



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: March 18, 2011

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY CODY LITTLESTAR, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council member: Paula Scott

Council Member: Jeff Stringer

Council Member: John Mitchell

Council Member: Amy Hirst

Council Member: Don Ford

ABSENT: None.

Others: Leslie Warden, Allen Blake, Tom Schultz, Robert Pell, Elaine Pell, Katelyn Pell, Conroy Miller, Mike Alfery, Amy Houston, Nita Johnston, Merritt Wright, and Sandy Wright.

Addition to Agenda

City Administrator, Allen Blake, requested the addition of an executive session pursuant to the non-elected personnel exception in order to discuss the implementation of receipts at Recreation registrations. Hirst moved for the addition, followed by a second from Stringer. The motion passed unanimously.

No one was signed up to deliver public comment.

Executive Session

At 7:05 PM, Scott moved that the Council recess into a one-hour executive session pursuant to the non-elected personnel exception in order to interview applicants for the position of Chief of Police. Stringer seconded, and the motion passed with five "yes" votes.

At 8:05 PM, the council resumed regular session with no action taken during executive session. Then Scott moved that the Council recess into executive session for another fifteen minutes to discuss the hiring of a Chief of Police. Stringer seconded, and the motion passed unanimously.

At 8:20 PM, regular session resumed with no action taken during executive session. Scott moved that the City offer the Chief of Police position to Robert Pell at a yearly salary of \$45,000 plus customary benefits commensurate with an average work week of 48 hours. Scott also noted the position would be subject to a 90-day probationary period. Stringer seconded the motion, and all voted in favor of the same.

Mr. Pell accepted the offer of employment, and the Council agreed to allow him to give two-weeks' notice to his current employer, setting his first day of work as April 4, 2011.



Recreation Board: Batting Cage Project

Since the Recreation Board's summer volleyball program fell through, \$400 became available in the Board's budget. Wright requested that the Council allow that money to be given to the high school / Darin Ashworth for the batting cage / bull pen project. Scott moved that the City donate to the project \$400 from the Recreation Board and \$400 from the City's general fund. Ford seconded, and the motion passed unanimously.

Executive Session

Scott then moved that the Council recess into executive session for ten minutes pursuant to the non-elected personnel exception in order to discuss a personnel issue with Merritt Wright, City Clerk, Leslie Warden, and City Administrator, Allen Blake, present. Stringer seconded, and the motion passed five to zero.

Regular session resumed at 8:45 PM with no action taken during executive session.

Nita Johnston, Haven Insurance Agency: Insurance Bid

Johnston provided copies of the bid to the governing body and went over the policy in depth. Last year the City's annualized premium for insurance was \$39,712. This year the premium for basically the same insurance is \$47,579. Johnston noted the increase was primarily in the workers compensation category. A few changes in the vehicle sections were noted. Eventually, Scott moved to approve Haven Insurance Agency's bid of \$47,579 with the noted changes discussed. Ford seconded, and the motion passed unanimously.

City Administrator Project Updates

City Administrator, Allen Blake, addressed the following with the Council:

- A new digger truck was purchased for \$15,000, and has already been used to set a pole by the concession stand. Blake suggested the City take bids on the old digger truck. Stringer moved and Hirst seconded for the same. The motion passed.
- Tony Howlett has been working on the south lift station, but it is going to need about \$1,000 in parts to repair it properly. Stringer moved for the purchase, not to exceed \$1,000. Ford seconded, and all voted in favor of the same.
- Easements for the Water Project are still being worked. Also, right now Aquatech Engineering is working on locating all the existing water lines, which is the reason for all of the flags in town.

Committee to Update Capital Improvement Plan

Blake provided the following list of individuals to serve on the committee responsible for updating the Capital Improvement Plan:

Cody Littlestar, Mayor
Don Ford, Council President
Josh Smith, Street Superintendent
Chris Scott, Refuse Superintendent
Tony Howlett, Water Superintendent
Josh Wright, Electric Superintendent
Allen Blake, City Administrator
Marty Nienstedt
Clayton Yoder



Scott moved for the appointment of those listed to serve a one-year term on the committee. Stringer seconded, and the motion passed unanimously.

Sealed Bids

Sealed bids were opened.

Ladders:

Two bids for \$25 from Brad Fast and Bill Sutton were received on the pair of 28' ladders. Stringer moved to allow City Administrator, Allen Blake, to resolve the issue, awarding the ladders to the high bidder. Ford seconded, and the motion passed with five "yes" votes.

Tailgate:

One bid for \$3 from Tim Ketchum was received. Ford moved and Stringer seconded to accept the bid. All voted in favor of the same.

1957 Road Grader:

The following bids were received:

Don McKenzie	\$650
Brian Morgan	\$301
Robert Brooks	\$1,550
Kenny Weninger	\$491
Bill Sutton	\$701
Carrol	\$1,056

Hirst moved to accept the bid of \$1,550 from Robert Brooks. Ford seconded, and the motion passed five to zero.

Hiring of Pool Employees

The Council agreed to advertise for lifeguards and a pool manager. Once applications are received, the Council intends to hire a pool manager and let that individual hire lifeguards.

Minutes

Minutes from the March 4, 2011, meeting were unanimously approved by motion from Stringer and second from Scott.

Accounts Payable

Scott moved for the approval of the payables, totaling \$166,779.39. Stringer seconded, and the motion passed unanimously.

Members were provided a spreadsheet comparing actual expenditures to budgeted amounts for February 2011.

Council Concerns

Upon being asked, the Council agreed to donate a family pool pass to the PRIDE Eggstravaganza.

The Council approved the 2011 City Office Inventory sheet by way of motion from Stringer and second from Hirst.



Executive Session

Scott moved that the Council recess into a 10 minute executive session pursuant to the non-elected personnel exception in order to discuss a personnel issue with the City Clerk present. Ford seconded, and the motion passed unanimously.

At 9:55 PM, the Council resumed regular session with no action taken during executive session.

Adjournment

Stringer then moved and Mitchell seconded for adjournment. The motion passed unanimously.

/s/
Cody R. Littlestar, Mayor

Attest:

/s/
Leslie Warden, City Clerk