



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: January 7, 2011

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY CODY LITTLESTAR, MAYOR WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Don Ford

Council member: Paula Scott

Council Member: Amy Hirst

Council Member: Jeff Stringer

Council Member: John Mitchell

Others: Amy Houston with The Clarion, Glenna Norris, Allen Blake, Dan Demming Reno County Commissioner, and Josh Wright.

This was a regularly scheduled meeting.

Agenda:

Scott moved for approval of the agenda. Ford seconded, and the motion passed unanimously.

Public Comment:

Dan Demming has been elected as a Reno County Commissioner. He is going to small cities to introduce himself, and welcomes comments or suggestions of any kind. He thanked us for our time and stated he will leave some of his business cards.

Executive Session: 7:05PM

Scott moved, and Stringer seconded that the Council recess into executive session pursuant to the **non-elected personnel** exception in order to discuss job performance/satisfaction with Building Inspector, Sandra Wright, the open meeting to resume at 7:20pm. At 7:20pm the normal session resumed with no action taken in executive session.

Executive Session: 7:20PM

Scott moved, and Stringer seconded that the Council recess into executive session pursuant to the **non-elected personnel** exception in order to discuss job performance/satisfaction with Building Inspector, Sandra Wright, the open meeting to resume at 7:35pm. At 7:35pm the normal session resumed with no action taken in executive session.

Executive Session: 7:50pm

Scott moved, and Stringer seconded that the Council recess into executive session pursuant to the **non-elected personnel** exception in order to interview job applicant Josh Wright, the open meeting to resume at 8:05pm. At 8:05pm the normal session resumed with no action taken in executive session.

Scott moved, and Hirst seconded that Allen Blake make an job offer to Josh Wright for employment with the City of Haven. The motion passed unanimously.



Scott made a motion and Stringer seconded that the council approve the GAAP waiver, Resolution #237. The motion passed unanimously.

Allen Andresen: Reports that the sewer ponds are discharging correctly and we are in compliance with the State of Kansas guidelines. Tuesday morning Allen has a meeting at Haven Steel with Kenny's Electric and the electrical engineer for Haven Steel. The bucket truck is repaired, it needed new "O" rings. The maintenance crew is servicing all equipment to be ready for the snow. Tony and Josh will attend a Dig Safe class next week. The burn site needs the brush cut back. He has jury duty this month and might be unavailable at times. Don Ford reminded Allen about the new bathrooms to be built at the baseball field and joked that they needed to be completed before Allen retires. Allen will obtain estimates.

Allen Blake:

Allen reports that Josh Wright has accepted an offer to work for the City of Haven. He will start on January 24, 2011. He recommends incremental rate increases in utilities. Allen will make a recommendation after he studies the new KPP rate. Allen reports that Aaron Meek is still on off work on medical leave, and he would like to hire a new patrolman. The council suggests advertising for a part time or full time patrolman. Allen suggests a 3% raise for all full time employees as shown in a handout.

Scott made a motion seconded by Stringer to give full time employees a 3% raise per the packet and make it retroactive to January 1, 2011. Full time employees that are on Workers Compensation or probation are not eligible. The motion passed unanimously.

The 2011 Blue Cross, Blue Shield contract was discussed. The Council discussed having employees pick up half of the difference between 2010 and 2011 premiums for any amount greater than coverage for a single employee.

Tony Troyer:

Tony requests that the EMS daytime only employees receive a raise in pay to \$10.00 per hour. He also states that the ambulance service needs more employees with experience.

Stringer made a motion, seconded by Hirst that according to discussions at budget time that daytime employees hourly pay be raised to \$10.00 per hour. The motion passed unanimously.

Stringer made a motion, seconded by Ford to reinstate Dave Chamberlain to the Recreation Board for a 1 year term. The motion passed unanimously.

Stringer made a motion, seconded by Ford to reinstate Marvin Mills to The Planning Commission for a 3 year term. The motion passed unanimously.

Executive Session: 9:10pm

Scott moved, and Stringer seconded that the Council recess into executive session pursuant to the **non-elected personnel** exception in order to discuss maintenance employee qualifications. Open meeting to resume at 9:40pm. At 9:40pm the normal session resumed with no action taken in executive session.



Stringer discussed moving Allen Blake from Police Chief to supervise the maintenance department.

Scott made a motion seconded by Stringer to advertise for a Police Chief instead of a Patrolman. The motion carried, four yea, one nay. John Mitchell voted no.

Scott made a motion, seconded by Stringer to approve the minutes of December 3, 2010 council meeting. The motion passed unanimously.

Stringer made a motion, seconded by Hirst to approve the minutes of the December 17, 2010 council meeting. The motion passed unanimously.

Stringer made a motion seconded by Hirst to approve the payables, excluding Mitchell Hardware, in the amount of \$46,317.32. The motion passed unanimously.

Stringer made a motion, seconded by Ford to approve payment to Mitchell Hardware in the amount of \$207.44. The motion passed unanimously.

Motion made by Stringer, seconded by Hirst to pay Aquatech Engineering \$41,195.00 for work on our water project. The motion passed unanimously.

It is stated that the time clock in the Haven Library is not working. Allen Blake will check on it.

Scott made a motion seconded by Stringer that each regular full time employee be granted a Wellness Day as an incentive for good attendance. Each regular full time employee will be granted 1 day off with pay for working one six month period (January through June and July through December) without using any sick leave. This will be retroactive to January 1, 2011. The motion passed unanimously.

Adjournment

Stringer made a motion seconded by Scott to adjourn the meeting at 9:58pm. The motion passed unanimously.

Cody R. Littlestar, Mayor

Attest:

Leslie Warden, City Clerk