



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: March 4, 2011**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY DON FORD, COUNCIL PRESIDENT, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:**

**Council member: Paula Scott**

**Council Member: Jeff Stringer**

**Council Member: John Mitchell**

**Council Member: Amy Hirst**

**ABSENT: Cody Littlestar, Mayor.**

**Others: Leslie Warden, Allen Blake, Fred Solis, Tom Schultz, Josh Wright, Harlan Foraker, and Josh Smith.**

**Addition to Agenda**

Stringer moved to add Josh Smith, Grounds Superintendent appointee, to the agenda to discuss his recommendation for the future purchase of certain equipment. Hirst seconded, and the motion carried four to zero.

No one was signed up to deliver public comment.

**Josh Smith: Recommendation for Purchase of Bobcat**

Smith noted that the City's green tractor is up for replacement and suggested the City purchase a Bobcat and attachments rather than a new tractor, particularly since the price is comparable. Materials showing the equipment were passed around. Stringer said it is definitely worth pondering. Scott advised Smith it would be best to wait until the budget planning session before engaging in any extensive discussion or making any decisions. The Council agreed and thanked Smith for his presentation.

**Harlan Foraker, P.E. of Certified Engineering Design, P.A.: Flood Study**

Foraker presented his findings to the Council with the aid of maps and diagrams. He noted that the 100-year flood event is approximately 7.5" of rainfall. The flood of July 4, 2010, was caused by 9 – 10" of rain, which would maybe be the equivalent of the 200- to 500-year flood event. Because it is cost prohibitive, engineers do not design for events of that magnitude. However, Foraker still found flaws in the City's current drainage setup.

Foraker suggested building up the berm behind Haven Mini-Storage and perhaps installing a flap gate to close off the area. At its highest point, the berm would still need 1.5 feet of height added. He also suggested the City talk to Reno County about increasing the opening of the Arlington Road bridge near the burn site.



The Council asked Foraker to obtain an engineering estimate to have the berm-work done. The Council also emphasized the need for the City to clean out the west side of the ditches along Haven Buhler Road before asking the County for anything.

#### **PRIDE Resolution #244**

Scott moved for the passage of Resolution #244, supporting the local PRIDE chapter and declaring the City to be an official entrant in the PRIDE program for 2011. Stringer seconded, and the motion was approved unanimously.

#### **Josh Wright: Purchase of Digger Truck**

Wright, Superintendent of the City's Electric Utility, asked the Council to allow him to purchase a used pole truck to replace the City's broken-down 1967 digger truck. After brief discussion and a look at some of the vehicles Wright has been looking at online, Stringer moved to authorize Wright to pick out a used digger truck for the City, providing the expenditure does not exceed \$25,000, including transportation. Mitchell seconded, and the motion passed with four "yes" votes.

#### **City Administrator Project Updates**

City Administrator, Allen Blake, addressed the following with the Council:

- More clean-up has taken place at the City Shop. The pole yard has been tidied and more scrap has been hauled away.
- The City will test its tornado sirens on March 8, 2011, at 1:30 PM
- A water leak at 5<sup>th</sup> and Hutchinson was recently repaired, which required the concrete street to be torn up a bit. Blake obtained an estimate from Winter Concrete to repair the area. The work can be done for \$950, and Blake intends to use the repair as a training exercise for the Public Works employees. Stringer moved to approve the expenditure; Hirst seconded. Motion carried.

#### **Committee to Update Capital Improvement Plan**

This item was tabled until the next meeting.

#### **Executive Session**

At 8:10 PM, Scott moved that the council recess into a 10-minute executive session pursuant to the non-elected personnel exception in order to discuss the status of a worker's compensation claim, with Allen Blake and Leslie Warden present. Stringer seconded, and the motion passed four to zero.

Regular session resumed at 8:20 PM with no action taken during executive session. Then Stringer moved to terminate Jay Mattison's employment with the City due to his permanent restrictions and thus his inability to perform the functions of his job, effective February 15, 2011. Scott seconded, and the motion passed unanimously.

#### **Minutes**

Minutes from the February 18, 2011, meeting were unanimously approved by motion from Scott and second from Stringer.



**Accounts Payable**

Stringer moved for approval of the payables to Mitchell Hardware, totaling \$737.66. Scott seconded, and the motion passed three to zero. Mitchell did not vote. Scott moved for the approval of the remaining payables, totaling \$43,448.30. Hirst seconded, and the motion passed unanimously.

Members were provided a financial summary for February of 2011 and a report comparing receipts between the Jayhawk utility system and Quickbooks for the month of February 2011.

**Council Concerns**

The Council expressed their desire to see all applications for the position of Chief of Police and became aware of one application they had not yet seen. Scott moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to review applications for Chief of Police with Allen Blake present, the open meeting to resume at 8:35 PM. Stringer seconded, and the motion passed unanimously.

At 8:35 PM, the Council resumed regular session with no action taken during executive session.

Warden advised she would be attending training in Wichita March 16 – 18.

**Adjournment**

At 8:45 PM, Stringer moved and Scott seconded for adjournment. The motion passed unanimously.

s/s  
Cody R. Littlestar, Mayor

Attest:

s/s  
Leslie Warden, City Clerk