

MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: August 3, 2009

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY CODY R. LITTLESTAR, MAYOR WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Amy Hirst

Council Member: Jeff Stringer

Council Member: John Mitchell

Council Member: Don Ford

Council Member: Paula Scott

ABSENT: None.

Others: Sonia Yutzy, Cheryl Savaiano, Leslie Warden, Taia Cordel, Jordan Lesperance, Erin Huddlestun, Rick Huddlestun, Ryan McCrory, Holly McCrory, Bryce Matteson, Allen Blake, Tony Troyer.

2010 Budget Hearing:

This was the public hearing for the 2010 Budget. No public comments were made, and the council requested no further changes. Paula Scott moved to pass the 2010 Budget; Don Ford seconded the motion. It passed unanimously.

Recognition of Erin Huddlestun:

Lifeguard, Erin Huddlestun, was recognized by the council for her lifesaving efforts at the Haven City Pool along with the other lifeguards who were in attendance that day. Erin told the story of saving Mike Thille and was presented a certificate as a token of appreciation.

Maintenance Updates:

City administrator, Allen Blake, informed the council that fire hydrant repairs will begin tomorrow, August 4, 2009, and this will cause a water outage for the entire town from 1:00 p.m. to 4:00 p.m. for Tuesday through Thursday and possibly Friday. Councilman John Mitchell said that one citizen contacted him and was particularly upset about not having more advance notice of the water outage. Mitchell said as much notice as possible should be given. Mayor Littlestar noted that improving the water system will eventually eliminate the need to shut down the entire town.

Mayor Littlestar mentioned that he was contacted about the millings available for sale, and he sold some at the rate of \$6 per ton.

Vehicle Use Policy:

City administrator, Allen Blake, presented a vehicle use policy to the City Council. Blake fielded several questions from the Council and discussion ensued regarding the use of city vehicles to perform personal errands during the business day. It was noted that the policy permits brief personal business as long as it does not become a pattern, but it does not encourage it. As part of the vehicle use policy, a copy of "What To Do In Case of Accident" should be placed in each city vehicle, and each department head should create a fuel conservation plan. Paula Scott moved to approve the Vehicle Use Policy with a few minor corrections, and her motion was seconded by Jeff Stringer. All voted in favor of the same.

Flood Plain Ordinance:

Though the City currently has no structures in the flood plain, Blake presented a Flood Plain Ordinance to the Council. It was sent to the engineer, and he approved it. The ordinance brings the city's standards in line with the state's standards and updates the map date. Don Ford made a motion to pass Ordinance #584 as written. Amy Hirst seconded the motion, and the motion passed unanimously.

More Updates:

Blake informed the Council that tomorrow the contractors will be drilling the monitoring wells and doing another percolation test. He also noted that the lagoons will not be discharging for quite some time.

Though the City has made some headway on transitioning to handicap curbs, there are still 35 – 40 left to change over. Mayor Littlestar brought up that the southwest curb at the grade school looks like it will require replacing soon. He suggested the council approach the Board of Education to see if they would budget to replace the sidewalks there at the same time the City replaces the curb.

There were no bids submitted for 1997 Ford Crown Victoria. It was agreed to advertise it in the Rural Messenger this time to see if that draws any bids.

Councilman John Mitchell mentioned that many of the red painted curbs in town are looking pink and could use repainting.

Blake brought up that the wooden Haven signs are looking delapidated and need to be removed and replaced. The Council agreed that it would be best if the replacement signs were lighted. Sonia Yutzy agreed to ask for ideas for the replacement signs in her column.

Don Ford moved that the council enter executive session to discuss the acquisition of property. John Mitchell seconded the motion, and it passed five to zero. At 7:55 PM, the Executive Session began, and Tony Troyer, EMS Director, was involved. Council resumed regular session at 8:08 PM with no action taken.

Amy Hirst moved that the council enter executive session to discuss non-elected personnel. Jeff Stringer seconded the motion, and it passed unanimously. At 8:10 PM, the executive session commenced. At 8:22PM, regular session resumed and no action was taken.

Retirement Reception:

Because several people had inquired with her, Paula Scott suggested the City hold a retirement reception for Cheryl Savaiano, City Clerk, to show appreciation for her years of service. The Council agreed this was a good idea. It was decided that the reception would take place on Sunday, September 20, 2009, from 2:00 to 4:00 PM at the Community Building and that Kathy Trapp would handle the food. Don Ford moved for approval of a retirement party for Cheryl Savaiano not to exceed \$300. Paula Scott seconded, and the motion passed unanimously.

Minutes from the July 20, 2009, council meeting were approved by a motion from Jeff Stringer and a second by Amy Hirst. The motion passed five to zero.

Paula Scott moved for the approval of the accounts payable totaling \$147,537.74. Jeff Stringer seconded Scott's motion, and the motion passed unanimously.

Meter Reader:

Because she was recently hired to fill Cheryl Savaiano's position as City Clerk, Leslie Warden submitted a letter of resignation regarding the meter reader position. Jeff Stringer made a motion to accept Warden's resignation. John Mitchell seconded the motion, and it passed unanimously. The Council agreed to advertise the opening in The Clarion.

Council Concerns:

Don Ford suggested that the City require Sandy Wright, Building Inspector, to attend Planning & Zoning Board Meetings, and the Council agreed it would behoove her to do so and would be beneficial for the City. The Council also agreed this would be made part of her responsibilities and no additional compensation would be given. City administrator, Allen Blake, said he would speak to her about the new requirement.

Don Ford also reviewed a list of customer concerns, including the ordinance regarding parked vehicles as well as the storage of junk tires which hinders mosquito control.

Bryce Matteson addressed the council regarding Fall Festival planning. He reported that things are progressing well.

At 8:50 PM, John Mitchell moved for adjournment. Don Ford seconded, and the motion passed unanimously.

Cody R. Littlestar, Mayor

Cheryl Savaiano, City Clerk