

HAVEN CITY COUNCIL PROCEEDINGS

September 2, 2008

PRESENT: Cody Littlestar, Amy Hirst, Jeff Stringer, Charles Arndt, Don Ford, and Paula Scott

OTHERS: Willis Scobee, Art Allen, Allen Andresen, Allen Blake, and Cheryl Savaiano
Mayor Littlestar called the meeting to order at 7:00 PM in the City Council Chambers.

ADDITION TO AGENDA:

Willis Scobee requested the opportunity to bid on a tree removal project on the north side of town. Members discussed the option of requesting hourly as well as contract rates.

TOUR OF FACILITIES:

Council left the meeting room for approximately 55 minutes to view maintenance facilities at the city shop and the sewer lagoons.

EXECUTIVE SESSION:

At 8:00 PM, Charles Arndt moved for a 20-minute executive session to discuss personnel. Paula Scott seconded the motion, which carried five to zero. At 8:20 PM, regular session resumed with no action taken.

MAINTENANCE DEPARTMENT:

Maintenance Supervisor Allen Andresen reviewed the following items.

- Delivery of the new trash truck had been delayed due to wiring problems on an automatic pump. A new cylinder had been installed on the 1996 unit, to eliminate oil leaks in the streets.
- The street-paving project had been moved to the end of September. There was discussion regarding the availability of cold patch versus hot patch for street replacement after repair of water leaks. Members agreed to utilize maintenance personnel as much as possible and replace water lines as streets are excavated.
- Vandals had broken a window at the ball diamond concession stand. The lock on the gate at the city shop had been cut in an attempt to steal copper wiring.
- Water meters located close to houses would eventually be moved to street parking to aid in maintenance.
- A drop off from the concrete at the skateboard park needed to be filled in.
- The swim pool chlorine shed needed new siding and the pole straightened.
- Ruts at Hindman Trailer Park had been partially filled in.

CITY ADMINISTRATOR:

Allegiance Communications had sent correspondence requesting a renewal of its franchise agreement to provide cable television service.

The city attorney had advised that a temporary permit for a beer garden at the Fall Festival could be considered based on Ordinance #457; however, he did not recommend approval of a permit.

Paula Scott moved to approve \$4,100 for sidewalk replacement north of the new fire station, as well as curbing on West Main and North Topeka by Winter Concrete. Jeff Stringer seconded, and motion passed unanimously. Allen Blake advised that sidewalk south of the station should be replaced by the contractor.

Members reviewed a draft proposal of an employee discipline policy. They agreed that job descriptions should apply to all positions. Allen expressed concerns regarding the chain of command with regard to personnel issues.

Charles Arndt moved to approve the \$2,000 fireworks permit fee as well as a \$2,500 donation to the Fall Festival Committee. Jeff Stringer seconded, and motion passed with five yes votes.

Discussions were still in progress between the city engineer and KDHE regarding plans for sewer lagoon improvements.

The Division of Water through the Kansas Department of Agriculture had approved the proposed location for a new water well south of the burn site.

The Library roof had been repaired. Ceiling tiles inside the building also needed repair.

A resident had complained regarding the hourly schedule for the city administrator.

A complaint had also been received regarding grass along curbing on Kansas Avenue.

MINUTES:

Minutes of the August 18, 2008 meeting were unanimously approved, after a motion by Stringer and a second by Scott.

ACCOUNTS PAYABLE:

Bills and transfers totaling \$73,055.24 were unanimously approved for payment, after a motion by Scott and a second by Arndt. Members were provided a summary comparing receipts between the Jayhawk and Quicken computer programs.

ADJOURNMENT:

At 9:45 PM, Jeff Stringer moved for adjournment. Charles Arndt seconded, and motion carried five to zero.