



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

Meeting: REGULAR

Date: February 4, 2011

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY CODY LITTLESTAR, MAYOR WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:**

Council Member: Don Ford

Council member: Paula Scott

Council Member: John Mitchell

Council Member: Amy Hirst

Council Member: Jeff Stringer

**ABSENT: None.**

**Others: Leslie Warden, Allen Blake, Amy Houston, Allen Andresen, Don Etchison, Harland Priddle, Lois Schlickau, and Josh Smith.**

No additions to the agenda were requested, and no one was signed up to deliver public comment.

**Mural Committee, Lois Schlickau:**

Schlickau advised that the committee has reached their fundraising goal and is now working to make the mural a reality. She requested permission for the mural to be placed on the north side of the Haven Wellness Center building. Discussion about size and placement of the mural took place. Scott moved to grant the request and to enter into the Mural Project Agreement with the Chamber. Ford seconded, and the motion passed unanimously.

**Executive Session**

Scott moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss job performance / satisfaction with Street Superintendent appointee, Josh Smith, the open meeting to resume at 7:23 PM. Stringer seconded, and the motion passed five to zero.

At 7:23 PM, regular session resumed with no action taken during executive session.

**Hindman Trailer Park License**

City Administrator, Allen Blake, advised that some improvements to the park have been completed. One utility pole has been properly fixed and some rock has been hauled in. Blake suggested the Council go ahead and approve the license but continue to monitor improvements. Ford moved and Stringer seconded for approval of the license. The motion passed four to one with Mitchell casting the opposing vote.

**Maintenance Project Updates**

Maintenance supervisor, Allen Andresen, provided the Council with the following updates:

- The Haven Steel Products electrical project will begin next week. There will be no service disruptions.



- In regard to installation of new bathrooms at the park, Andresen still has no bids for a finished product but is working on it with the aid of Josh Smith. Ford suggested installing dryers in the new bathrooms rather than providing paper towels.
- Eight water meters froze during the last storm.
- Because of an exceptional deal, the City purchased a new salt spreader. The Mayor inquired about getting rid of the old one. Twice the City has put the item out for bids and received nothing. Andresen advised he plans to junk it.
- Andresen plans to begin using his vacation time next week.
- Ford asked Andresen to take a look at the lights at the ball diamonds because he had a report that some had been shot out.

### **City Administrator Project Updates**

City Administrator, Allen Blake, addressed the following with the Council:

- Things with the Public Works Department are going well. Morale and productivity are good so far.
- The City has received three applications and one resume for the Chief position. The Council advised they would like to review all applications and serve as the selection committee.
- The Council also unanimously approved the Reno County Jail Contract by way of motion from Scott and a second from Hirst.

### **Employee Contribution to Blue Cross Blue Shield Premiums**

Blake provided a spreadsheet showing the proposed cost to be assessed to employees for health insurance. The City will continue to provide single insurance at no cost to the employee. Other coverage would be provided as follows:

Employee Spouse	\$21.87 / month
Employee Children	\$6.93/ month
Employee Family	\$28.80 / month

Scott moved that the Council assess a portion of the health insurance premiums to employees pursuant to the costs provided by Blake. Mitchell seconded. The motion passed three to two. Hirst and Stringer held the opposing votes.

### **Executive Session**

Scott moved that the Council recess into a 20-minute executive session pursuant to the non-elected personnel exception in order to review applications for Chief of Police with Allen Blake present. Stringer seconded, and the motion passed unanimously.

At 8:05 PM, regular session resumed with no action taken during executive session.

### **Minutes**

Scott moved to approve the minutes from the January 21, 2011, meeting two corrections. One correction was to fix a typo in the word “employees,” and the other to replace “Obamacare healthcare” with “new health insurance regulations.” Ford seconded, and the motion passed five to zero.



**Accounts Payable**

Ford moved for the approval of the payables, totaling \$85,764.44. Hirst seconded, and the motion passed unanimously.

Members were provided a report comparing receipts between the Jayhawk utility system and Quickbooks for the month of January 2011.

**Council Concerns**

Scott received a complaint from a citizen that Ideatek placed a utility pole in his or her yard without providing any sort of notice. Scott advised that a courtesy call / notification would really be nice. She asked that Blake express the same to individuals from Ideatek.

The Council briefly discussed the installation of the fence at a property on North Topeka.

Mitchell asked Warden to provide a spreadsheet of budget to actual costs for 2010. Warden advised she thought she already had because she knows the spreadsheet is done. She advised she will provide it again.

**Adjournment**

At 8:22 PM, Stringer moved and Scott seconded for adjournment. The motion passed unanimously.

S/S  
Cody R. Littlestar, Mayor

Attest:

S/S  
Leslie Warden, City Clerk