



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: May 5, 2014

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Members: Don Etchison, Les Banman and Adam Wright.

Absent: Daniel Loop and Paula Scott.

Others: Allen Blake, Rob Pell, Leslie Warden, Adam Strunk, Rick Aguilar, Chad Swartz, Brian Salmans, and Steve Carmichael.

There were no additions to the agenda, and no public comment was delivered.

Rick Aguilar, Kansas Municipal Utilities: Consider Lineman Apprenticeship for Electrical Distribution Superintendent, Chad Swartz

Rick Aguilar, the director of job training safety for Kansas Municipal Utilities, provided handouts to the governing body detailing the goals and costs of KMU's Lineman Apprenticeship program, which has been endorsed by the US Department of Labor Bureau of Training. The 4-year program would cost the City \$600 per year for tuition and materials. When Public Works Director, Allen Blake, was asked what the plan was, he commented that the cost of the program was so reasonable that he felt the City should enroll Chad Swartz at the earliest opportunity. Other members seemed to agree, but Wright commented that it would be wise for the City to require Swartz to commit to remain employed with the City of Haven for a certain amount of time following completion of the program. Mayor Alferts suggested they discuss the specifics of that commitment in executive session. Pending those details, Etchison moved to authorize Swartz's participation in the program. Wright seconded, and the motion passed unanimously.

Open Sealed Bids for Folding Chairs and Chair Racks

Bids received for the used folding chairs and chair racks fell as follows:

\$5 / chair – Reno County Fire District #9

\$4 / chair – Chris Sneary

\$2 / chair – Jeff Case

\$2 / chair – Tammy Phan

\$1.26 / chair – Jennifer Becker

\$1 / chair – Alva Madrid

\$20 / chair rack – Alva Madrid

The Council agreed that highest bidder will have choice, then second bidder, and so on.

Executive Session

At 7:18 PM, Wright moved and Banman seconded for the Council to recess into executive session pursuant to the non-elected personnel exception in order to discuss requiring an employment commitment from Chad Swartz to participate in the KMU Apprenticeship Program, with City



Administrator, Allen Blake, and Electrical Distribution Superintendent, Chad Swartz, present, the open meeting to resume at 7:28 PM. Motion carried.

At 7:28 PM, regular session resumed with no action taken during executive session. Then Wright moved that for the City pay for Swartz to attend KMU's Lineman Apprenticeship program and to require Swartz to commit to remaining employed with the City for three years following completion of said program, contingent on approval by the City Attorney. Etchison seconded, and the motion passed three to zero.

Approve Annual Mayor Appointments

Wright moved to appoint Leslie Warden as City Clerk, Rob Pell as Chief of Police, Stanley Juhnke as Municipal Court Judge, Larry Bolton as City Attorney, and Linda Foos as City Treasurer. Banman seconded, and all members voted in favor of the same.

Discuss Merit Bonus Criteria

Members were provided with a copy of the Department Heads' recommendations for implementing the Merit Bonus program as well as a copy of the six revisions provided by Council Member, Paula Scott. Mayor Alfors suggested that Scott's revisions be used as additional considerations rather than mandates for the awarding of merit bonuses, particularly since one of the items makes half of the full-time employees ineligible for consideration. Alfors noted the program, though planned to take place annually, is a trial program for now. Banman moved to utilize the Department Heads' recommendations for implementing the Merit Bonus program, utilizing Scott's revisions as suggested additional considerations rather than mandates. Etchison seconded, and the motion carried with two "yes" votes. Wright cast the opposing vote.

City Administrator / Public Works Director Updates

Blake presented the following updates:

- The street sweeper is not in functioning condition, and with an overwhelming amount of work planned in the next month, the Public Works crew will not have time to fix it and sweep the streets before the pool opens. A street sweeping company out of Wichita will be coming into town soon to provide an estimate to complete the job. Other years that the City has contracted the street sweeping out it has cost \$1,000 to \$2,400. Wright asked Blake to obtain the cost to rent a street sweeper. Ultimately, Etchison moved to authorize hiring a company to sweep the streets so long as the expenditure does not exceed \$2500. Banman seconded, and the motion carried two to one.
- The pool will open May 24th. Today the PW crew repaired a leak one of the mains to the pool.
- Painting of the water tower continues. The word "WILDCATS" now appears on the west side of the tower.
- The new chairs, tables, and chair racks for the Community Building are in. However, three of the six tables ordered have freight damage.
- Wright asked if the salt bi-product produced from the nitrate removal facility could be used to treat the City pool. Blake will look into this.

Chief of Police Updates

Chief Pell provided the following updates:



- Chief Pell completed his training in Salt Lake City, UT and found it quite valuable. He noted the training was provided at no cost to the City.
- Officer Brian Salmans is working out well so far. Chief Pell noted he is a fast learner and thinks he has a good temperament for the job. Salmans introduced himself to the Council and expressed his thanks for the position.
- Officer Rush and Chief Pell will work full-time with Officer Salmans for the next few weeks. Salmans will also ride along with Reno County Sheriff's Office Patrol Captain, Darin Campbell, once a week to get further exposure to crimes, laws, situations, paperwork, etc. Chief Pell plans to send Salmans to the academy in September.

Executive Session

Etchison moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to review applications for the Pioneer Park Caretaker with City Administrator, Allen Blake, present, the open meeting to resume at 8:00 PM. Wright seconded, and the motion carried three to zero.

At 8:00 PM, regular session resumed with no action taken during executive session. Then Wright moved that the City hire Kristi Chamberlain as Pioneer Park Caretaker at \$10 per hour. Banman seconded, and the motion passed unanimously.

Minutes

Minutes from the April 21, 2014, meeting were unanimously approved with a motion from Etchison and a second from Banman.

Accounts Payable

Banman moved to pay bills, totaling \$115,568.78. Wright seconded, and the motion carried.

Members were provided with a summary of receipts and disbursements for the month of April 2014 and a comparison of to-date expenditures versus the year's budgeted expenditures for the month of April 2014.

Council Concerns

Etchison advised that the high school softball coach, Darin Ashworth, mentioned to him that the scoreboard at the small diamond was not working properly. Blake advised that the scoreboard had recently been fixed and was still in working condition.

City Clerk, Leslie Warden, advised that the Haven middle school students, in an effort led by Diane Weiss-Rhodes, raised \$97 to aid in replacing the pergola cover at the pool. Last year Blake priced one at around \$500. Warden asked for the Council's approval to get the replacement ordered and put on as pool season is approaching. Wright moved to approve the same. Banman seconded, and all members voted in favor.

Adjournment

Then Etchison moved and Banman seconded for adjournment. The motion passed unanimously.



/s/

Mike H. Alferts, Mayor

Attest:

/s/

Leslie Warden, City Clerk