

MINUTE RECORD
Regular and Special Council Meetings City of Haven

Meeting: REGULAR

Date: July 6, 2009

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER BY CODY R. LITTLESTAR, MAYOR WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Amy Hirst

Council Member: Jeff Stringer

Council Member: Charles Arndt

Council Member: Don Ford

Council Member: Paula Scott

ABSENT:

Others: Meghan Miller, Lindsay Hobbs, Carla Long, Leslie Warden, Bob Dale, Joe DiNitto, Doug Murphy, Floyd Dodds, Glenna Norris, Bill Thomas, Sonia Yutzy, Lloyd Schmidt, Bryce Matteson, Mary Andresen, Allen Andresen, Allen Blake, and Cheryl Savaiano

Mayor Littlestar called a special meeting to order at 6:00 PM in the City Council Chambers with members Hirst, Stringer, Ford, and Scott present. Paula Scott moved for an executive session until 7:10 PM for the purpose of interviewing four candidates for the position of city clerk. At approximately 6:50 PM, John Mitchell entered the meeting. At 7:10 PM the regular council session was called to order with no action taken. Lloyd Schmidt and Glenna Norris were added to the agenda.

FALL FESTIVAL FUNDING:

Bryce Matteson thanked members for support in dedicating Harland Priddle Industrial Drive. He also requested funding for the Haven Fall Festival to include \$2,500 as a city donation and \$2,000 from the fireworks licensing fee. Don Ford moved to approve \$4,500 for the Haven Fall Festival Committee. Any Hirst seconded, and motion passed five to zero. A Fall Festival planning session was scheduled for July 13th at the community building.

SUGGESTION FOR ESTATE FUNDS:

Glenna Norris presented a sketch illustrating a water park as an option for expending funds from the Paul Moore Estate. Members agreed to keep the plans in mind.

WATER EXTENSION TO ALLEN'S FIELD:

Lloyd Schmidt requested Council consideration for extending water service to Allen's Field development on East 1st Street. A fireplug was also needed. Members agreed to look at the engineering plans once they were available.

CITY ADMINISTRATOR:

Allen Blake indicated that the K-96 Corridor Association would meet on Friday July 10th at 12:30 PM for a luncheon meeting, and he would be unable to attend. Don Ford indicated that he might be available.

SEWER LAGOON PROJECT:

The sewer lagoon project was 78% done, and the contractor had requested a payment to meet current obligations. Paula Scott moved to request a loan advance from the State of Kansas totaling \$59,243.40, and make payment to the contractor once the funds were transferred to the city's account. Jeff Stringer seconded, and motion carried.

MONITORING WELLS:

Members reviewed two bids for constructing monitoring wells in three areas around the lagoon system, so that water quality could be maintained. Jeff Stringer moved to allow Darling Drilling Company to construct the wells at a cost of \$2,775.00 to include the filing of all state reports and the placement of protective devices at the well sites. Don Ford seconded, and motion passed with five yes votes.

GOLF CARTS:

As of July 1, 2009, the city could allow the driving of golf carts on city streets. Doug Murphy expressed his interest in having this option, and Allen indicated that work-site vehicles might also be included as a means of citywide transportation. Members agreed that paperwork could be drafted for consideration and that only licensed drivers be allowed to operate the vehicles.

AMBULANCE BOARD REPRESENTATIVE:

With limited discussion, the Mayor appointed John Mitchell as the Council Representative to the Ambulance Board.

PAUL MOORE ESTATE:

In a letter dated June 19, 2009, the executor of the Paul Moore Estate had given the city until July 15th to finalize plans for using the funds designated for a wildlife park. In view of the limited time frame and not knowing how much money was available, Council agreed to request more time and advise the executor that plans were forthcoming.

ORDINANCE REGARDING SETBACK REQUIREMENTS:

The Planning Commission had met on June 9th and had not recommended that passage of an ordinance designed to clarify the requirements for setbacks of accessory buildings. They had recommended that the Council consider regulations limiting the size of such buildings in comparison to a residence. Allen Blake reviewed the findings of the board members. Paula Scott expressed appreciation to the Planning Commission for their work. She felt that confusion over the issue did exist simply because discussion had lasted so long. After extended consideration by members, Paula moved to approve Ordinance #582 providing that an accessory building not project beyond the front yard line in a residential district. Amy Hirst seconded the motion, which passed with yes votes from Hirst, Stringer, Ford, and Scott, and one no vote from Mitchell. Council did agree to proceed with code revisions so that zoning regulations could be updated.

TWO-YARD HOPPERS:

Because of general wear and deterioration of two-yard hoppers, the maintenance supervisor had requested the purchase of five new units at \$575.00 each. Members generally agreed that the old containers could be sold for scrap metal. Jeff Stringer moved to purchase five two-yard hoppers not to exceed \$3,000. Paula Scott seconded, and motion passed five to zero.

POLICE DEPARTMENT BUDGET:

Members reviewed a summary of 2010 expenses for the Police Department and agreed that accruals should be included to allow for the replacement of patrol cars.

PUBLIC COMMENT:

Lloyd Schmidt expressed concern regarding the quality of work done by the contractor who sealed cracks in city streets and suggested that sometimes the higher bid could be the better one. He also asked that bindweed be sprayed as well as the weeds south of Industrial Drive.

Bill Thomas questioned the practice of advertising the sale of vehicles on public streets. Allen Blake advised that as long as the vehicle is being driven, the "for sale" signs are allowed. An ordinance does prohibit using the streets exclusively for the sale of vehicles.

PARK BOARD BUDGET:

At this time, Mary and Allen Andresen entered the meeting, and members discussed with Mary the Park Board budget for 2010. Allen Blake agreed to provide members with a spreadsheet to format the figures May provided, so that the data could be better understood. Members also requested a long-term plan for the Park Board.

SPECIAL MEETING SCHEDULED:

Members agreed to meet in special session on July 15th at 6:00 PM to further consider the Park Board budget for 2010 and hold executive session to discuss applicants for the position of city clerk. They also requested that the Planning Commission meet on July 14th to consider a size ratio between residences and accessory buildings.

MAINTENANCE DEPARTMENT:

One older tornado siren had been disabled. Members agreed to have it removed. Council also agreed to authorize Allen Andresen to clean out and repair the storage area at 204 S. Reno, so that Park Board supplies could be secured.

Members gave Allen the okay to disable every third light on Industrial Drive, as requested by the Climate & Energy Project Leadership Team.

Allen indicated that a bid to repair selected fire hydrants would be available at the July 20th meeting.

The invoice from APAC-Shears was below bid, and Holland Paving had redone some of the crack sealing on June 29th.

Council agreed that a disconnected electrical line along West Main could be removed. The EMS building had accumulated water between the paint and the bricks. Members discussed methods for repairing the problem.

Water samples to test for lead and copper elements would be sent to KDHE this week. Reno County had been contacted and would spray for bindweed on city right-of-way. John Mitchell cited examples of inappropriate use of city vehicles and requested that a

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policy be established. Members agreed that cases should be reported at the time of occurrence to the employee's supervisor.

Council also asked that Allen research the requirements for certifying employees as applicators of restricted chemicals.

MINUTES:

Minutes of the June 15, 2009 meeting were unanimously approved, after a motion by Stringer and a second by Scott.

ACCOUNTS PAYABLE:

Bills and transfers totaling \$244,067.05 were unanimously approved, after a motion by Scott and a second by Stringer.

COUNCIL CONCERNS:

Jeff Stringer presented a list of resident concerns that were addressed and are attached as part of the minutes.

ADJOURNMENT:

At 10:15 PM, Jeff Stringer moved for adjournment. Paula Scott seconded, and motion passed unanimously.

Cody R. Littlestar, Mayor

Cheryl Savaiano, City Clerk