



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: July 5, 2011

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council member: Paula Scott

Council Member: Adam Wright

Council Member: John Mitchell

Council Member: Don Etchison

Council Member: Don Ford

ABSENT: None.

Others: Leslie Warden, Allen Blake, Robert Pell, Fred Solis, Christie Nienstedt, Janice Preston, Kevin Boese, Chris Scott, Debbie Matteson, Stephanie Carlson, Bryce Matteson, and Merritt Wright.

The Recreation Board requested to be added to the agenda. Mayor Alferts acknowledged this, and Merritt Wright, Recreation Director, began addressing the Council.

Recreation Board: 2012 Budget Proposal / Softball Field Repairs

The price previously provided for the softball field repairs are firm. To provide this year's portion of the payment, Wright advised the Board will use funds in the 2011 budget. Specifically, they will use \$400 from New Classes, \$1,500 from Diamond Material, \$1,000 from Landscaping, and \$500 from Field Maintenance, totaling \$3,400. Etchison moved for the expenditure; Ford seconded. The motion passed unanimously. The remaining \$2,500 project funds will come from the Recreation Board's 2012 Budget.

After a short discussion, the Landscaping line item of \$1,500 in the 2012 Budget Proposal was changed to Fencing since the Recreation Board intends to use those funds to fence in the warm-up area at the softball field. The Recreation Board's revised 2012 budget proposal totaled \$32,940.

Public Comment:

Janice Preston:

Ms. Preston notified the Council about a dilapidating property at 204 S. Topeka, owned by Evelyn Harper and managed by Richard Greever. Preston provided photographs of the area, showing broken glass, tall weeds, and generally poor maintenance. The Council directed the City Administrator to contact the owner and manager regarding the property and to handle the matter according to City procedure.

Booster Club

Christie Nienstedt, Stephanie Carlson, and Debbie Matteson appeared on behalf of the Booster Club to request the use of the City's tennis courts and concession stand for the second annual



Dollar Dance. Scott moved and Mitchell seconded for the approval of the same. The motion carried five to zero.

Chris Scott, Refuse Superintendent: Trash Containers

Mr. Scott provided an example of the proposed container (donned Roll-A-Waste by its manufacturer) to replace citizens' polykarts. The Roll-A-Wastes are \$57.50 a piece, and the 2011 Budget has \$2,000 set aside for the purchase of around 25. In addition to the per piece cost, the City would need to pay a \$250 setup fee to have "City of Haven" stamped on each one. Ford moved for the purchase of 25 Roll-A-Wastes and payment of the setup fee. Mitchell seconded, and all voted in favor of the same.

Details About July 11 Planning Session

Scott advised that the planning session for July 11 is firm. The special meeting to discuss visioning will be facilitated by Harland Priddle and will begin at 6:30 PM at the Community Building. Meals from The Second Table may be ordered, but payment will be each individual's responsibility.

Update on Sign Workgroup, "Project Haven"

Minutes from Project Haven's previous meeting were provided. Following the August 27th "Dish with the Commish" the public is invited to meet with the group to provide suggestions for the sign replacements.

Chief of Police Updates

Chief Pell provided the following updates to the governing body:

- Revenues are up, and as the numbers stand now, the police department is on budget, despite a few unexpected costs that have arisen.
- Since the last meeting, HPD solved three Haven burglaries, as well as one Partridge burglary, and one Mt. Hope burglary. The other agencies have expressed their thanks.
- Pell requested the purchase of Jayhawk Court Software to streamline tracking of court fines, increase efficiency, and increase the ease of Court Clerk tasks. He noted that the Police Department's 2011 budget could handle the expenditure. Ford moved for the purchase of the software not to exceed \$3,735. Wright seconded, and the motion passed unanimously.

City Administrator / Public Works Director Updates

City Administrator, Allen Blake, provided the following updates:

- Basketball lights are up and running.
- The City has changed internet and telephone service providers.
- Plumbing work on the ball diamond bathrooms has begun.
- Four dirt contractors have been contacted regarding the drainage project, but no bids have yet been provided.
- The crew has begun trimming trees.
- Asphalt came in and some street patching has been going on.
- The Public Works Department has also been busy with power outages and water leaks.
- Blake presented a resolution regarding the City's participation in the KMU's Mutual Aid program. Scott moved for adoption of Resolution 246, with revisions made to Section 3 to change "management of the Utility" to "Mayor and / or City Administrator." Mitchell seconded, and the motion carried.



- A final copy of the Capital Improvement Plan was provided to the governing body. Discussion ensued about the City's need for electrical upgrades.
- *Power Outages:* A recent brown-out was the topic of a great deal of discussion. Mitchell suggested the City put out an informational insert letting citizens know what to do in case of a brown out. He also suggested the City research other options for communicating outages to citizens. Josh Wright, Allen Blake, and John Mitchell will work together to formulate the insert.

Executive Session

Scott moved for the Council to enter into a 15-minute executive session pursuant to the non-elected personnel exception in order to discuss appointed personnel's job performance, compensation, and duties with the City Clerk, City Administrator, and Chief of Police present. Etchison seconded, and the motion passed unanimously.

At 8:45 PM, regular session resumed with no action taken. Then Mitchell moved to increase the City Clerk's hourly rate to \$16. Wright seconded, and the motion passed unanimously.

Minutes

Minutes from the June 20, 2011, meeting were unanimously approved with a motion from Scott and a second by Etchison.

Accounts Payable

Scott moved to approve the payables, totaling \$79,327.92. Etchison seconded, and all voted in favor of the same.

Council Concerns

Blake was asked how progress was coming with the property at 204 E. First, Lot 16. He advised he has an appointment scheduled to inspect the property. The Council voiced their desire to have property maintenance issued pursued more proactively.

Adjournment

At 9:00 PM, Scott moved and Mitchell seconded for adjournment. The motion passed unanimously.

/s/
Mike H. Alfors, Mayor

Attest:

/s/
Leslie Warden, City Clerk