



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: July 16, 2010

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY CODY R. LITTLESTAR, MAYOR WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Don Ford

Council member: Paula Scott

Council Member: John Mitchell

Council Member: Jeff Stringer

Council Member: Amy Hirst

ABSENT: None.

Others: Leslie Warden, Steve Taylor, Sonia Yutzy, Harlan Foraker, Jessica Hoskinson, Chris Gingerich, Tony Troyer, and Tim Ramsey.

No additions to the agenda were requested.

Public Comment

Tim Ramsey spoke to the Council about the City's Ordinance allowing golf carts on the City streets. He advised the Council he received a ticket for having no insurance after he drove his go cart to the City Office. Since then he has obtained full-coverage insurance. The council members reviewed Ordinance 585 and could not see where Ramsey's go cart could be qualified as allowable. Scott pointed out that the Ordinance actually excludes go carts and ATVs; Stringer added that it was purposely worded as such. It was mentioned that the issue could be revisited upon the return of the Chief of the Police. However, Scott said she couldn't see how he would advise differently, particularly since he had warned Ramsey previously. She suggested Ramsey look to due process for the final answer.

Harlan Foraker with Certified Engineering

Foraker addressed the Council regarding the Sewer Lagoon Project. He advised the project is complete, and all was done in accordance with the plan. The total cost of the project was \$513,893.05. The last item, awaiting approval from KDHE, is the O&M Manual. Foraker noted that there is a 2-year maintenance warranty on the project which will cover the work until approximately August of 2011.

Scott advised there had been some talk around town that this project is the cause of flooding / seepage in Haven. Foraker pointed out that Gar Creek comes in from the south and goes east. The project is located at the north, high edge of the basin. Furthermore, the lagoons themselves are sealed to .1" / day seepage, which is the KDHE requirement. The liner was designed specifically for the soil there, and the entire project was built in compliance with KDHE regulations. Foraker asserted that the project has not contributed to flooding in the City of Haven.



Jessica Hoskinson: Haven Wellness Center

Hoskinson presented to the Council a Memorandum of Understanding, created after a walk-through of HWC by Allen Blake and Harland Priddle, noting the items that are property of the City of Haven and the items that are personal property of HWC. Scott moved for approval of the document with the stipulation that it be called an Addendum to the Memorandum of Understanding. Stringer seconded, and the motion passed unanimously.

A financial report of the Wellness Center was delivered. The Center has over 120 line item memberships, and over 200 members have received keys. The Council praised the Center's success.

Hindman Trailer Court License (Per February 1, 2010, Meeting)

This item was tabled so that it could be discussed with City Administrator, Allen Blake, present.

Request for Special Governing Body Meeting

Warden advised that neither Jan Nolde nor any other representative from Swindoll Janzen Hawk & Loyd is available on the previously chosen date of July 21, and due to other scheduling conflicts among the Council members, the best date to ensure a quorum and the attendance of Allen Blake is July 23, 2010. Three members signed the request for a special governing body meeting to be held on July 23, 2010, at 6:00 PM for the purposes of discussing the 2011 budget.

Executive Session

At 7:55 PM, Scott moved that the Council recess into a ten-minute executive session pursuant to the non-elected personnel exception to discuss job satisfaction / job performance with Chris Gingerich. Stringer seconded, and the motion passed unanimously. At 8:05 PM, regular session resumed with no action taken during executive session.

Scott then moved that the Council recess into another ten-minute executive session under the same exception to discuss the same topic with Tony Troyer. Stringer seconded, and the motion passed five to zero. At 8:15 PM, regular session resumed with no action taken during executive session.

ACH / Online Banking Agreements with First National Bank

City Clerk, Leslie Warden, addressed the Council regarding the implementation of online banking as well as direct debit options for the City's utility customers. Agreements regarding the services were reviewed by the City Attorney, who found the only curious thing to be that the agreements did not allow for the City to terminate the service. Warden advised this really wasn't a big deal since the City will not be charged for the services anyway. Ford moved to give Mayor Littlestar the authority to sign the agreements on behalf of the City. Scott seconded, and the motion passed unanimously.

The Online Banking Agreement does require the designation of a "Super User." The Super User, according to information given to Warden, should be someone who is greatly available and would be in charge of giving permissions to other users. Warden noted that she and Blake did discuss this after meeting with representatives from First National, and they both agreed that she was the best choice for the role. The Council unanimously approved the same by a motion from Stringer and a second by Ford.



Minutes

Minutes from the July 2, 2010, meeting were unanimously approved by a motion from Scott and a second by Stringer.

Accounts Payable

Scott moved for the approval of the payables, totaling \$100,394.93. Hirst seconded, and the motion passed five to zero.

Members were provided a financial summary dated June 30, 2010, and a report comparing expenditures to the 2010 Budget. They were also provided a summary comparing receipts between the Jayhawk and Quickbooks computer programs.

Council Concerns

Warden said the lifeguards wished to offer thanks for their new swimsuits and noted they really do appear sharp.

Warden also presented a citizen's complaint regarding the location of the recycle trailer. It now sits at 120 N. Kansas, where it is in open view and easily accessible. However, one neighbor has complained about the banging noise of the lids and the general ugliness of the trailer itself. The Council was reluctant to move it to a different location because the current one has worked out so well. However, Stringer suggested the maintenance crew try to move it further south on the property.

Stringer asked Warden what her plans were for maternity leave in January / February 2011 and asked if Glenna could handle everything. Warden said she did not think it would be wise for Glenna to handle everything. Littlestar suggested seeing if Cheryl Savaiano would want to fill in. However, many changes have been implemented since Savaiano's retirement, and having her fill in would require extensive training, according to Warden. Warden said she will obviously want to be with her new baby, but she plans to be flexible. For example, if she had to come in to cut paychecks or to pay bills, etc., she would be glad to do that, unless of course it falls during the time she is in labor or immediately following. Stringer said he understood, but he didn't want her to have to worry about it. He pointed out that the Council has quite a bit of time left to give it some thought, but that it is important to be thinking about so plans can be made.

Stringer noted that Sandra Wright, building inspector, has not been at the last two Planning Commission meetings. Warden advised that she knew Wright advised Blake she would have difficulty attending meetings in the summer due to the ball season.

Mayor Littlestar said Andresen wanted the Council to advise whether or not they wanted the lights on Industrial Road turned back on. The lights were turned off during the Take Charge Challenge to conserve energy. The Council unanimously said to leave them off.

Mayor Littlestar also brought up the Gar Creek bridge. The County has looked at it and says that it is okay. Littlestar disagrees and has spoken to County Commissioner, James Schlickau regarding the same. He encouraged others to communicate their concerns about the bridge to Schlickau. Hirst suggested getting Blake's pictures of the bridge to the County so that they can see exactly what the concern is.



Ford mentioned the flooding over Haven Buhler Road that occurred with the last heavy rain. Littlestar said that the head of Emergency Management and the head of Planning for the county are supposed to look at the area and possibly work up a plan to replace culverts.

In regard to the 2011 proposed budget, Mitchell said what he would really like to see is something showing the 2010 budget, 2011 proposed budget, the variance between the two, and the actual expenses for 2010 thus far. Warden advised she would work on that.

Adjournment

At approximately 9:00 PM, Stringer moved and Scott seconded for adjournment. The motion passed five to zero.

Cody R. Littlestar, Mayor

Attest:

Leslie Warden, City Clerk