



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: April 15, 2011

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY CODY LITTLESTAR, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council member: Paula Scott

Council Member: Jeff Stringer

Council Member: John Mitchell

Council Member: Amy Hirst

Council Member: Don Ford

ABSENT: None.

Others: Leslie Warden, Allen Blake, Robert Pell, Amy Houston, Don Etchison, and Josh Wright.

Addition to Agenda

Mayor Littlestar requested the addition of "Library Board Appointments" to the agenda. Scott moved and Ford seconded for the same. The motion carried.

Sealed Bids on Digger Truck

No sealed bids were received. Scott moved to allow the Public Works Director to dispose of the 1968 Digger truck in the best manner possible. Hirst seconded, and the motion passed unanimously.

Chamber Membership

The Chamber of Commerce asked that the City consider becoming a business member. For \$50, a business membership allows for three designated persons. Mitchell suggested that becoming a member could present a conflict of interest in various situations. Scott moved for the City to become a business member. Stringer seconded, and the motion passed four to one. Mitchell held the opposing vote.

Police Department Updates

Chief Pell presented the following:

- Pell requested the Council allow the Police Department to switch to a new uniform, which he had on. He said he had received a great deal of positive feedback about the new look and thinks it makes the officers appear more approachable.
- Contact has been made with all of the schools.
- Coverage is still an issue since the Police Department remains short-staffed.
- Several receipts for duty ammo, police gear, and a duty weapon were presented for payment. Scott moved to allow the police department to spend no more than \$2,000 for police gear / uniforms for the Chief and all full-time officers. Ford seconded, and the motion passed with five "yes" votes.



Window Air Conditioner for City Shop

Public Works Director / City Administrator, Allen Blake, requested the City purchase a window air conditioning unit for the City Shop since the office area is almost complete. Mitchell opposed the idea citing it as unnecessary and excessive expense. Blake provided a quote from Mitchell Hardware for \$499.99 for a 25,000-BTU unit. Stringer moved for the purchase. Ford seconded, and the motion carried four to one. Mitchell held the opposing vote.

Summer Mowing Help

Blake also requested that the City hire Dewayne “Buck” Palmatier for summer mowing. The Park Board has hired him to care for Veterans Park at \$10 per hour; Blake indicated he would like to offer him the same wage. Ford moved to hire Palmatier for mowing help as needed at \$10 per hour. Scott seconded, and all voted in favor of the same.

The Council agreed to take sealed bids on a walk-behind lawn mower that works but has not been used by the City in years. Discussion ensued regarding the purchase of a mower and trimmer for use only at Veterans Park. Ford moved to purchase a mower and trimmer with the Paul Moore Estate funds, not to exceed \$450. Stringer seconded. The motion carried though Mitchell voted in opposition.

Purchase of Vehicle to Replace 1993 Ford Truck

Blake advised that his original intention was to use the 1993 truck until a replacement vehicle could be budgeted. However, the engine shelled out today. Information on a used 2000 Chevy truck for sell for \$8,495 at Shep Chevrolet was presented. Stringer moved for the purchase of the vehicle not to exceed \$8,000. Scott seconded, and the motion passed four to one with Mitchell casting the opposing vote.

Public Works / City Administrator Project Updates

Public Works Director / City Administrator, Allen Blake, addressed the following with the Council:

- Work for Water Project easements is ongoing.
- C-POST has been notified of Blake’s resignation as Chief of Police.
- Tony Howlett obtained his certification as a Water Operator.
- Mitchell asked if citizens could be given access to the compost pile at the Burn Site. All agreed that was a good idea. The Council asked for a notice to be put on the electric bill, notifying citizens that the compost is available.
- The Haven signs have been painted but are certainly in a state of disrepair. Scott advised she would like to form a committee to undertake the sign project. She will report back once the group has met.

Don Ford: Park Board Update

The Park Board wishes to purchase a few pergolas to provide shade for pool goers. Mitchell noted the pergolas may not provide much shade since it will only eliminate light coming in from overhead. Nevertheless, the Council saw no harm in allowing the Park Board to purchase one pergola to see how it worked.

Scholarship

Scholarship applications were provided from Haven High School. Two \$500 scholarships will be awarded to Markisha Carney and Ridge Foster.



Review Job Descriptions

City Administrator:

The Clerk failed to make all the changes previously requested. This item was tabled until the next meeting.

Executive Session

At 8:45 PM, Scott moved for the Council to recess into a fifteen-minute executive session pursuant to the acquisition of real estate exception in order to discuss easements for the Water Project, Allen Blake to remain present. Stringer seconded, and the motion passed five to zero.

At 9:00 PM, regular session resumed with no action taken during executive session. Then Scott moved to authorize the City Administrator to offer \$1,200 to the Kenneth Westfahl Trust for a permanent easement for the Water Project. Stringer seconded and the motion passed unanimously.

Executive Session

Scott moved that the Council recess into a ten-minute executive session pursuant to the non-elected personnel exception in order to review applications for part-time Police Officer with Chief Pell present. Stringer seconded, and the motion passed unanimously.

At 9:10 PM, regular session resumed with no action taken during executive session.

Basketball Lights

Two options were presented to the governing body for lighting of the basketball court / skate park at Engweiler Park. The proposal that would provide the best lighting was estimated at \$3,362 while the second proposal would cost only about \$2,700. Ford moved for the City to implement the second proposal not to exceed \$2,700 in expenditures. Hirst seconded, and the motion passed five to zero.

Library Board Appointments

Stringer moved to appoint Cheryl Savaiano and Amy Hirst to the Library Board to each serve a four-year term. Scott seconded, and the motion passed four to zero. Hirst abstained from voting.

Minutes

Minutes from the April 1, 2011, meeting were unanimously approved by motion from Scott and second from Hirst.

Accounts Payable

Stringer moved for the approval of the payables to Mitchell Hardware, totaling \$620.54. Hirst seconded, and the motion passed unanimously. Scott moved to approval the remaining payables, totaling \$160,952.18. Stringer seconded, and all voted in favor of the same.

Members were provided a financial summary for the month ended March 31, 2011, as well as a spreadsheet comparing actual expenditures to budget figures.

Adjournment

Stringer moved and Hirst seconded for adjournment. The motion passed unanimously.



/s/
Cody R. Littlestar, Mayor

Attest:

/s/
Leslie Warden, City Clerk