

2 The Lindon City Council held a regularly scheduled meeting on **Tuesday, October 20,**
3 **2015, beginning with a work session at 6:00 p.m.** in the Lindon City Center, City
4 Council Chambers, 100 North State Street, Lindon, Utah.

6 **WORK SESSION – 6:00 PM**

8 Conducting: Jeff Acerson, Mayor

10 **PRESENT**

10 Jeff Acerson, Mayor
12 Randi Powell, Councilmember
12 Matt Bean, Councilmember
14 Van Broderick, Councilmember
14 Carolyn Lundberg, Councilmember
16 Adam Cowie, City Administrator
16 Brian Haws, City Attorney
18 Don Peterson, Public Works Director
18 Libby Lowther, URMMA
20 Kathy Moosman, City Recorder

ABSENT

Jacob Hoyt, Councilmember

- 22 1. **Closed Session to Discuss Pending or Reasonably Imminent Litigation per**
23 **UCA 52-4-205.** The City Council will enter into a closed executive session to
24 discuss pending or reasonably imminent litigation per UCA 52-4-205. This
25 session is closed to the general public.

26
27 COUNCILMEMBER LUNDBERG MADE A MOTION TO MOVE INTO A
28 CLOSED SESSION TO DISCUSS PENDING OR REASONALBY IMMIDENT
29 LITIGATION PER UCA 52-4-205. COUNCILMEMBER POWELL SECONDED THE
30 MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

31
32 COUNCILMEMBER POWELL MADE A MOTION TO CLOSE THE
33 EXECUTIVE SESSION AND MOVE INTO A REGULALR SESSION.
34 COUNCILMEMBER BRODERICK SECONDED THE MOTION. ALL PRESENT
35 VOTED IN FAVOR. THE MOTION CARRIED.

36 **REGULAR SESSION – 7:00 P.M.**

38 Conducting: Jeff Acerson, Mayor
40 Pledge of Allegiance: Alex Evans, Boy Scout
41 Invocation: Adam Cowie, City Administrator

42 **PRESENT**

44 Jeff Acerson, Mayor
44 Jacob Hoyt, Councilmember
46 Randi Powell, Councilmember
46 Matt Bean, Councilmember

ABSENT

2 Van Broderick, Councilmember
Carolyn Lundberg, Councilmember
4 Adam Cowie, City Administrator
Cody Cullimore, Chief of Police
6 Kathryn Moosman, City Recorder

- 8 1. **Call to Order/Roll Call** – The meeting was called to order at 7:00 p.m.
- 10 2. **Presentations/Announcements** –
a) Mayor/Council Comments – There were no comments at this time.
- 12
- 14 3. **Approval of Minutes** – The minutes of the regular meeting of the City Council meeting of October 6, 2015 were reviewed.

16 COUNCILMEMBER POWELL MOVED TO APPROVE THE MINUTES OF
18 THE CITY COUNCIL MEETING OF OCTOBER 6, 2015 AS AMENDED OR
CORRECTED. COUNCILMEMBER BRODERICK SECONDED THE MOTION.

THE VOTE WAS RECORDED AS FOLLOWS:

20 COUNCILMEMBER POWELL AYE
COUNCILMEMBER BEAN AYE
22 COUNCILMEMBER BRODERICK AYE
COUNCILMEMBER HOYT AYE
24 COUNCILMEMBER LUNDBERG AYE
THE MOTION CARRIED UNANIMOUSLY.

- 26
- 28 4. **Consent Agenda** – No items.
- 30 5. **Open Session for Public Comment** – Mayor Acerson called for any public comment not listed as an agenda item. There were no public comments.

32 **CURRENT BUSINESS**

- 34 6. **Concept Review** – *L&C Motor Sports; Zone Change, 460 North State Street.*
David Lindquist and Dave Coles request feedback on a possible zone change
36 from General Commercial to General Commercial-Auto on the 1.3 acre lot
located at 460 North State. The change would allow used cars to be sold on the
38 property. No official action will be taken.

40 Hugh Van Wagenen, Planning Director, stated the applicant has requested that
this item be pulled from the agenda at this time due to an impasse in negotiations with the
42 current property owners and they felt it was not prudent to move forward with the
application at this point.

44 Mayor Acerson called for any comments or questions from the Council. Hearing
none he moved on to the next agenda item.

46

2 7. **Discussion Item** – *Proposed FY2016 Budget Amendments & Fee Schedule*
3 *Updates.* The City Council will review and discuss proposed FY2016 budget
4 amendments and fee schedule updates with Lindon City Department Heads. A
5 public hearing on final recommendations for the budget amendment and the
6 schedule changes will be held on November 17, 2015.

8 Mr. Cowie explained the City typically has minor changes that need to be made to
9 the budget and seeks to amend the budget, as needed, in the fall and also in the early
10 spring. He noted these proposed budget amendments and fee schedule changes are for
11 discussion only with no public comment. Mr. Cowie explained that many of the updates
12 are from projects that got carried over from the previous fiscal year. He noted that staff
13 will update the proposed changes as directed by the Council and a formal public hearing
14 will be held on November 17, 2015 to officially adopt the recommended updates. Mr.
15 Cowie then turned the time over to Kristen Colson, Finance Director for her presentation.

16 Ms. Colson then presented her information on the Proposed FY2016 Budget
17 Amendments & Fee Schedule Updates beginning with the budget notes followed by
18 discussion (referenced in the staff report):

- 20 1. Development in Lindon City has continued at an elevated pace. This has impacted
21 the associated revenue lines with higher than expected revenue. This is also
22 causing an increased need for plan review services.
- 23 2. The three (3) \$400 technology allowances were not distributed last fiscal year.
24 There were three (3) technology allowances budgeted this year for new council
25 members, but there is only the potential for one new council member. The net
26 increase needed for the 2016FY is \$400.
- 27 3. Staff was notified of the need to upgrade the City’s accounting software so that
28 W-2’s and 1099’s can be submitted electronically to the IRS and the Utah State
29 Tax Commission. The Caselle upgrade cost \$1700. The front office printer, on
30 which checks are printed, broke and would cost twice as much to fix as it would
31 to replace. The new printer cost \$275.
- 32 4. The City changed from hiring janitorial staff to contracting with a service
33 provider. The budgeted funds are moving from payroll line items to 10-51-620.
- 34 5. Since the City is tentatively no longer planning to remodel the City Center, there
35 are some items that will need work. Staff is proposing to increase 10-51-250
36 \$5,000 for supplies, such as light ballasts, which need to be replaced and increase
37 10-51-620 \$15,000 for services, such as repairing the columns and painting
38 interior walls.
- 39 6. The allocation for insurance in the Planning Division was not adequately
40 budgeted.
- 41 7. Road work on 1600 North, which was a project done in conjunction with Orem
42 City, was budgeted in the 2015FY, but not done until the 2016FY. The funds for
43 this project are coming from both the Road Fund and the RDA Fund.
- 44 8. The RDA ran out of checks and we reordered checks. The Agency hasn’t ordered
45 checks since its inception and so there were set up costs in addition to printing
46 costs.
9. The RDA is budgeting to use the remaining funds in the West Side District. This

- 2 amount needs to be amended after closing out the 2015FY.
- 4 10. PARC Tax funds are interest earnings are coming in better than originally budgeted.
- 6 11. Pool chemicals have cost about \$35,000 the last several years and were inadequately budgeted originally for the 2016FY.
- 8 12. PARC Tax funds were budgeted to be used in the 2015 FY to repair steps at the pool. The \$15,000 repair was not done until the 2016FY. The PARC Tax Fund transfers funds to the Recreation Fund when participating in capital expenses. Capital expenses are accounted for in the Recreation Fund.
- 10 13. PARC Tax funds were budgeted to be used in the 2015FY to help with services and equipment for the Computer Lab, which exceed the CDBG grant parameters and funding. The project is being done in the 2016FY instead. The grant proceeds and expenditures are accounted for in the Recreation Fund.
- 12 14. Recreation Funds were originally budgeted for the purchase of \$4,500 in tables for the Community Center. However, PARC Tax funds are available to use for this purchase.
- 14 15. Staff is proposing to use PARC Tax funds to pave a section of trail and build a berm along that section of trail to eliminate erosion problems in that area (number higher than what is in the staff report).
- 16 16. The pavilion at Meadow Park was postponed from 2015FY.
- 18 17. The playground at Fryer Park was postponed from 2015FY.
- 20 18. Staff is proposing to add a \$10,000 project to install a fence around a well that is repeatedly being vandalized (change since staff report was done).
- 22 19. JUB is updating the Sewer master plan, capital facilities plan and impact fee facilities plan. This is needed, but was not in the original 2016FY budget. They are performing similar services for the Storm Water Fund. These services were started, but not completed, in the 2015FY and so the remaining expense is being carried forward into the 2016FY.
- 24 20. Lindon City hosted the Flow Tour Event in July. Revenue and expenses for this event were under budgeted. *There was then some discussion with Mr. Bateman on this budget note. Mr. Cowie noted that Mr. Bateman will give a full report on the Aquatics Center on a later agenda item.*
- 26 21. Lindon Days generated more revenue and less expense than originally budgeted.
- 28 22. The changes in revenues and expenses are balanced and offset by changes in the use of, or appropriation to, fund balances. *(Ms. Colson reviewed the figures).*

30 Ms. Colson then reviewed the Fee Schedule Additions and Changes as follows:

32 Additions:

- 34 • Initial Street Light Power Charge (Development) (per light) \$60
- 36 • Land Disturbance Permit Fee (Land use) \$150 + Actual engineering cost incurred by City
- 38 • Planned Residential Development (Land use) \$3,500

40 Changes:

- 42 • Hydrant Water Usage: (Public Works) Hydrant Meter Refundable Deposit
975.00 ~~975.00~~ \$1,200.00
- 44 • ~~Public Works Inspection Fee~~ Construction Phase Services

	Material Testing Fee	Actual Cost or based on Engineer estimate
2	• Site Plans (for parcel area being developed)	\$2,450 per acre
4	Subdivisions:	
	• Unimproved street frontage	\$7.10 per linear foot
6	• Partially improved street frontage	\$1.42 per linear foot
	<i>(Material Testing Fee is a current fee which is just being moved under Construction Phase Services)</i>	
8	Changes for Future Consideration:	
10	Park, Recreation and Trails Impact Fee (Development) (per dwelling unit)	
	• Single Family, detached	\$4,500
12	• Accessory Apartments	\$1,500
	• All other residential	\$1,500 \$3,000

14 Ms. Colson then presented an overview of the PARC tax fund for comparison.
 16 Ms. Colson reviewed the figures including revenues and contingency balances for
 18 Facilities Maintenance, Aquatics Center Improvements, Community Center
 20 Improvements, Veteran’s Hall Improvements, Parks & Trails Improvements and
 22 allocation of revenue, and other miscellaneous contingency and also presented a
 24 summary sheet followed by some general discussion. Ms. Colson mentioned that
 26 litigation and other claims that have yet to be settled may impact the budget.

28 Mr. Cowie noted any specific target allocation items can be discussed at the
 30 budget kickoff meeting. Following some additional discussion Mr. Cowie concluded by
 32 stating they will make a few tweaks to the numbers based on feedback and provide that
 34 additional information back to the Council. He added that November 17th is the target
 36 date for amending the budget with a public hearing. The intent is to review each item in
 38 the same format as tonight and present it to the Council and hear any public comment on
 40 the changes; it will also be noticed in the newspaper.

42 Mayor Acerson called for any comments or questions from the Council. Hearing
 44 none he moved on to the next agenda item.

32 **8. Presentation & Discussion – City Department Reports & Activities.**

34 Department Heads from Finance, Building, Planning, Public Works, Police and
 36 Parks & Recreation will be available to present information on past fiscal year
 38 activities (FY2014-15) and for discussion on current department projects.

40 Mr. Cowie opened the discussion by stating Department Heads from Finance,
 42 Building, Planning, Public Works, Police, and Parks & Recreation are here tonight to
 44 present information on past fiscal year activities (FY2014-15) and for discussion on
 46 current department projects. He noted this agenda item is meant to be an informal
 opportunity for Departments to present year-end reports and have question/answer
 opportunity with the City Council members. Some departments have provided year-end
 reports that are included in the staff report packets. Others will be available to present
 information at the meeting and/or answer questions on current or past projects and
 department activities. He mentioned that this item is for discussion only and no motion is
 required.

2 Ms. Colson began by giving an update on the Finance Department. She noted
4 their department is still collecting money, paying bills, making payroll, and doing
6 business licensing. She noted they have a new employee for the part time receptionist
8 position, Debbie Cullimore, who replaced Elizabeth Christensen and who is very happy
10 to be back at Lindon City. Ms. Colson stated they just submitted the 2016 Fiscal Year
12 budget to GFOA for the Distinct Budget award and if awarded it will be the 11th budget
14 award to date. She reported they are proceeding with the audit and anticipate presenting
16 the audit and financial report to the City Council the first week in December.

18 Phil Brown, Chief Building Official, addressed the Council at this time by
20 thanking the Council for their continued support and for all they do for the city. Mr.
22 Brown began by referencing their department summary report stating this past year has
24 been a good, healthy year for the building department with the Planning Department
26 doing their part which helps to move items on to the building end of the process. Mr.
28 Brown stated, in terms of overall construction, it has been their biggest year, not just by
30 numbers, but by valuation of projects. Mr. Brown then referenced the report (included in
32 the packets) indicating the activity from the past year, including the number of building
34 permits issued and types of permits issued, etc.

36 Mr. Brown further reported the department still has only two (2) inspectors, which
38 keeps Gary Hoglund very busy as he does code enforcement also. He noted the planning
40 department and the police department help when they can but code enforcement is not
42 getting the attention it has had in the past due to time constraints. They have also had to
44 forgo any new training due to the high demand for inspections. Mr. Brown added that he
46 feels they are doing very well, considering the two man department, but if this trend
continues and if the Ivory Development happens, at some point he may need to come to
the Council to request another employee to give the service that needs to be given to the
public. Mr. Brown stated the current workload will carry them through the year and
considering they will be starting 2 or 3 new buildings over 80,000 square feet per
building. Mr. Brown went on to say that he feels, based on what they see and the
applications they have received, they are doing very well and this year is going to finish
strong for the department. Mr. Brown stated they have a great staff and a good team
downstairs and he always appreciates and welcomes any feedback, suggestions and
direction from the Council to improve upon their department.

36 Hugh Van Wagenen, Planning Director, gave an update on the Planning
38 Department by stating things have been picking up and they have had a very busy year.
40 He noted they try to help applicants get through the application process quickly due to
42 tight windows, etc. He then referenced the planning department report (included in the
44 packets) showing that the planning department processed 88 land use applications in
46 2015 which is an increase from the 52 applications processed in 2014. He noted many of
these applications were for site plans (18), temporary site plans (5), plat amendments (4)
and subdivisions (12). Mr. Van Wagenen also reported that Brandon Snyder has filled
the vacant Associate Planner position, replacing Jordan Cullimore, and is a great asset
and will bring a lot of experience to the department and will help the department run
more efficiently. Mr. Van Wagenen then gave a quick review and update on the proposed

2 Ivory Development followed by discussion. He thanked the Council for their continued
support.

4

6 Don Peterson, Public Works Director, gave his presentation on the Public Works
Department. He mentioned they made some changes in the secretarial positions with Lisa
Halverson replacing Linda Agler who retired and Shelly Church as part time secretary.
8 Both are doing a great job and they bring a happy environment to the department.
Regarding other new personnel, Mr. Peterson noted that Shad Carson was hired a year
10 ago as a water technician and is a great employee and has made a big difference. He
noted that right now they are looking good as far as personnel goes.

12 Mr. Peterson then reported on the Water Division. He noted that the water line
replacement bids on 200 south came in higher than anticipated so they did not award the
14 bid at that time and will re-bid it. He noted they have made some changes to facilitate
more competitive bids. Mr. Peterson stated last spring they had a break-in at the tank
16 building and the culprit broke the 2 million dollar hatch and left it open which was a
concern for contamination. They quickly got samples and found it was not contaminated.
18 Since then they have installed a fence around the building and the tank which was a
worthwhile project.

20 Mr. Peterson reported that the Stormwater Division has been working hard to
mitigate some of the damage caused by recent events, including continually doing the
22 street sweeping to keep the storm drains clean, and fixing roots in the pipe and trees etc.
He noted they will start in November on the leaf pickup program which also helps. Mr.
24 Peterson reported the secondary system ran well this summer with no big incidences as
far as breaks etc. which has been fortunate. They have put some new pumps in that have
26 made a big difference. He then mentioned the RDA funds and some of the roads that
need attention and reported on road projects. He noted that 10 tons of asphalt has been
28 used this year to fix potholes and the street crews have been busy maintaining city streets.

30 Mr. Peterson reported that Lisa Halverson has been working very hard on the
cemetery project tracking and documenting the plots. He showed the plat map indicating
the available and purchased lots. He noted there were 39 cemetery interments this year.

32 At this time Daniel Whittle, resident in attendance mentioned a serious raccoon
problem in the storm drains. Chief Cullimore stated he will follow up on the issue.

34 Chief Cullimore addressed the Council at this time. Chief Cullimore reported on
36 some recent incidences that have happened, including 2 heroin overdose deaths in the
community (not residents) but happened in Lindon and a suicide. He noted that heroin is
38 a big issue in the city with incidents happening frequently. Chief Cullimore also
mentioned they have been dealing with the traffic on State Street with the Questar project
40 noting there have been eight (8) accidents total (because of the project) which were all
minor but one that totaled a car. They have been coordinating with Questar and UDOT on
42 the project regarding safety issues and things seem to be going better.

44 The Council mentioned that 400 North State Street has been an issue. Chief
Cullimore stated they have requested to meet with UDOT and they have not gotten back
to them as yet. Mayor Acerson suggested submitting a formal signed official letter to
46 UDOT may be beneficial. Mr. Cowie stated he will draft a letter. Chief Cullimore
mentioned the ongoing problem near the marina regarding sexual solicitation. He noted

2 they are working with the Utah County Sherriff's department and the task force to do
some undercover enforcement to alleviate this issue.

4 Chief Cullimore concluded by stating a lot of good things are going on in the
department and they are keeping very busy. He noted that he enjoys working with the
6 elected officials and the city administration and expressed his thanks to the Mayor and
Council for their continued support of the Police Department.

8 Mayor Acerson thanked the Department Heads for their presentations and
expressed his appreciation for their dedicated service to the City. Mayor Acerson called
10 for any further comments or discussion from the Council. Hearing none he moved on to
the next agenda item.

12
14 **9. Presentation & Discussion – *Lindon Days & Aquatics Center Reports.*** Heath
Bateman, Lindon City Parks & Recreation Director, will present financial reports
for 2015 Lindon Days activities and the 2015 Aquatics Center Season.

16
18 Heath Bateman, Parks & Recreation Director, opened this agenda item by
presenting the financial reports for the 2015 Lindon Days activities and the 2015
Aquatics Center Season and the Parks & Recreation Department. He began with the parks
20 department. Mr. Bateman noted that they started a new adoption program and he
presented a flyer (adopt a park, portion of trail, tree, pavilion etc.). They are hoping this
22 will be a good program to keep track of and facilitate community involvement. He noted
that the Fryer Park playground equipment will go in around November 1st and the
24 pavilion at Fieldstone Meadow will break ground in the spring. There was then some
brief discussion regarding potential pickle ball courts.

26 Mr. Bateman reported, in regards to the recreation department, that they are doing
very well with a lot going on with youth soccer and basketball that makes it a busy time
28 for them. Mr. Bateman mentioned that a decision needs to be made whether to run the
baseball program currently run by the parents or go with Orem or Pleasant Grove or do it
30 in house. If it is decided to run it in house they feel they can make it work, as UVAA has
dropped the cities. He added there are no numbers at this time and they will talk about it
32 in December but we don't need to make the decision made right now. He mentioned that
partnerships with parents are not allowed.

34 Mr. Bateman reported that the new computer lab at the Senior Center is almost
complete and will be a great addition for the seniors and they will have a kickoff grand
36 opening soon. He noted the addition was made possible through a CDBG grant. Mr.
Bateman asked the Council if they would be amendable to opening the Veteran's Hall to
38 non-residents to gain more revenue and to make it more attractive. Following discussion
the Council agreed to open the Veteran's Hall to non-residents. There was also some
40 discussion on allowing facilities to be rented on Sunday's. Mr. Bateman mentioned that
the Vet Hall is in need of some renovations including the floor and roof.

42 Mr. Bateman then referenced the financial reports for 2015 Lindon Days
activities. He stated that Lindon Days was successful this year except for the rain on
44 Saturday and it worked well at Pheasant Brook Park and it worked out well in the end
and they may follow this protocol for next year. He mentioned that the boat race event
46 was very well attended (44 boats were entered) and a fun event to watch and they will

2 have this event again next year. Councilmember Powell thanked Mr. Bateman and his
staff for their exemplary service and hard work in making Lindon Days so successful.

4 Mr. Bateman also referenced the financial reports for the 2015 Aquatics Center
Season. There was some discussion of installing lights in at the Aquatics Center to allow
6 it to be open later. Mr. Bateman stated he likes the idea of keeping the pool open later to
allow for more revenues, parties and to provide more time for families to attend.
8 Following discussion the Council was in agreement to have Mr. Bateman put some
numbers together to present at the budget kick-off meeting regarding this issue.

10 Mayor Acerson thanked Mr. Bateman for the presentation and the valuable
information and for his hard work for the city. Mayor Acerson called for any further
12 comments or questions from the Council. Hearing none he moved on to the next agenda
item.

14 **10. COUNCIL REPORTS:**

16 **Councilmember Powell** – Councilmember Powell reported she will be attending the
18 North County Outreach meeting tomorrow. She also reported she has received the awards
in excellence teaching grants and is anxious to review them. She also attended a
20 discussion with Councilmember Lundberg at Utah County regarding the pros and cons of
proposition one which was beneficial.

22 **Councilmember Bean** – Councilmember Bean reported that he visited with Mr. Van
24 Wagenen about several individuals to contact for the Planning Commission vacancy and
noted they will pursue this issue and try to get representation from the west side. He also
26 mentioned that Brandon Snyder has been hired for the vacant Associate Planner position
and brings a lot of experience to the position.

28 **Chief Cullimore** – Chief Cullimore had nothing further to report.

30 **Councilmember Lundberg** – Councilmember Lundberg reported that she attended the
32 launch of Utah County Women last Friday. She noted the group focuses on connecting
with women and their empowerment of dealing with difficult issues. She noted that each
34 city had some representation there. Councilmember Lundberg noted she observed from
the meeting that they will want to open a chapter in each city and we may hear from
36 someone about holding it in Lindon City. Councilmember Lundberg also brought up an
issue on 800 south with the solar stop sign and suggested something similar could be
38 effective on the Murdock canal where pedestrians cross for safety reasons.

40 **Councilmember Hoyt** – Councilmember Hoyt inquired about holding Mayor's Open
Houses again. Mr. Cowie stated that issue is up to the council. Following discussion the
42 Council agreed that the Mayor's Open Houses are beneficial.

44 **Councilmember Broderick** – Councilmember Broderick reported that he attended the
Engineering meeting on October 13th.

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2 **Mayor Acerson** – Mayor Acerson reported the he attended the legislative policy
4 committee meeting and the Speaker of the House discussed why we don't have Medicare
6 expansion and why he feels they can't facilitate it. He mentioned that Jason Chaffetz was
8 in attendance and politicized his move for Speaker of the House. Mayor Acerson stated
10 he will be attending the IHC event tomorrow. He also noted that Healthy Utah trying is
12 to stay abreast of health issues.

8 **Administrator's Report:**

10 Mr. Cowie reported on the following items followed by discussion.

12 **Misc. Updates:**

- 14 • October City newsletter
- 16 • Project Tracking List
- 18 • Councilmember Powell is Mayor pro tem from October through December 2015
- 20 • Special meeting needed in November due to large amount of items and no meeting held over election week. Thursday, November 12th at 7:00 pm
- 22 • Public Safety Building update
- 24 • Misc. Items:

20 **Upcoming Meetings & Events:**

- 22 • Newsletter Assignment: Van Broderick – November newsletter article. *Due by last week in October.*
- 24 • October 22nd at 7:00 pm - Meet the Candidates Night at Community Center
- 26 • October 29th 4:30-6:30 pm – MAG Transportation & Community Planning Open House, Orem Senator Center
- 28 • October 30th – All Hallows Eve party at Community Center
- 30 • November 3rd – No Council meeting due to elections. Election night gathering at 8:30 pm in Council room
- 32 • November 17th – 6:00 pm work session with Legislative reps (Dayton, Jackson, Peterson, Stratton)
- 34 • November 26th – 27th – City offices closed for Thanksgiving
- 36 • November 26th – Community Thanksgiving Dinner, 11 am – 2 pm at Community Center
- 38 • December 8th – Noon at Public Works. Engineering Coordination meeting: Mayor and Councilmember Broderick will attend.
- 40 • December 23rd – Noon at Community Center, Employee Christmas Party
- 42 • December 23rd – 25th – City offices close at noon on Dec 23rd. Closed 24th and 25th
- 44 • January 1st – City offices closed for New Year's Day

42 Mayor Acerson called for any further comments or discussion from the Council.
44 Hearing none he called for a motion to adjourn.

46 **Adjourn** –

2 COUNCILMEMBER BRODERICK MOVED TO ADJOURN THE MEETING
AT 10:15 PM. COUNCILMEMBER POWELL SECONDED THE MOTION. ALL
4 PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

6 Approved – November 17, 2015

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Kathryn Moosman, City Recorder

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Jeff Acerson, Mayor