looking to move from
rentals in their first home. He noted that data shows that senior who do buy homes at this
24 stage in life have a well established homeownership history and income history to match.
They com to this purchase with either a great amount of equity from their homes, or
26 purchase in cash and have little to no need for this requirement, and if not, they seek to
rent not own a home. There was then some general discussion between Mr. Mansell and
28 the Council regarding this issue.

30 Mayor Dain called for further discussion. Hearing none he moved on to the next
agenda item.

32 8. **Review and Action – Financial Audit Report for Fiscal Year 2011/2012.** Michael
R. Stoddard of the firm “CPA Network, LLC” and Kristen Colson, Finance
34 Director, will present the city’s annual financial audit report for the fiscal year
2011/2012 to the Mayor and Council.

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38 Lindon City Finance Director, Kristen Colson, and Michael R. Stoddard of the
firm “CPA Network, LLC” was in attendance to present the CAFR (City’s Annual
Financial Audit Report) for Fiscal Year 2011/2012 to the Mayor and Council. Mr.
40 Stoddard opened the discussion by reviewing the standard audit report (page 13). Mr.
Stoddard noted that the opinion is a “clean, unqualified opinion” which is the highest
42 rating based on their audit.

44 Ms. Colson then discussed the financial section, which is basically a summary of
the activity throughout the year and the financial highlights that summarizes the
management. Ms. Colson further discussed that the assets of Lindon City exceeded
46 liabilities by \$62, 962,210 dollars as of June 30, 2012. She noted of this amount 3.3

million are unrestricted net assets which can be used to meet the government ongoing obligations.

Ms. Colson also noted that the City's total net assets decreased by \$349,000 dollars, with the net assets of the business type activities increasing by \$388,000, and the governmental activities decreasing by \$737,000. Ms. Colson further explained that Lindon City's governmental funds reported combined ending fund balance of 4.3 million. Ms. Colson also reported the unassigned fund balance for the general fund ended at \$991,942 or 14.3 % of the general fund expenditures. Ms. Colson pointed out that this is a healthy fund balance. Ms. Colson reported that the city's total debt decreased by 1 million or 4.7%. Ms. Colson noted that the intent is to submit the CAFR (City's Annual Financial Audit Report), to the government finance officer's association, for the 5th year, to be considered for a certificate of achievement in excellence in financial reporting.

Mr. Stoddard then reviewed the reports regarding state compliance. Mr. Stoddard then offered information on the financial stability of the market and gave his recommendations. There was then some general discussion between Mr. Stoddard and the Council regarding this issue. Mayor Dain thanked Ms. Colson and Mr. Stoddard for their report and for their continued good work for Lindon City. Mayor Dain called for any further discussion from the Council. Hearing none he called for a motion.

COUNCILMEMBER FRAMPTON MOVED TO APPROVE THE FINANCIAL AUDIT REPORT FOR FISCAL YEAR 2011/2012 AND ACCEPT THE REPORT FOR THE CAFR. COUNCILMEMBER ACERSON SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:

COUNCILMEMBER WALKER	AYE
COUNCILMEMBER FRAMPTON	AYE
COUNCILMEMBER ACERSON	AYE
COUNCILMEMBER BEAN	AYE
COUNCILMEMBER POWELL	AYE

THE MOTION CARRIED UNANIMOUSLY.

9. **Review and Action** – *2012/2013 Merit Increase Proposal*. Kristen Colson, Finance Director, will present a recommendation concerning an employee merit increase for the remainder of this fiscal year.

Ms. Colson was in attendance to address the Council at this time. Ms. Colson opened the discussion by explaining that when she presented the Lindon City 2012/2013 budget in June of 2012 the City Council approved the Cost of Living Allowance (COLA) and merit increases in the budget, but did not want to commit to the mid-year merit increase until it could be evaluated at the June 30, 2012 financial situation and ascertain if the economic trends would continue to improve.

Ms. Colson further explained that the 2011/2012 amended budget projected the General Fund would need to use \$500,000 of the funds loaned from the water and sewer funds. She noted that actually, the general fund did not need to access the interfund loan and only used \$9,689.56 of the General Fund's beginning balance.

Ms. Colson noted that the indications show that the economy is still improving and the city's sales tax revenue is exceeding the projections. She added that the consumer

price index (CPI) has increased 2.2% from October 2011 to October 2012. The Utah
2 Division of Workforce Services reported a 2.3% increase in employment and forecasts a
2.4% growth over the next year. Ms. Colson concluded that in light of the above
4 financial indicators, she recommends that the City Council approve the merit increase for
city employees who qualify through their performance evaluations. Mayor Dain called
6 for any discussion from the Council. Hearing none he called for a motion.

8 COUNCILMEMBER POWELL MOVED TO APPROVE THE MERIT
INCREASE PROPOSAL FOR 2012/2013. COUNCILMEMBER WALKER
10 SECONDED THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:
COUNCILMEMBER WALKER AYE
12 COUNCILMEMBER FRAMPTON AYE
COUNCILMEMBER ACERSON AYE
14 COUNCILMEMBER BEAN AYE
COUNCILMEMBER POWELL AYE
16 THE MOTION CARRIED UNANIMOUSLY.

18 9. **Public Hearing** – *Surplus Property (Resolution #2012-18-R)*. The City Council
will hear public comment and possibly act to approve a resolution declaring
20 certain property of the city as surplus and approving the disposition of the listed
property. This declaration does not include real property.
22

COUNCILMEMBER POWELL MOVED TO OPEN THE PUBLIC HEARING.
24 COUNCILMEMBER ACERSON SECONDED THE MOTION. ALL PRESENT
VOTED IN FAVOR. THE MOTION CARRIED.
26

Mr. Cowie opened the discussion by stating this is a resolution to declare certain
28 property of the city as surplus (specifically (15) 5' tall municipal utility-pole Christmas
ornaments located at the Community Center) and to approve the disposition of the listed
30 property as surplus. Mr. Cowie noted that this declaration does not include real property.

Mayor Dain called for any discussion from the Council. Hearing none he called
32 for a motion.

34 COUNCILMEMBER FRAMPTON MOVED TO APPROVE RESOLUTION
#2012-18-R SURPLUS PROPERTY. COUNCILMEMBER POWELL SECONDED
36 THE MOTION. THE VOTE WAS RECORDED AS FOLLOWS:
COUNCILMEMBER WALKER AYE
38 COUNCILMEMBER FRAMPTON AYE
COUNCILMEMBER ACERSON AYE
40 COUNCILMEMBER BEAN AYE
COUNCILMEMBER POWELL AYE
42 THE MOTION CARRIED UNANIMOUSLY.

44 COUNCILMEMBER POWELL MOVED TO CLOSE THE PUBLIC HEARING.
COUNCILMEMBER FRAMPTON SECONDED THE MOTION. ALL PRESENT
46 VOTED IN FAVOR. THE MOTION CARRIED.

2 10. **Review and Action** – *Amendment to Interlocal Agreement*. The City Council will
4 consider and possibly act to approve an amendment to the Interlocal Agreement
6 with Orem City originally entered into on June 25, 2008, regarding Fire, EMS and
Dispatch Services, specifically amending the date when a permanent fire station
must be constructed in Lindon to July 1, 2018.

8 Mr. Cowie opened the discussion by explaining this amendment to the Interlocal
10 Agreement with Orem City that was originally entered into on June 25, 2008, for Fire,
12 EMS and Dispatch Services. This action will specifically amend the date when the
14 permanent fire station must be constructed and ready for use which will be by July 1, 2018,
which is 5 years beyond the original completion date. Mr. Cowie noted that this item will
be discussed further at the retreat. Mayor Dain called for any discussion from the
Council. Hearing none he called for a motion.

16 COUNCILMEMBER WALKER MOVED TO APPROVE THE AMENDMENT
18 TO INTERLOCAL AGREEMENT FOR FIRE AND EMS DISPATCH SERVICES
20 WITH OREM CITY. COUNCILMEMBER POWELL SECONDED THE MOTION.
22 THE VOTE WAS RECORDED AS FOLLOWS:
COUNCILMEMBER WALKER AYE
24 COUNCILMEMBER FRAMPTON AYE
COUNCILMEMBER ACERSON AYE
COUNCILMEMBER BEAN AYE
COUNCILMEMBER POWELL AYE
THE MOTION CARRIED UNANIMOUSLY.

26 **COUNCIL REPORTS** –

28 **COUNCILMEMBER POWELL** – Councilmember Powell reported that the
30 community center would like to surplus the dishes. Mayor Dain suggested making sure
32 that there is a good mechanism to give back to the senior citizens. Mr. Cowie stated that
34 they will have to be declared as surplus and to get him the inventory. Councilmember
Powell also reported there will be a Community Center Advisory Board meeting on
Thursday with LaDawn Edwards and they will go over the details on the Blue Denim
Gala to be held on Friday the 25th of January. Councilmember Powell commented that
there is a need to connect with the community to make sure people feel that they are a
part of the community at an early age. Councilmember Powell also encouraged all of the
Councilmembers to attend.

38 **COUNCILMEMBER WALKER** – Councilmember Walker reported that he attended
40 the NOVA program with Chief Cullimore and Officer Lloyd and they do a great job with
the program.

42 **CHIEF CULLIMORE** – Chief Cullimore reported on two separate accidents that just
44 took place on State Street. He also mentioned the school tragedy shooting back east and
46 talked about safety at schools. He also mentioned the Christmas party at noon on Friday.

2 **COUNCILMEMBER BEAN** – Councilmember Bean had nothing to report.

4 **COUNCILMEMBER ACERSON** – Councilmember Acerson had nothing to report.

6 **COUNCILMEMBER FRAMPTON** – Councilmember Frampton had nothing to report.

8 **MAYOR DAIN** – Mayor Dain mentioned the City Christmas decorations, and suggested
10 that it would be nice if there was a master plan with a theme with the lights etc. so it will
12 be consistent and look better in the future. He suggested that the Community Center
Advisory Board would have good input and also the Historical Commission on this issue.
Mr. Cowie stated that he will discuss the issue with Heath Bateman. Mayor Dain also
wished the Council a happy holiday season.

14 **ADMINISTRATOR’S REPORT** –

16 Mr. Cowie reported on the following items:

- 18 1. The Council reviewed the Project Tracking List.
- 20 2. Carolyn Shepherd was appointed to fill the full time Community Development
22 Clerk II position. Part time Clerk 1 position is open until January 4th and has
moved to a ½ time from a ¾ time position which will save the city approximately
\$14-\$19k/year.
- 24 3. Community Center building attendant job is open until December 18th.
- 26 4. Danica Jorgensen, Senior Center Coordinator has also given her notice. The
position will be posted in January.
- 28 5. Gary Hoglund has been voted and sworn in as president of the Utah Chapter of
the International Code Council.
- 30 6. Fryer Property clean up deadline is December 31st. Staff is working with the City
Attorney to prepare the legal process if necessary
- 32 7. Councilmembers Acerson and Bean met with the 700 North land owners. Staff
will also meet with UTA to obtain more information from land owners.
- 34 8. Mayor Dain and Councilmember Powell participated with the CDA meeting. The
RDA resolution will come to the first meeting in January.
- 36 9. Staff is working on updated policy/process for removal of vehicle parked on
streets during the winter months.
- 38 10. Spring-time department work sessions will be moved to the fall. This enables
reporting on fiscal year activities instead of the calendar year.
- 40 11. The City Center pavilion will be constructed in January.
- 42 12. Councilmember Walker and Bean met with staff to review UTOPIA financial
expenses and Fire/EMS/Dispatch estimated 2012/2013 expenditures. Copies are
provided for review.
- 44 13. Mr. Cowie asked the council if they would like to order shirts and if they feel they
are needed.
- 46 14. The County will plow snow along the entire Murdock Canal trail route. Provo
River Water Users Association will be sending the deeds to transfer the trail head.
The proposed ribbon cutting is scheduled for May of 2013.

- 2 15. There have been street light thefts along 400 South. There has also been wiring
4 stolen between 400 West and 800 West and 25 lights have been impacted at a
6 value of between \$10 – \$12 thousand dollars. Additional security measures have
8 been put in place on junction boxes and light poles.
- 10 16. Rocky Mountain Power crews are pruning in area through March.
- 12 17. UDOT – City is getting additional sewer easement at the old Sinclair property.
14 Murdock Hyundai landscaping.
- 16 18. Mr. Cowie asked the council if they would prefer a printout of all expenditures
18 and if that would be a better option than signing during council meetings.

20 Upcoming Meetings and Events:

- 22 • Employee Christmas part will be held on December 21st at noon at the
24 Community Center. City offices will close at noon and all day on the 24th and
26 25th of December for the holidays.
- 28 • The Planning Director position is closed.
- 30 • Discussion on the future of the Lindon Court will be held on January 8th at
32 4:00 pm.
- 34 • Retirement recognition dinner for Ott Dameron will be held on January 9th at
36 6:00 pm at the City Center.
- 38 • Retirement Open House for Ott Dameron will be held on January 10th from
40 3:00-5:00 pm at the City Center.
- 42 • Blue Denim Gala silent auction will be held on January 25th at 6:00 pm at the
44 Community Center.
- 46 • The Fire Department tour and mock fire call will be held in January.
- The Retreat will be held on February 6th or 7th. It will be a working dinner
and will start at 5:30 pm.
- Mr. Cowie commented that he would like to hold individual meetings with the
councilmembers.

30 **ADJOURN** –

32 COUNCILMEMBER FRAMPTON MOVED TO ADJOURN THE MEETING
34 AT 11:10 P.M. COUNCILMEMBER POWELL SECONDED THE MOTION. ALL
36 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

38 Approved – January 15, 2013

40 _____
42 Kathryn A. Moosman, City Recorder

44 _____
46 James A. Dain, Mayor