



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: November 5, 2010**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY CODY R. LITTLESTAR, MAYOR WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:**

**Council Member: Don Ford**

**Council member: Paula Scott**

**Council Member: John Mitchell**

**Council Member: Amy Hirst**

**Council Member: Jeff Stringer.**

**ABSENT: None.**

**Others: Leslie Warden, Allen Blake, Amy Houston, Darin Ashworth, William Burton, Tony Troyer.**

Mayor Littlestar asked that the county's drainage project be added to the agenda. Stringer moved for the same, Hirst seconded, and the motion passed unanimously.

**Park Board Appointments**

Scott moved for the appointment of Dawn Ferguson to the Park Board with her term expiring January of 2012. Ford seconded, and the motion passed unanimously.

Scott moved for the appointment of Cheryl Pendleton to the Park Board with her term also expiring in January of 2012. Again, Ford seconded, and the motion passed unanimously.

**Park Board: Project at Engweiler Park**

The City Clerk advised that this item should be tabled as the Park Board has chosen to re-evaluate their plan for the park before presenting it to the Council. However, the Park Board did ask to have the Council approve their recommendation to have Buck Palmatier strip and re-wax the floors at the Community Building for a total cost of \$634.13. The Council declined to do so instead suggesting the Park Board take bids on the project to avoid the appearance of impropriety.

**Darin Ashworth: Ball Diamonds (Sponsored by Don Ford)**

Darin Ashworth, the high school softball coach, advised the Council that he would like to add a bull pen and two batting cages to the large diamond. He noted that the current batting cage has probably outlived its usefulness, and having the team members warm up in the roadways is embarrassing and dangerous. Completing this project would not put us above our peers in our league, but would bring us level. The Council and Mayor voiced agreement on allowing Ashworth's use of City property for the concept he presented and decided the City would provide in-kind services (work needing done with Bobcat or digger truck). At 7:30 PM, Hirst officially moved to approve the use of City property for Ashworth's concept. Ford seconded, and all voted in favor.



### **Tony Troyer: Insurance Claim**

Several months ago Troyer's vehicle was vandalized and four City radios were stolen. The City had previously not insured the items, but Troyer's auto policy covered the replacement cost by issuing a check to the City for \$4,120.55. The City then replaced three of the four radios. (The fourth one was obsolete and did not need to be replaced.) However, Troyer's insurance company views the incident as an at-fault accident and increased his yearly premium by \$600. Now the company is questioning whether they should have covered the equipment. Troyer requested that City reimburse Columbia Insurance for \$4,120.55 so that he will not have to bear the increase in premiums of his personal auto insurance. Blake advised that he thought the action appropriate and so does our insurance agent. Stringer moved for the City to reimburse Columbia Insurance \$4,120.55. Scott seconded, and the motion passed with five "yes" votes.

### **City Administrator Project Updates**

City Administrator, Allen Blake, addressed the following with the Council:

- No update on Hindman Trailer Park. This item was tabled for the next meeting.
- An e-mail from Craig Wichert of IdeaTek was handed out regarding pole attachment fees. The Council had no objections to his proposal and suggested he place it in the agreement for consideration.
- Harland Foraker has been in contact with Blake regarding the drainage study and will soon be doing some surveying.

At this time, Mayor Littlestar mentioned the County's Haven Buhler Road ditch drainage project. He spoke to Commissioner James Schlickau, and Schlickau advised that if the City would like for the County to perform the same work on the City-side ditches, he would see that it is cheaper than having a contractor do it, as long as we do it while the equipment is still here. Littlestar asked if the Council would consider giving him the power to judge the expenditure on his own since the dollar figure of the project was not available. The Council opposed the idea and suggested a special meeting instead. Littlestar said Monday morning would be the earliest that the dollar figure was available.

Mayor Littlestar was in receipt of a letter from Allen Andresen providing written notice of his intention to retire on April 5, 2010. Stringer moved to approve the same. Hirst seconded, and the motion passed unanimously. The Council advised Blake to go ahead with the appropriate employment advertisements.

Stringer suggested, after a recent discussion with Mitchell, that rather than hiring an electrical lineman, the City seek a yearly contract with Kenny's Electrical to take care of our system. Mitchell agreed and noted that the City would not need to purchase a digger truck if they went this route. Blake had qualms about the workability of such a contract. Scott suggested he obtain an estimate for a yearly contract and an estimate for a short-term contract should there be time between Andresen leaving and a lineman being hired. Blake advised he would obtain bids.

The Council agreed to take sealed bids for the old trencher hoe.

Andresen made the Mayor aware of the maintenance department's need for two sets of tires for the white trucks. Two estimates were reviewed. Scott moved that the City purchase two sets of tires for \$530 per set from T.O. Haas for the white maintenance trucks. Stringer seconded, and the motion passed unanimously.



### **Library Board Appointment**

Hirst moved for the approval of the appointment of Jerri Taylor to the Library Board to finish out Margaret Ring's term. Stringer seconded, and all voted in favor of the same.

### **Christmas Party**

The Council decided the annual employee Christmas party will occur on Friday, December 17, 2010, at 7:00 PM at the Community Building, and Haven Foodliner will do the catering. Permission to purchase small gifts, similar to last year, was granted to the Clerk.

### **Christmas Bonus**

Because the arrangement worked well last year, the Council unanimously approved for the EMS Director and all full-time employees to receive \$200 in Haven Bucks as their Christmas bonus. This was carried out by way of a motion from Ford and a second from Mitchell.

### **Outstanding Checks Eligible for Restoration**

The Council was provided with a spreadsheet listing four checks that have been outstanding for longer than two years. Scott moved for the restoration of all outstanding checks issued prior to July 1, 2008, and if at all possible the re-issuance of the checks issued after July 1, 2008. Stringer seconded, and the motion passed unanimously.

### **Minutes**

Minutes from the October 15, 2010, meeting were unanimously approved with a motion from Scott and a second from Ford.

### **Accounts Payable**

While members reviewed the payables list, the Mayor mentioned that he approved repairs to be done to the trash truck, which is currently out of service. Those repairs will cost around \$2,000.

Scott moved for the approval of the payables, totaling \$94,917.01, and excluding those to Mitchell Hardware. Ford seconded, and the motion passed five to zero.

The payables to Mitchell Hardware, totaling \$396.19, were unanimously approved with a motion from Stringer and second from Hirst. Mitchell did not vote.

Members were provided a financial summary dated October 29, 2010, and a report comparing expenditures to the 2010 Budget. They were also provided a report comparing receipts between the Jayhawk utility system and Quickbooks.

### **Council Concerns**

Mayor Littlestar recognized a "thank you" from the Booster Club for allowing them to use the City's tennis courts to host their dollar dance.

A letter from Delon Martens asking for permission to host a softball tournament using the City's diamonds was discussed. The Council had no objections to the property being used for such purpose and asked the Clerk to notify Martens that permission is granted.

Hirst asked for clarification as to what documents may be released to the public under the Kansas Open Records Act, inquiring specifically about council packets. Mayor Littlestar read a letter



from City Attorney, Larry Bolton, addressing the issue. Scott advised it best to let the City's designated records custodian, the City Clerk, handle the requests. No one moved to change the City's current policy.

**Adjournment**

At 8:45 PM, Stringer moved and Scott seconded for adjournment. The motion passed unanimously.

---

Cody R. Littlestar, Mayor

Attest:

---

Leslie Warden, City Clerk