



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: February 16, 2015

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:

Council Members: Adam Wright, Jeff Stringer, Don Etchison, Shauna Schoepf-Pearce (arrived at 7:30PM), and Les Banman.

Absent: None.

Others: Allen Blake, Andrea Williams, Steve Carmichael, Rob Pell and John Mitchell.

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military.

Mayor Scott advised she'd been given notice that two item's on the night's agenda would need to be tabled. She also acknowledged Wright's request to add John Mitchell, regarding water and sewer rates. Banman moved to accept the changes to the agenda. Wright seconded and the motion carried four to zero.

PART 1: REGULAR BUSINESS

Minutes

Minutes of the February 2, 2015, meeting were approved after motion from Banman and second from Etchison. Motion carried 3-0. Stringer abstained because he was absent from said meeting.

Accounts Payable

Banman moved to approve Accounts Payable, totaling \$112,479.60. Etchison seconded. Four members voted "yes."

Adopt Property Maintenance Code (Ordinance 641)

Etchison moved to pass Ordinance 641, adopting the International Property Maintenance Code as presented by City Administrator, Allen Blake. Banman seconded, and the motion carried three to one with Wright voting against it.

Discuss How to Proceed with Building Inspector Position

Wright stated he thought the Public Works Department had the ability to handle building inspections and after further Council discussion, made a motion to implement just that. Stringer seconded and the motion passed 4-0.

Discuss Where to Deposit Money from Sale of Trash Truck and Containers

After a brief discussion, Banman made a motion to deposit the money from the sale of trash truck and containers to the Capital Improvement Fund as cash carryover to be tracked as a separate line item. Stringer seconded, and the motion carried 4-0.

Approve Pay App No. 12 from Walters Morgan Construction, Inc.: \$59,102.93

Tabled.



City Administrator / Public Works Director Updates

City Administrator, Allen Blake, provided the following updates:

- The street sweeper is back, and Loehr will run it.
- Dollar General's utilities are up and going.
- Transformer failure at Well #7 has been repaired. The water treatment facility's alarms did work properly by sending out notifications and automatically switching to another well.
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Chief of Police Updates

Chief Pell provided the following updates:

- Door has been ordered for the storm shelter. It should arrive in about two weeks.
- Had last meeting for Emergency Preparedness Plan on Friday.
- Late notices for dog registration have been distributed to 50-60 offenders.
- Junk and vehicles letters have been mailed and will be followed up with on the 24th.

Jessica Hoskinson: Economic Development Director: Consider Estimates for Sign Panels

Tabled.

Council Concerns

Banman inquired about progress on water certifications.

Wright asked that the street sweeper be operated specifically on the areas on Sedgwick between 2nd and 4th. He also asked that the aprons at 2nd Street and Haven Road be cleaned out. The soft spots on Emporia Avenue were mentioned. Blake will touch base with APAC.

Schoepf Pearce gave a recap of the night's school board meeting regarding ball diamonds.

She wanted to know when Scott Drive was last grated and how often it is to be done. She also inquired about the pile of dirt and concrete near city shop.

PART 2: PLANNING

Structure Update

Waiting on position descriptions.

John Mitchell (Sponsored by Council Member, Adam Wright): Commercial Water and Sewer Rates

Mitchell stated he thought the rates for commercial water and sewer are too high, that commercial rates should be based on the number of employees that work for a company. Mayor Scott stated that a great deal of thought and consideration had gone into the rate ordinances for 2015 and that she would entertain the idea of doing something different when the rates were looked at again for 2016.

Agenda Planning -- Items for March 2

- Emergency Preparedness Plan
- Approve Position Descriptions
- Employee Handbook
- Sewer Upgrade
- Jessica Hoskinson Sign Panel
- Walters Morgan Pay App

Adjournment

At 7:56 PM, Etchison moved and Schoepf-Pearce seconded for adjournment. The motion passed unanimously.



/s/

Paula J. Scott, Mayor

Attest:

/s/

Leslie Atherton, City Clerk