



**MINUTE RECORD**  
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: August 18, 2014

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR. THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

**Council Members: Don Etchison, Les Banman, Dan Loop, Paula Scott, and Adam Wright.**

**Others: Allen Blake, Adam Strunk, Leslie Atherton, Steve Ellingboe, Christopher Scott, Rob Pell, Bob Gage, Steve Carmichael, Jessica Hoskinson, Jean Knappenberger, Jeff Fawcett, Dustin Kalp, Roy Lanning, Jessica Stussy, Mark Chesney, Andrea Williams, and Jeff Stringer.**

There were no additions to the agenda, and no public comment was delivered.

**Public Hearing on 2015 Budget**

At 7:00 PM, Mayor Alfery opened the public hearing on the 2015 budget. No questions were posed, but Wright was prepared to strike capital improvement projects from the budget as discussed previously. Mayor Alfery suggested holding off on that until a later date. Then Loop moved to adopt the 2015 budget as presented. Etchison seconded. The motion carried with four "yes" votes. Wright voted "nay."

**Mark Chesney, CEO of Kansas Power Pool: Strategic Planning**

Chesney noted KPP would be holding a Strategic Planning meeting on September 26 – 27 in Kansas City, MO. He said he would like to see the City of Haven represented. He commented to the Council that he wasn't asking them to designate someone to go but was asking them to attend. Deadline to register for the event is August 29<sup>th</sup>.

**Jean Knappenberger: Sidewalk at 301 N. Reno** (Sponsored by Council Member, Paula Scott)

Jean appeared on behalf of her son, Ken, owner of the property at 301 N. Reno. Currently, the City is asking him to replace deficient panels. Knappenberger contended that his sidewalk leads nowhere, and instead, Ken would like to remove the sidewalk and plant dirt and grass to make his property to conform to all the other properties on both sides of the street of his block. Mayor Alfery commented that he wasn't sure if allowing removal was a good idea when the City has made a commitment to have more sidewalks to increase the "walkability" of Haven. It was mentioned that removing a sidewalk without replacing it is against the City's current and past ordinance. Wright felt with budget issues at hand repairing a sidewalk that leads nowhere is against common sense. Scott moved to amend the City's ordinance to allow Knappenberger to remove the sidewalk. Wright seconded. The motion passed with four "yes" votes. Loop abstained because he was unclear on the planning should the City receive a Safe Routes to School grant that would somehow require the City to re-install a sidewalk at 301 N. Reno.

**Review Plat for Dollar General Subdivision**

Members were provided with draft minutes from the Planning Commission's meeting of August 12, 2014. The minutes revealed that the Commission met and ultimately recommended approval of the plat. Etchison moved to adopt the Planning Commission's recommendation. Wright seconded, and the motion passed unanimously.

**Jessica Hoskinson, Economic Development Director: Discuss Incentive for Dollar General**

Hoskinson met with Bob Gage, Dollar General representative, to see how the original incentive request could be decreased. Ultimately, Hoskinson said she thought Dollar General would agree to move forward if the City would pay half the cost to extend utilities, which, using the engineer's estimate, equates to \$36,600. Mayor Alfery pointed out that cutting the incentive in half increases the return on investment from 1:1.6 to 1:3.3. Wright



moved for the City to cover half of the costs to extend utilities to their parcel, not to exceed \$36,600. Etchison seconded, and the motion passed four to zero. Scott abstained because she was undecided.

#### **Jessica Hoskinson, Haven Fall Festival Committee: Request for Donation**

Hoskinson asked the City to participate financially in the Fall Festival at the same level as previous years. This would mean funds totaling \$2,000, plus the usual City services (moving picnic tables, providing trash cans, etc.) and the payment and arrangement of portapots. Etchison moved and Banman seconded to authorize the same. All members voted in favor, and the motion carried.

#### **Proceed or Decline with Contracting Out City Trash / Recycling Service and (if Proceeding) Award Contract**

Mayor Alferts informed the Council that the citizen input surveys are in and the final count reveals that 68% of those that voted were in favor of the City engaging a contractor to provide refuse and recycling service. Loop then moved for the City to do just that. Etchison seconded, and the motion carried with three "yes" votes. Wright opposed. Scott abstained due to indecision.

Representatives for each of the bidding contractors were present. They answered clarification points regarding their bids. Scott noted the contract showed a start date of November 1. She expressed her desire to keep the start date at January 1 as the bids were written and since the budget for the rest of the year is already written as such. Mayor Alferts said he just couldn't see the City continuing to lose money, that the "sooner we start, the less money we lose."

Wright moved to put the start date at January 1, 2015. Scott seconded. The motion carried with three "yes" votes. Etchison and Loop cast "nay" votes.

Next, Etchison moved to award the refuse / recycling contract to Nisly Brothers. Loop seconded, and the motion carried with three "yes" votes. Wright voted against the award. Scott abstained due to indecision.

Then Wright moved to keep Christopher Scott on staff as maintenance helper. Banman seconded, and the motion carried with three "yes" votes. Loop voted "no," and Scott abstained though no reason for abstention was given.

#### **Nepotism Policy**

Members were provided with a copy of the City's current nepotism policy. Mayor Alferts asked the Council to review it before the next meeting.

#### **City Administrator / Public Works Director Project Updates**

Allen Blake presented the following:

- The new water tower is currently being filled.
- The treatment facility will come online late next week.
- APAC is done with the milling and overlay.
- There has been some interest in the open public works position but no more applicants.
- Request to purchase an \$872 impeller for the pool's back-up pump. Etchison moved to approve the purchase. Banman seconded, and the motion passed unanimously.

#### **Chief of Police Updates**

Chief Pell reported the following:

- The Haven Fall Festival parade permit has been approved.
- Officer Salmans is now attending the academy.
- Wright requested enforcement of the truck route.



**City Administrator / Public Works Director Project Updates**

Blake presented the two bids received to handle the installation of over 20 handicap accessible ramps as well as other approved City repairs (around fire hydrants and street lights on Kansas Avenue). Winter Concrete's bid came in at \$28,000. Vogts-Parga Construction came in at \$25,352.75. Wright moved to award the work to Vogts-Parga. Etchison seconded, and all members voted in favor of the same. The work should be complete by September 30<sup>th</sup>.

**City Planning**

Council member, Paula Scott, emphasized the importance of strategic planning for the City. She stated with Allen Blake's retirement on the horizon, the City has a unique opportunity to determine / re-determine how we do business and what we want to look like administratively. She noted that when Jim Heinicke came to the Council meeting he had a very well laid out plan for planning and that the Council could use a facilitator like him. She also suggested the TQM (Total Quality Management) approach, so long as there's an approach / tool to guide the group's thinking.

Scott felt this planning should be done by the Council, not a committee, and include stakeholder input. For example, she suggested the Council, as a group, talk to employees to garner their input and ideas, noting that more communication would likely lead to more and better ideas.

By way of consensus, the Council agreed to invite Jim Heinicke to their next meeting to explore their planning options.

**Minutes**

Scott suggested a correction to the August 4, 2014, minutes and then moved to approve the minutes with said revision. Etchison seconded, and the motion carried.

**Accounts Payable**

Scott moved to approve the payment of bills, totaling \$255,531.74. Banman seconded, and the motion passed five to zero.

Members were provided with a Summary of Cash Receipts, Cash Disbursements, and Unencumbered Cash Month Ended, July 31, 2014.

**Council Concerns**

Scott mentioned an article covering the Buhler Community Foundation, which helped residents with sidewalk replacement.

**Adjournment**

At 8:15 PM, Etchison moved and Banman seconded for adjournment. The motion passed unanimously.

/s/

Mike H. Alferts, Mayor

Attest:

/s/

Leslie Atherton, City Clerk